



Fundraising Procedure



Collect Orders

- a) Hand out the Customer Pre-order Sheets to team members, colleagues, parents and children to arrange orders.
- b) Allow at least two weeks and return the order sheets to the nominated person who will tally the numbers.



Tally the numbers

- a) Collate Customer Pre-order Sheets and tally all orders onto the Tunnel Wash Fundraising Order Form.
- b) Email or deliver both the Customer Pre-order Sheets and Tunnel Wash Fundraising Order Form to your nominated Tunnel Wash site.



Payment & Collection

- a) Make payment to Tunnel Wash no less than 72 hours prior to pick up.
- b) Payment can be made on site with Credit card/Eftpos (for payments under \$2,000) or online by Direct Credit.
- c) Bring your Tunnel Wash Fundraising Order Form with you on the day of collection, your order will be ready for you!

Quickest. Cleanest. Greenest.

Terms & Conditions apply. Availability and prices are subject to change.
Email: info@tunnelwash.co.nz | www.tunnelwash.co.nz/pages/fundraising-1

