



For Wild Iris Use

Date Application Received:

Received By:

## Wild Iris Coffeehouse Application for Employment

**\*Please note that all items must be completed to be considered for employment at Wild Iris.**

**\* Please note that applications are only accepted in person at Wild Iris Coffeehouse.**

**\*Please note that our part-time is a minimum of 15 hours/wk or two shifts and we do not have seasonal work.**

### PERSONAL INFORMATION

Name: \_\_\_\_\_  
\_\_\_\_\_

FIRST

MIDDLE

LAST

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Position/Responsibility Desired: \_\_\_\_\_

Desired Salary Range: \$ \_\_\_\_\_/hr to \$ \_\_\_\_\_/hr

### WORK ELIGIBILITY

Are you eligible to work in the United States: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Are you 17 years of age or older? Yes: \_\_\_\_\_ No: \_\_\_\_\_

How did you hear about Wild Iris?

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**AVAILABILITY**

DAY OF THE WEEK	FROM `	TO	NOTES?
<b>Monday</b>			
<b>Tuesday</b>			
<b>Wednesday</b>			
<b>Thursday</b>			
<b>Friday</b>			
<b>Saturday</b>			
<b>Sunday</b>			

Desired Schedule, your ideal schedule.\*Please note that this may not be possible and that all team members typically work at least 1 weekend day.

DAY OF THE WEEK	FROM `	TO	NOTES?
<b>Monday</b>			
<b>Tuesday</b>			
<b>Wednesday</b>			
<b>Thursday</b>			
<b>Friday</b>			
<b>Saturday</b>			
<b>Sunday</b>			

Total Hours Desired per Week: \_\_\_\_\_

You will be expected to work holidays at Wild Iris Coffeehouse.

When will you be available to begin work? \_\_\_\_/\_\_\_\_ (Month/Year)

**EDUCATION**

High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ #Years Completed: \_\_\_\_\_

Did You Graduate? Yes: \_\_\_\_\_ No: \_\_\_\_\_

College: : \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Course of Study: \_\_\_\_\_ #Years Completed: \_\_\_\_\_

Did You Graduate? Yes: \_\_\_\_\_ No: \_\_\_\_\_ Degree: \_\_\_\_\_

**OTHER INFORMATION:**

Tell us a little about yourself? How did you end up in Prescott?

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Why do you want to be part of the Wild Iris family?

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What skills/talents do you possess that would be beneficial to our team?

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What are your 3-5 year goals and how does working at Wild Iris help you achieve these goals?

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**EMPLOYMENT HISTORY**

Please give accurate and complete full-time employment record.

Start with the present or most recent employer. Include military experience if applicable.

**Position #1**

Company Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Job Title: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Employed (Month and Year) From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Wage: \_\_\_\_\_

Describe your work:

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May we contact this employer? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If not, why not? \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**Position #2**

Company Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Job Title: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Employed (Month and Year) From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Wage: \_\_\_\_\_

Describe your work:

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May we contact this employer? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If not, why not? \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**Position #3**

Company Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Job Title: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Employed (Month and Year) From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Wage: \_\_\_\_\_

Describe your work:

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May we contact this employer? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If not, why not? \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

## Conditions of Employment

Wild Iris sets high standards for its Team Members, and compliance is a condition of employment. If you are offered a position with Wild Iris, you need to carefully consider what is required before you accept. As a Team Member, you must do everything you can to satisfy our external and internal customers, including:

- • Following our standards of professionalism
- • Smiling and making eye contact
- • Arriving on time
- • Maintaining a positive, enthusiastic attitude
- • Treating coworkers with respect
- • Being honest and dedicated in your work
- • Using proper phone etiquette
- • Completing necessary training requirements
- • Expediting customers' transactions/requests quickly and professionally
- • Following company policies and procedures
- • Must be able to perform essential functions of the job
- • Following directions
- • Meeting standards of work quality and quantity
- • Maintaining a professional appearance and complying with the company dress code
- • Accepting a work schedule that may require holiday work
- • Ability to carry supplies with a weight up to 40 lbs.
- • Ability to handle customer complaints and make decisions independently.

Are you willing and able to comply with all the requirements listed?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

If your answer is no, or if you have concerns about being able to comply with any of these requirements, please explain:

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*Wild Iris Coffeeshouse is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*

## **Agreement of the Transfer of Information**

I declare the information provided by me in this application is true, correct, and complete to the best of my knowledge. I understand that if employed, any falsification, misstatement, or omission of fact in connection with my application, whether on this document or not, may result in immediate termination of employment. I authorize you to verify any and all information provided above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for applying with us. We look forward to meeting you!*

*Wild Iris*