



bonsaii

C222-A/C222-B Paper Shredder

Instruction Manual

20 Sheets Cross Cut (A)

16 Sheets Micro Cut (B)



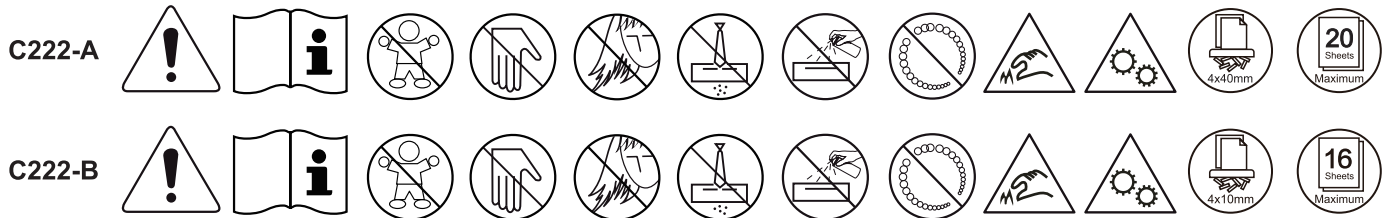
Customer Service: 1-844-728-6917

customer-care@bonsaii.com













Dear customer,

Thank you for purchasing this quality product. Please carefully read through this manual before first using the device, paying particular attention to the safety warnings. You can find information on how to contact support at the end of these operating instructions.

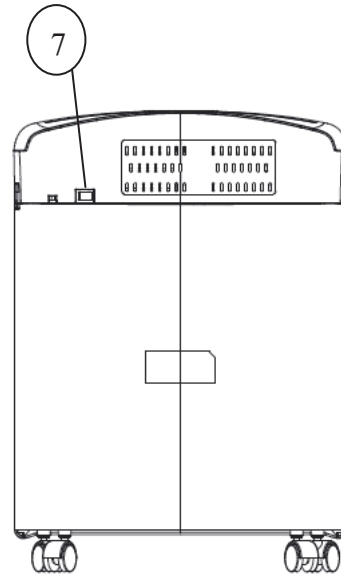
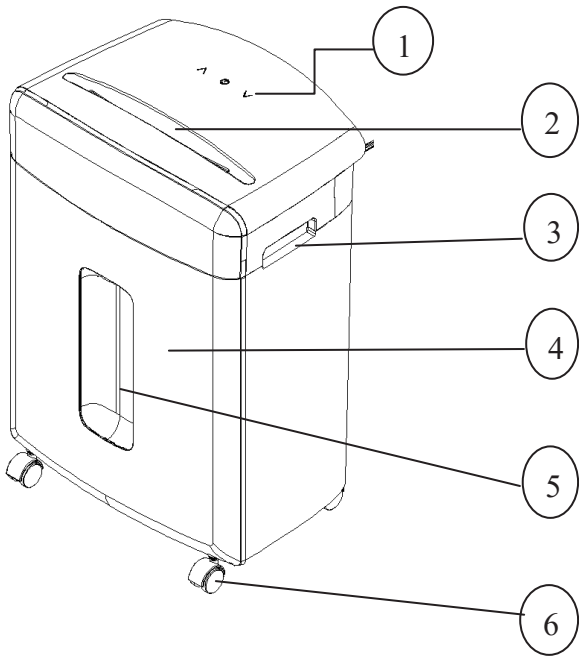
Safety precautions:



Cautions:

1. Keep all loose articles of clothing, ties  , jewelry  , hair  or other small items away from the feed opening to prevent injury.
2. Keep in the OFF position when the shredder is not in use for prolonged periods of time.
3. Do not place hands  or fingers into the shredder throat as serious injury could result.
4. Always turn off or unplug the shredder prior to moving, cleaning or emptying the wastebasket.
5. Empty wastebasket frequently.
6. The document shredder must always be deactivated and disconnected from the electrical line prior to moving, transporting and cleaning the device and prior to emptying the waste basket.
7. Please do not leave the document shredder unattended e.g. in the event children  or pets are nearby.
8. The device may not be operated with a damaged power cord.
9. For indoor use only.
10. This machine is no toy. Keep it away from children  and pets.
11. To protect the machine well, we suggest the user to operate it in this way: work 20 minutes then rest 45 min.
12. Please do not spray any flammable gas or oil  onto this shredder, it may cause fire.
13. Please read the manual before operating the machine  .
14. Sharp edges, Do not touch  .
15. This equipment is not intended for use by children. Avoid touching the media feed opening with the hands, clothing or hair. Unplug this equipment when not in use for an extended period of time  .
16. Shred width of 5/32"×41/64"  .
17. 16-sheet capacity  .

Operation instruction



Parts & Function

1. Switch: REV/AUTO/FWD

Power Light: Blue

Overload Light: Flashing Red

Overheat Light: Red

2. Feed Slot for Paper & Credit Card

3. Handle Place

4. Wastebasket

5. Transparent Window

6. Casters

7. Main Power Switch

Placing the shredder

1. Place the device on a smooth flat surface.
2. Ensure the device is positioned at a distance from heaters and other sources of heat.
3. Where possible, avoid using extension cables or multi-way sockets. It is advisable to connect the device directly to the wall socket using the power cable (in accordance with the technical specifications).
4. Plug the power cable into a standard 120-volt AC outlet.

Operating the shredder

A main switch is located on the back of the machine, while a slide switch is on the top of the device and can be set in three (3) positions.

1. **AUTO**: when the device is connected to power, and the main switch on the back of the machine is on, the power light will be blue. The cutting process is automatically initiated as soon as paper or credit card is inserted into the corresponding feed slot. Please do not insert any credit cards into the feed slot while shredding paper since the device is incapable of shredding of paper at the same time as credit cards. Once the chosen material has fully passed through the cutting unit, the cutting process will stop automatically.
2. **REV** is used to fix paper blockages. This changes the cutting direction before an operating cycle has ended enabling the blades to be released. If you realise that you have unintentionally inserted too much paper, and the shredding process becomes noticeably slower, set the switch to this position to remove excess paper.
3. **FWD**: The cutting mechanism runs forwards for a few seconds and shreds the material fed in.

The device is only intended for indoor use and for an intermittent operation period of a maximum of 20 minutes. Do not use the shredder for commercial purposes or outdoors.

Shredder capacity

The C222-A is capable of shredding up to 20 sheets of paper (DIN A4, 75g/m²) into cross cut at once. Paper width may not exceed 220mm. When shredding small pieces of paper, such as envelopes or credit card receipts, the paper should be inserted in the middle of the slot. Please ensure that you never insert more than the stated maximum quantity into the cutting unit as this may damage the device.

The C222-B is capable of shredding up to 16 sheets of paper (DIN A4, 75g/m²) into micro cut at once. Paper width may not exceed 220mm. When shredding small pieces of paper, such as envelopes or credit card receipts, the paper should be inserted in the middle of the slot. Please ensure that you never insert more than the stated maximum quantity into the cutting unit as this may damage the device.

Start operating

After connecting power, turn on the main switch, touch the switch on the top housing to “**AUTO**”, the device will then be ready to use.

Shredding paper

Insert several sheets of paper (75g/m²) in portrait orientation into the feed slot. The paper will be detected by the sensors, the cutting unit will start and the paper will be automatically drawn in. The operation will finish once there is no more paper in the cutting unit.

Shredding Credit Card

Insert the card into the top center of the feed opening. You can only cut up one credit card at the time.

Overloading

If you insert too much paper over the maximum shred capacity of the shredder, the indication light will be red flashing, and the cutting unit will stop rotating. In this event, set the switch to “**REV**” to remove the paper. Reduce the number of sheets and try again.

Overheating

If the shredder working continuously with exceeding the indicated maximum operating time of 20 minutes, there is a possibility of the motor overheating. In this event, the indication light will be red, the cutting unit will stop. You should therefore set the switch to the “**AUTO**” position and let the device cool down about 45 minutes. The device will be automatically disconnected from the power and will restart on its own once the motor has cooled down sufficiently.

Cutter Oiling Instructions

To ensure proper operation and function, periodic oiling of the cutting unit is required. Failure to oil your cutting unit could result in reduced sheet capacity performance, excess noise, paper jams and possibly machine failure. Oil your cutters every 5th or 6th time you empty the basket if excess squeaking and rubbing noise is coming from the machine or if the shredders sheet capacity has diminished. Squeeze the lubricant across the full width of the cutters or shred one piece of lubricant sheet accordingly. Touch the **AUTO** switch and insert paper to activate the cutting unit forward for 3 seconds, then touch **REV** for 3 seconds again. Alternate between **AUTO** and **REV** at least three times or until all paper scraps are cleared out.

Trouble Shooting

Malfunction	Reason	Solution
Stop Working	The power plug is not connected to the power supply.	Plug in again correctly
	The machine head is not aligned with the jam position of the paper waste bucket	Lift the head of the machine and align it with the paper scrap bucket.
	Power supply voltage is too low or no power supply	Turn off the power switch and wait for the voltage to return to be normal before operating the machine
	The machine enters the protection mode due to overheating after continuous working for a long time.	Wait for the machine to cool down naturally
	The thickness of paper is too thin	Add an opaque paper or fold the transparent paper multiple times
	Overloading is not in contact	Reduce paper quantity to an acceptable amount and refeed into the paper entry
	Damage of power cable	Please replace the power cable with the same parameters. If not, please contact customer service.
	The basket is full	Dump confetti
Jam	Paper jam beyond the rated shredded paper	Toggle the switch to the "reverse" position to eject excess paper
Keep Running	Paper dust and other foreign objects cover the sensor.	Clean the dust or foreign objects.
Loud Noise	The shredder is placed on a unsuitable place.	Change location

If the above operation can not solve your problem, please contact our customer service team via email customer-care@bonsaii.com.

Notice

Never use flammable synthetic oil, petroleum based or aerosol lubricants to oil your cutting unit. Use only a vegetable oil-based lubricant in a non-aerosol container.

C222-A/B Specifications:

Model No.	C222-A	C222-B
Cutting Capacity	Max. 20 sheet	Max. 16 sheet
Cutting Size (inches)	5/32 x 1-50/87 inches	5/32 x 41/64 inches
Cutting speed (m/min)	1.6m/min (20 sheets)	1.6m/min (16 sheets)
Security level	P-4	P-4
Noise level	60dB	60dB
Shred Functions	paper/Staple/Credit card/CD /Clip	paper/Staple/Credit card
Net. Weight (LBS)	25.35 LBS	24.03 LBS
Working cycle (min)	20 mins	30 mins
Trash bin (Gallons)	6.6 Gallons	6.6 Gallons
Dimension (inches)	13.98 x 9.65 x 20.47 inches	13.98 x 9.65 x 20.47 inches
Power Supply	120 VAC, 60Hz, 4.0A	120 VAC, 60Hz, 4.0A

Delivery

Shredder
Instruction Manual

If you have any questions on above instructions or using this device, please contact our customer service,

Call: 1-844-728-6917

Email: customer-care@bonsaii.com

WARRANTY

The warranty for this appliance is for 12 months from the date of purchase from an authorized dealer. The appliance has been manufactured with care and meticulously examined before delivery. Please retain your receipt as proof of purchase. In the case of a warranty claim, please make contact with our Customer Service.

Notice

The warranty covers only claims for material and manufacturing defects, but not for transport damage, wearing parts or for damage to fragile components, e.g. buttons or batteries.

This product is for home and office use only and is not intended for commercial use. The warranty is void in the case of abusive and improper handling, use of force and internal tampering not carried out by our authorised service branch.

Your statutory rights are not restricted in any way by this warranty. The warranty period is not extended by repairs made under the warranty. This applies also to replaced and repaired parts.

Register your product at **www.bonsaiishop.com**
to get more perks!

 Follow us@bonsaiioffice

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Made in Vietnam