



bonsaii

S120-C Paper Shredder Instruction Manual & Sheet Strip Cut



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With separate cutting unit for CDs/DVDs and credit cards

Dear customer,

Thank you for purchasing this quality product. Please carefully read through this manual before first using the device, paying particular attention to the safety warnings. You can find information on how to contact support at the end of these operating instructions.










Correct use:


This device is solely intended to shred/destroy a maximum of 8 (unstapled) sheets of paper per operation. Any other use is deemed incorrect use and thus will invalidate the extended warranty and endanger your safety. The device cannot shred laminated paper or plastic sleeves and will be irreparably damaged if used in this way.


Safety precautions:



Warning:

1. Always be sure to keep all loose objects such as e.g. clothing, ties , jewellery , hair , and all other small objects away from the feed slot in order to avoid injury.
2. Unplug the device if the document shredder is not used for a longer period of time to avoid damages and injuries.
3. Remove all paper clips , and staples before inserting the paper. Though the device is capable of shredding staples, this is not recommended. This is in order to avoid damages and injuries.
4. Always be sure to keep your fingers and hands away from the feed slot in order to avoid serious injury .
5. Do not put your fingers into the central hole of the CD when you insert it into the unit. This is to avoid serious injuries.
6. The continuous shredding operation should not last longer than 3 minutes in order to avoid damages. Should it be necessary to operate the device continually, it is recommended that the shredding operation be limited to 3 minutes and that the unit's motor is allowed to cool down between operations.
7. The device should be setup as close as possible to an easily accessible wall socket to avoid the danger of stum being over the cable.
8. The document shredder must always be deactivated and disconnected from the electrical line prior to moving, transporting and cleaning the device and prior to emptying the waste basket to avoid the danger of injuries.
9. Empty the waste basket frequently. Otherwise the shredder may jam.
10. Please do not leave the document shredder unattended e.g. in the event children  or pets are nearby. There is a risk of injury by improper handling.
11. Never open the casing to avoid serious injuries, in the event of problems, please consult the vendor location, where you purchased this device or our hotline.
12. The device may not be operated with a damaged power cord to avoid electric shock or short circuit.
13. Clean the drip trays and paper cutter with a slightly dampened cloth and possibly with a mild detergent. Do not spray directly into the feed slot to avoid damages .
14. Please read the manual before operating the machine .
15. For indoor use only.
16. The device should be setup as close as possible to an easily accessible wall socket.
17. Continuous 3 Minute Run time .

18. Shred width of 15\65"×1063\64" 

19. 8-Sheet capacity 

Delivery:

Shredder 1 unit

Instruction manual 1 pc

Placing the shredder:

1. Place the device on a smooth flat surface.
2. Ensure the device is positioned at a distance from heaters and other sources of heat.
3. Where possible, avoid using extension cables or multi-way sockets. It is advisable to connect the device directly to the wall socket using the power cable (in accordance with the technical specifications).
4. Safely position the shredder above the paper basket while ensuring your fingers do not get caught between the top of the paper basket and the shredder attachment.

Important notice:

The device is fitted with a release mechanism which stops the device from functioning if it is not being operated correctly with the paper basket provided. The unit must be flush with the edge of the paper basket with the extensions locking into the device to enable it to function. If this does not occur, re-position the device on the paper basket or place it the other way around until you hear a faint click.

Operating the shredder:

A switch is located on the top of the device and can be set in three (4) positions.

1. **AUTO** position: the cutting process is automatically initiated as soon as paper, a CD/DVD or credit card is inserted into the corresponding input slot. Please do not insert any CDs/DVDs or credit cards into the input slot while shredding paper since the device is incapable of shredding of paper at the same time as CDs / DVDs or credit cards. Once the chosen material has fully passed through the cutting unit, the cutting process will stop automatically.
2. **FWD** is used to shred credit cards and CDs / DVDs, set the switch to FWD and insert the CDs / DVDs into the slot behind the flap.
3. **REV** is used to fix paper blockages. This changes the cutting direction before an operating cycle has ended enabling the blades to be released. If you realise that you have unintentionally inserted too much paper, and the shredding process becomes noticeably slower, set the switch to this position.
4. The switch should be set to **OFF** if you wish to empty the paper basket, or do not intend to use the device for an extended period. After doing so, unplug the device from the power supply.

The device is only intended for personal use indoors and for an intermittent operation period of a maximum of 3 minutes. Do not use the shredder for commercial purposes or outdoors.

Shredder capacity:

The S120-C is capable of shredding up to 8 sheets of paper (DIN A4, 75g/m²) at once. Paper width may not exceed 22cm. When shredding small pieces of paper, such as envelopes or credit card receipts, the paper should be inserted in the middle of the opening. Please ensure that you never insert more than the stated maximum quantity into the cutting unit as this may damage the device.

How to operate:

Set the switch on the front side to "AUTO". The device will then be ready to operate.

Shredding paper

Insert a maximum of 8 sheets of paper (75g/m²) in portrait orientation into the input slot. The paper will be recognised by the sensors, the cutting unit will start and the paper will be automatically drawn in. The operation will finish once there is no more paper in the cutting unit.

Overloading:

If you insert too much paper, the cutting unit will stop. In this event, set the switch to "REV" in order to remove the paper. Reduce the number of sheets and then try again.

Overheating:

If you exceed the indicated maximum operating time of 3 minutes, there is a possibility of the motor overheating. In this event, the cutting unit will stop. The drive will be automatically disconnected from the power and will restart on its own once the motor has cooled down sufficiently. You should therefore set the switch to the "OFF" position and let the device cool down for an appropriate length of time. The maximum continuous operation time of 3 minutes can only be reached with a sufficiently cool device. Cooling the device down sufficiently to operate it again for 3 minutes takes around 30 minutes.

Removal of leftover paper:

Set the switch to "OFF" and unplug the power socket. Remove the shredding attachment and then you will be able to take out any scraps of paper that have become caught in the cutting unit. The blades are very sharp so you should proceed with extra caution! Place the shredder attachment back on top, plug in the power socket and turn the device on again. You will then be able to start using the device again.

Turning off:

Set the switch to "OFF" in order to turn the device off entirely.

Separate cutting unit for CDs and credit cards:

This shredder is fitted with a separate cutting unit for CDs/DVDs and credit cards. Set the switch to FWD and insert the CDs / DVDs into the slot behind the flap where they will be cut into 3 pieces. Keep your face at a suitable distance from the device when inserting CDs/DVDs since these materials are at risk of splitting. The shredded material is collected in a separate container which will help you dispose of the waste in an environmentally-friendly manner.

Insert credit card:

1. Open the security door on the CD / credit card input opening.
2. Insert the card into the top center of the CD / credit card input opening. You can only cut up one credit card at the time. **Do this always ahead with the broad side into the CD / credit card input opening. Otherwise, the magnetic strip is not destroyed.**

Insert CDs:

1. Insert the CD centrally from above into the CD / credit card input opening. You can only cut just one CD.
2. **Do not insert your finger into the central hole of the disc when you insert it into the device, there is danger of injury!**

Technical specifications:

Cutting action:	Strip-Cut
Cut size:	15\65"×1063\64" (paper), 3 pieces (CD/DVD or credit card)
Cutting capability:	8 pages DIN A4 (75g), 1 CD/DVD or credit card
Input slot width:	8.7 inches for paper
Input slot width for CDs/DVDs:	4.7 inches
Input voltage:	120 VAC,60 Hz, 1.5 A
Paper basket:	3.4 gallons
Safety level DIN 66399-2:	P-1

WARRANTY SERVICE

The warranty for this appliance is for 12 months from the date of purchase from an authorized dealer. The appliance has been manufactured with care and meticulously examined before delivery. Please retain your receipt as proof of purchase. In the case of a warranty claim, please make contact with our Customer Service.

Notice

The warranty covers only claims for material and manufacturing defects, but not for transport damage, wearing parts or for damage to fragile components, e.g. buttons or batteries.

This product is for domestic use only and is not intended for commercial use. The warranty is void in the case of abusive and improper handling, use of force and internal tampering not carried out by our authorized service branch.

Your statutory rights are not restricted in any way by this warranty. The warranty period is not extended by repairs made under the warranty. This applies also to replaced and repaired parts.

