



APPLICATION FOR EMPLOYMENT

Pre-Employment Questionnaire | An Equal Opportunity Employer

PERSONAL INFORMATION

Name _____ Social Security Number _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Are you 18 years or older? Yes _____ No _____
 Email _____
 Are you either a U.S. Citizen or an alien authorized to work in the United States? Yes _____ No _____

EMPLOYMENT DESIRED

Position _____ Date you can start _____
 Are you employed now? _____ May we contact your employer? Yes _____ No _____
 Salary Desired _____
 Referred by: _____
 How did you hear of this position? _____

EDUCATION

Education	Name and Location of School	Number of years attended	Degree Received
High School			
College			
Trade, Business or Correspondence School			
Other			

GENERAL

Special Skills:

Activities (Civic, Athletic, etc.):

U.S. Military or Naval Service:

Rank:

Present Membership in National Guard or Reserves:

CURRENT/FORMER EMPLOYERS *list the last three employers, in chronological order*

Date <i>month and year of start date and end date (ex: 09/2014 – 12/2016)</i>	Name and Address of Employer	Salary	Position	Reason for Leaving

Which of these jobs did you like the best?

What did you like most about this job?

REFERENCES *give the names of three persons not related to you, whom you have known for at least one year*

Name	Phone Number	Years Acquainted	How do you know this person?

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal. I authorize investigations of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, release all parties from all liability for any damage that may result from furnishing same to you. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.

Signature

Date