

HEAVEN'S GATES & ——— HELL'S FLAMES®

LIVE PERFORMANCE

Information Handbook



(800) 263-2114

Reality Outreach Ministries is looking forward to partnering with you to impact your community with the love of Jesus Christ. You will enjoy working with one of our Ministry Team Directors as they prepare your volunteers through prayer, Bible devotions, and rehearsals to present the drama, "Heaven's Gates & Hell's Flames©".

Our team directors are equipped with new HD videos and music, LED lighting, costumes, and sets. You will discover "Heaven's Gates & Hell's Flames©" is a powerful presentation of the reality of Jesus Christ and eternal life.



Dwayne Corbin US President, Reality Outreach



Tom McIntyre Canadian President, Reality Outreach

FAQ'S

- 1. How does this work? We send out a team, a family of 2-6 people, traveling in a motor home with a trailer filled with the equipment, sound, lighting, props, special effects, dual screens & everything they will need to do a ministry outreach. They can stay right in your church parking lot (if the weather permits), providing water and electrical hook up is available.
- 2. What is the cost? Details below include the travel to and from your church.

BUDGET: $$4,450.00^* \sim A 400.00 non-refundable deposit is due at the time of drama confirmation, which will be deducted from your total budget. The remaining balance will be due the week of your drama, upon its completion.

*If finances are a concern, please feel free to contact our Scheduling Department.

a. Meal expenses and accommodations are required for the Ministry Team. Often times, the team will buy groceries and give you receipts for reimbursement. Weather permitting, accommodations would include a parking site for a motor home with electrical and water hookup. (Most of our motor homes require a 50-amp connection but can step down to a 30-amp.)

If possible: It would be a great help to our Team Directors if the church could make a vehicle (e.g. Church van or otherwise) available to eliminate the necessity of unhooking their motor home.

- b. Advertising: The free admission ticket is a successful form of advertising to promote your drama. Templates are available for a variety of products. Contact scheduling@realityoutreach.org for information.
- **3.** How can we raise funds for this event? It is recommended that you take up offerings, in advance, as well as an offering each night of the ministry outreach. These funds will go to your church to offset your expenses, with the budget payable upon the final presentation.
- a. When you do this, your people have an investment in the outreach and their interest is stirred before the ministry outreach even begins. EXAMPLE: Challenge 100 people to designate \$40.00 above tithes or challenge 100 people to commit \$1.00 a week for 40 weeks.
- b. Involve your people in prayer concerning the finances of the coming outreach. (What they pray for, they will respond to.)
- c. Divide the budget among the various outreaches of your church.
- d. Set aside finances for evangelism in your church budget.
- e. Invite other churches to be a part of your outreach, allowing for a division of expenses and a unification amongst your community.
- f. Consider asking local businesses to help sponsor the outreach.

FAQ'S (cont'd)

4. How many volunteers do we need and should we preselect the cast? The team will arrive on the Thursday/Friday prior to your first presentation. They will meet with your volunteers on Friday evening. (For more details on casting, please refer to the checklist on page 7)

5. How long do our people need to commit for?

Your volunteers should be able to commit from Friday evening until Tuesday night. Our Directors & your volunteers will meet on Friday, start set-up and spend time in prayer together. Casting for parts will be Friday night and Saturday morning. All volunteers will need to be at the church all day Saturday, during which a lunch should be provided.

Sunday, after your morning service, lunch will again need to be provided by the church prior to dress rehearsal. A snack will be needed before the Sunday evening presentation. The Ministry outreaches generally run Sunday through Tuesday evenings. (see checklist on pg. 7) However, if a church wants to start the drama on Saturday evening or Sunday morning, we may be able to accomodate and adjust the schedule accordingly.

Please note: The drama runs for just over an hour. Please allow for 1½ hours for the entire evening which includes the opening and the altar call.

- 6. Can we still have Sunday morning service in the sanctuary? Absolutely! The set will be up and it's great advertising for the evening presentation. You can bring musical instruments on to the platform for worship.
- 7. What if we need to cancel? If a cancellation were necessary, we would appreciate four months notice in order that we may re-book the date. The \$400 deposit paid at the time of confirmation will be forfeited.
- 8. What do we need for sound and lighting electrical hook-up? Each team is equipped with LED lights, so we will just utilize regular electrical outlets.
- **9. What is recommended for follow-up?** The most important aspect of hosting a drama is a strong FOLLOW-UP program. We have found through the drama, that the results are tremendous. However, the follow up can be weak. We strongly believe in and support implementing a disciple-ship program. Alongside the drama, it has resulted in keeping many of those that come forward, continuing in the faith and in church attendance.

^{*}Please refer to follow-up ideas and video link on page 10.

FAQ'S (cont'd)

10. What is required in advance for stage set-up? <u>VERY IMPORTANT!</u> It is necessary to have your stage *cleared* before Friday afternoon. This includes mics, music stands, pianos, etc. As well, the stairs need to be built and/or assembled *prior* to the team's arrival.* Below is a generic description that you can adapt to the size of your platform. If you have any additional questions, or would like to discuss it further, please feel free to call our office and we will have your assigned team get in touch with you.

*Stairs are recommended, however, they are not mandatory

Stage Design

Heaven Entrance Building Guidelines

When preparing for Heaven Stage Design it can be very helpful to include your director in the discussions. Sending pictures and dimensions of your stage and exits to your director is very helpful so they would have context for their recommendations.

You will need to build a raised Heaven Platform, Heaven Entry Steps and Rear Exit Steps. The sizes and placement of these pieces would be determined by the size and shape of your stage.

HEAVEN PLATFORM

Height, depth and width will depend on the size of your stage. In regard to the placement of the Heaven Platform it is most often centered on back wall. You need to have at least 8 feet or more of clearance from the top of the platform to the ceiling. (An alternate set would display Heaven on one side and Hell on the other.) Heaven Entry Steps and Rear Exit steps would be attached to this Platform.



Stage Design (cont.)

HEAVEN ENTRY STEPS

These should be centered at front of Heaven Platform. They can be as wide as the Heaven Platform but not less than four feet. No Hand Rails. The top step of the Heaven Entry Steps should be even with the top of the Heaven Platform. Typically steps are built with an 8" rise, a 12" tread and with a kick plate. (this too can vary depending on available space)

Alternative: If your church has a center in-wall baptistery the Heaven Entry Steps can be built to the baptistery instead of a separate Heaven Platform.

REAR EXIT STEPS

These can be 2-3 feet wide with a handrail if necessary. The rear exit steps should be positioned toward the back edge of the Heaven Platform toward the most convenient exit off of stage. These exit steps will be out of sight when Heaven set dressing is complete.

The Heaven Platform and steps must be sturdy. There can be as many as 6 people on the platform and /or steps at one time. We recommend using screws instead of nails to allow for easy disassembly or adjustment.

A set design can be constructed for any size or shape of stage. No two stages are identical.



Stage Design (cont.)

Set up should be built to accommodate the size of the platform/stage.













Make sure the top step is flush with the top of the platform.

No handrails should be built on the front stairs.

Checklist

CAST AND STAGE CREW:

Approximately 30-50 people are needed, of which about 21+ are speaking parts. They should be a minimum of 14 years of age (exceptions below). The more mature the cast, the better the production.

Cast members needed for speaking parts:

- 1 boy or girl 6-8 years old
- 1 girl 9-12 years old
- 2-3 boys or girls 9-12 years old
- 1 boy 12-18 years old

- 7-10 women
- 6-10 men
- 3-12 teens

Please select a man with a real beard and compassionate face for the part of Jesus. This is a non-speaking part.

(The amount of children needed may vary by team.)

Your Team Directors, upon their arrival to your church, will select ALL other cast members.

SCHEDULE FOR EVERYONE INVOLVED IN THE DRAMA:

Friday 7:00pm start

Saturday 9:00am - 4:00pm (approximately)

Sunday dress rehearsal will begin immediately after your regular morning service

*Alternate schedules available, contact us for more information.

MEALS:

Food for the cast & crew during rehearsals will be required. This includes Saturday & Sunday lunch, as well as a light snack before the Sunday evening performance.

JUNIOR CHURCH:

Because of the drama's graphic impact, it is recommended you provide a special children's program (for ages 9 and under). This also allows parents to give the drama their full attention.

ADVERTISING:

Please see samples on pages 11 and 12 of this handbook. Contact the Reality Outreach office at (800) 263-2114 or scheduling@realityoutreach.org to find out how you can access templates for these advertising materials.

MISCELLANEOUS:

- 6 rolls of 1" masking tape**
- 2 large rolls of 2" grey duct tape**
- 2 large rolls of 2" clear packing tape**
- Name tags for cast

^{**}Amounts subject to change when contact with your team director has been made.

Checklist (cont'd)

SANCTUARY:

The cast will require full use of the sanctuary for set-up and rehearsal Friday, through the Sunday evening presentation. We ask that the platform be cleared (e.g. mics, keyboards, drums, monitors, pulpit, etc.) prior to the team's arrival and that the sanctuary be cleared of any other use during this time (excluding Sunday morning worship).

DISPLAY TABLE:

We would appreciate it if a display table, to accommodate our product items, could be made available near the church's exit. (Note: We are careful that only items consistent with our Ministry's spiritual focus are made available. The proceeds from the sale of these items help support our ministry worldwide).

ALTAR WORKERS:

As a general guideline, it is suggested that the number of counselors total approximately 10% of your anticipated audience. (Note: some churches prefer the Pastor to address the altar respondents as a group... if possible, in a separate area from the main auditorium.)

ACCOMMODATIONS:

See #2 in the FAQ's section.

ELECTRICAL HOOK UP FOR DRAMA:

In most cases, the team will be self sufficient with sound and lighting. However, regular electrical outlets will be needed for the LED lights used.

We believe prayer is the most important element in the making of a successful outreach. Please encourage your people to begin praying prior to the team's arrival.

PRAYER IS THE KEY



Timeline

6 to 8 Months prior to the ministry outreach date

- Reserve the date. Please be sure you have *confirmed* this date and paid your deposit. If you have not received a confirmation letter or paid your deposit, then your date is NOT confirmed. (If there is a doubt, please call the office to verify.)
- Be sure you have a building secured for all necessary dates, not just production dates (if hosting in a location other than your church).
- Begin fundraising (some churches find it helpful to begin fundraising in advance to alleviate financial pressure).
- Familiarize yourself with the drama requirements.

6 Months prior

- Now is a good time to encourage prayer support. People support what they believe in and pray for!
- If necessary, begin to assign committees for various aspects of the drama. (e.g. altar workers, advertising, food, parking, etc.)
- Consider ordering your advertising to avoid added costs or delays.
 Contact the Reality Outreach office at scheduling@realityoutreach.org to find out how you can access templates for your advertising materials.

3 Months prior

- If you haven't already, order/print your advertising ASAP!!!
- Begin your sign up list for volunteers.

4-6 Weeks prior

- If you have not heard from your Reality Team Directors, please call our office at (800) 263-2114 to ensure we have the correct contact information.
- You should have most, if not all, of your volunteers signed up.

3 Weeks prior

Begin advertising now.

1 Day prior

• Please be sure the platform is <u>COMPLETELY CLEARED BEFORE</u> the Team's arrival.



Follow Up

We strongly believe in and support implementing a discipleship program.

Check out the media section of our website for a video of one Pastor's suggestion on the follow up process.

www.realityoutreach.org/pages/media

Other Suggestions:

Banquet/Dinner:

Give invitations for a meal prepared in the new believer's honor.

Breakfast with the Pastor:

Have a continental breakfast with the pastor to answer questions & give information for 4 weeks following their decision.

Family Fun Fair:

Invite new believers & families to the church for an evening of fun.

Dew Drop:

Put bottles of Mountian Dew with an invitation for youth night or a coupon for the church cafe on the porch of young people who received Christ.

Email Coupons:

Email coupons for your church store and/or cafe to new believers.

Follow-Up Calling:

Have volunteers touch base with new believers the next day.

Cookie/Home made Goodies Drop:

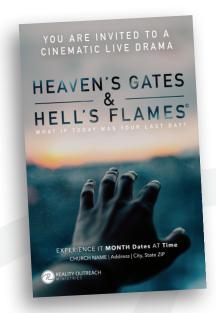
Deliver homemade goodies delivered by church members the following week to new believers.

Couples Connection:

Pair new believers with church members to help them in their new walk with Christ. They can provide a ride, meet each week or sit together in church.



Promotion







POSTERS & TICKETS

Pictured here are the template designs that are available to promote the drama at your church. The poster is a very exciting looking item and is highly effective as it informs people of the date and location of your crusade outreach.

As well, tickets are very convenient for distribution by the "church family" and are also a very professional presentation of details.

Call (800) 263-2114 or email scheduling@realityoutreach.org for more information.

For more information regarding effective promotional items, tickets and posters, please call (800) 263 - 2114 or email scheduling@realityoutreach.org

4. Write them a note of encouragement	Church Name Address, City, State, Zip Phone, Website Welcome to the family! We are so happy for you and the life changing decision you have made! Right now you may be experi- encing some emotions you haven't quie feit this strongly before. However, the life of a Christ follower is not always easy. You may so through times of doubting and frustration because of unan- solvent the end of the strong currumstances of life. That is ex- swered questions or the tough currumstances of life. That is ex- swered questions or the tough currumstances of life. That is ex- swered questions or the fough currumstances of life. That is ex- swered questions or the fough currumstances of life. That is ex- swered questions or the fough currumstances of life. That is ex- swered questions or the fough currumstances of life. That is ex- swered questions or the fough currumstances of life. That is ex- swered questions or the fough currumstances of life. That is ex- swered questions or the fought current with the will try his best to confuse you could plan for yourself. Sometimes people unlike anything you could plan for yourself. Sometimes people with a life and your good of the will the same people with you choose to live. Don't let that affect with good continued to the life you could plan for yourself. Sometimes people with a life you could plan for yourself. Sometimes people with the same people of yourself. Phone Phone Phone Address Counselor Who or what brought you here today? Do you attend a local church? Yes No Name of church?	If you have just accepted Jesus, 2 things have taken place: 1. Jesus has become your Savior. 2. You have become a child of God. We are so happy for you! This is the greatest, wisest, best decision, you could have ever made. However, this is only the beginning. Then that we ever made. However, this is only the beginning. The press of the county of the proof of the power of the proof of the
	Do you attend a local church? Yes No Name of church?	1. Pray for this person. 2. Contact them within 48 hours for effective follow-up. 3. Help them get involved in a church. 4. Write them a note of encouragement.

DECISION CARD

This "decision card" is widely used by churches that host Reality Outreach dramas as it provides an organized method of tracking the many new decisions for Christ.

Due to the consistent strong response to the dramatic performances, a card like this is very helpful.

It also provides your church with a convenient record of the many names as well as contact information for follow-up purposes.

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The artwork displayed in this booklet can only be used to advertise a confirmed crusade of Heaven's Gates & Hell's Flames© and may not, be altered in any way in whole or in part, without the express written permission of the owner.

Drama impact

TESTIMONIES...

- ► "My life was turned completely around that night as I accepted Jesus Christ as my personal Savior."
- ▶ "Tonight I was a first-time viewer of your presentation. It opened my eyes to many things. I was finally able to accept the Lord Jesus Christ into my life."
- ▶ "I glanced down to the altar and saw that both my wife and daughter were giving their lives to Jesus... I was in tears."

PASTOR QUOTES...

- "The prayer preparation was awesome... God was all over the whole presentation each night."
- ▶ "Never in the history of this town has anything like this ever happened..."
- ► "We hosted a breakfast for those responding to Christ on the first Sunday after the outreach. Nearly 100 came. Over 70 enrolled in a new believers course. Your Directors were great in support and leadership."



Dear Pastor,

Thank you for your interest in our ministry. We would consider it an honor to join with you and your church to reach the lost in your community.

In addition to our outreaches in North America, we are increasingly active in an overseas Missionary Outreach Program. Reality Outreach Ministries now has 20 ministry teams taking the message of the Gospel, through drama, to other countries around the world. However...WE ONLY GO INTO OTHER PARTS OF THE WORLD AS FINANCES PERMIT.

At the conclusion of our scheduled outreach, your church may wish to help us in our missionary outreach with a monthly mission support commitment. We would be grateful for whatever God may lead you to do to help us in this area of our ministry.

May God Bless you and your congregation!

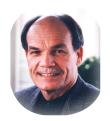
In His Service, Reality Outreach Ministries

Check out two amazing promo videos about Heaven's Gates & Hell's Flames© in the media section of our website.

www.realityoutreach.org/pages/media



Phone: (800) 263-2114 / www.realityoutreach.org scheduling@realityoutreach.org



Reality Outreach Ministries has been joining with churches of many different denominations with one common goal... To impact the local community with the message of Christ.

Rudy Krulik Founder, Reality Outreach Ministries

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