

CUBE
in-a-box

V1.series

Detailed Assembly Instructions



Tools needed: 1 screwdriver (or drill), Philips head
Time of assembly: 20-30 minutes with 2 people

For help call our Toll Free Customer Service at:

1.855.882.3905

(2) Posts **(A)**
End-post 37H
(filler and riser
pre-installed)




(2) fillers
for post

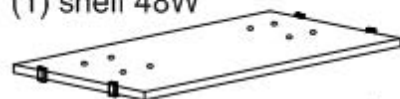


(2) 2-way metal-caps
(2) 2-way plastic caps
(2) end-post metal-caps
(2) end-post plastic caps
(self-tapping metal-screws
provided for metal-caps)



 (2) wire-guides

(1) shelf 48W




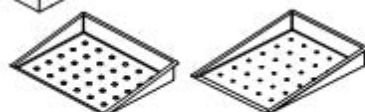
(2) book-holders



(2) shelf-supports



 (1) pencil box



(2) paper trays for rail tiles

(2) Posts **(B)**
2-way 57H
(filler and riser
pre-installed)



(2) right brackets
(2) left brackets
(black-wood screws
provided for brackets)



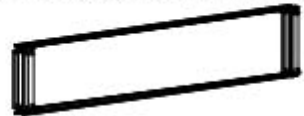
(2) panels 28W **(1T)**
with alu top cap



(1) half-panel 48W **(2)**



(1) raceway-frame 48W **(3)**



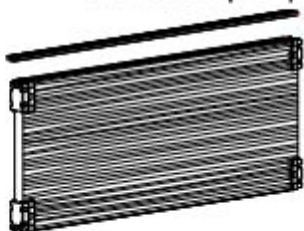
with (2) raceway-covers



(1) rail-panel 48W **(4)**



(1) panel 48W **(5T)**
with alu top cap

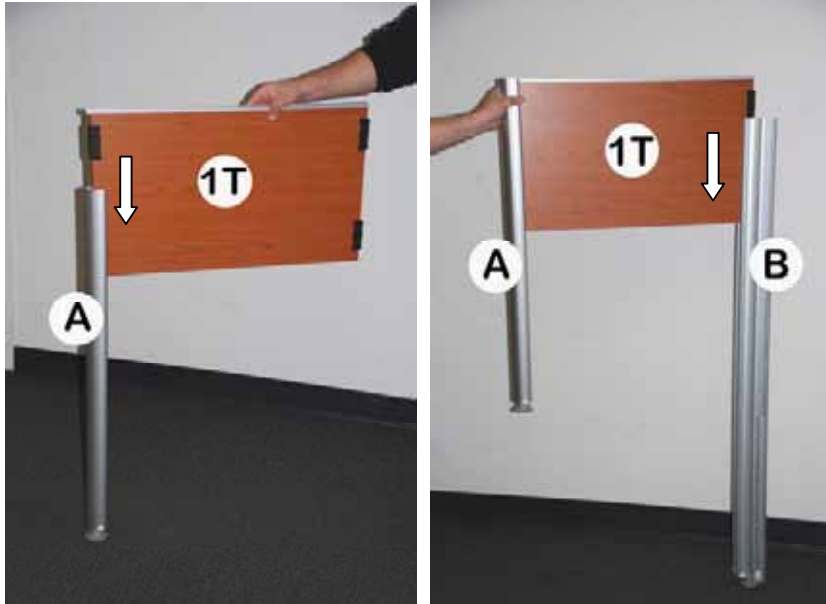


(1) reversible work top 48W x 28D

Cube in-a-Box – V1.series

Unpack carefully all the parts, and double check quantities with the packing list.
If there is a problem with the count, call our Customer Service at 1.855.882.3905
or email us at infosales@cubeinabox.com

1



Slide first panel 1T (28"W) into end-post A (37"H) on one side, and into a 2-way post B (57"H) on the other side.

TIP: letter T is for panels with a pre-installed alu cap that goes on top panels.

2



Slide half-panel 2 (48"W) in between the two 2-way posts B (57"H).

Slide second panel 1T in between 2-way post B and second end-post A.

3







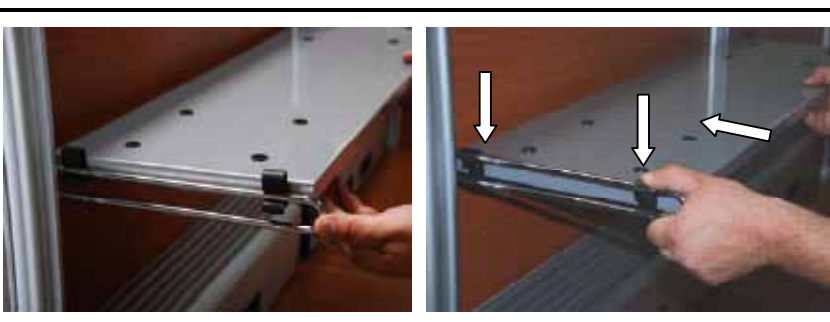

Make sure all panels are pushed all the way down. Slide raceway-frame 3 on top of half-panel 2.

4



Slide rail-panel 4 (hooks facing up) on top of raceway-frame 3. Slide panel 5T on panel 4. **TIP:** the rail-panel must be installed hooks facing up so paper/pencil trays can hold.

<p>5</p>		<p>Insert each filler designed to hide the empty space on both posts B, as per pictures, right and left.</p>
<p>6</p>		<p>Assemble the 2 plastic wire-guides and make sure the 4 brackets have their big chromed screws in place.</p> 
<p>7</p>		<p>Slide/adjust at first the 2 wire-guides into posts B where you will need them, preferably under work top level.</p>
<p>8</p>		<p>Adjust the brackets to the mark level (dot) showing on each post.</p> <p>Display brackets on corner and on all end posts.</p> <p>You just need to tighten the big chromed-screw to make it hold.</p>  <p>TIP: if no mark, adjust the bracket supports at 28-1/4 inches high.</p>
<p>9</p>		<p>The 4 brackets are now locked at the same height and ready to receive the work top.</p> <p>Display the work-top on the support brackets.</p>

10		<p>Use the leveler to adjust the work-top and brackets. You may use an electric drill to screw the work-top. Use the black wood-screws.</p> 
11		<p>Place the raceway cover on top of the plastic cavaliers on each side of the panel. To close the raceway cover, push down on each side of the cover until it clips in.</p>
12		<p>Slide/adjust shelf supports into posts B at the height of your choice. You need to tighten the chromed-screw to make it hold.</p>
13		<p>Display the shelf on top of the shelf-supports. Push vertically on each of the black plastic brackets until it fits in, then push the shelf all the way toward the panel.</p>
14		<p>Use the leveler to adjust the shelf-supports height. Display the book-holders as per the holes.</p>

15



Place the metal-caps on top of each post. Tighten them with the self tapping metal-screws. Place the magnet plastic caps on top.



16



Place the 2 paper trays and the pencil box wherever you want them, inside or outside the cubicle.

You are done, enjoy your workstation!!



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Office Cubicles

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