General Instructions

0634RANE0403FGDD2TW1SW-V1 (4x3m)

0634RANE0403FGDD2TW1SW-V1: 34mm Log Cabin, Reverse Apex, No Extras, 4x3, Fully Glazed Double Door, Two Tall Windows, One Short Window.

BEFORE YOU START PLEASE READ INSTRUCTIONS CAREFULLY

- Check the pack and make sure you have all the parts listed.

- When you are ready to start, make sure you have the right tools at hand (not supplied) including a Phillips screwdriver, Stanley knife, wood saw, step ladder and drill with 2mm bit.

- Ensure there is plenty of space and a clean dry area for assembly.

TIMBER

As with all natural materials, timber can be affected during various weather conditions. For the duration of heavy or extended periods of rain, swelling of the wood panels may occur. Warping of the wood may also occur during excessive dry spells due to an interior moisture loss. Unfortunately, these processes cannot be avoided but can be helped. It is suggested that the outdoor building is sprayed with water during extended periods of warm sunshine and sheltered as much as possible during rain or snow.

BUILDING A BASE

When thinking about where the building and base are going to be constructed: Ensure that there will be access (60cm) to all sides for maintenance work and annual treatment.

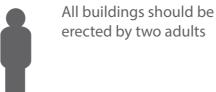
Ensure the base is level and is built on firm ground, to prevent distortion. Refer to diagrams for the base dimensions, The base should be slightly smaller than the external measurement of the building, i.e. The cladding should overlap the base, creating a run off for water. It is also recommended that the floor be at least 25mm above the surrounding ground level to avoid flooding.

TYPES OF BASE

- Concrete 75mm laid on top of 75mm hard-core.
- Slabs laid on 50mm of sharp sand.

Whilst all products manufactured are made to the highest standards of Safety and in the case of childrens products independently tested to EN71 level, we cannot accept responsibility for your safety whilst erecting or using this product.

Refer to the instructions pages for your specific product code



2mm Drill bit

For ease of assembly, you MUST pilot drill all screw holes and ensure all screw heads are countersunk.



For ease of assembly use a rubber mallet to fit the log boards. Do **NOT** use a heavy hammer.





It is advisable to use a hand saw when cutting roof and floor boards.

Screws & Nails Measure Measure overall under the length head

Bolts To identify the fixings required for each step use a measuring tape.

For assistance please contact customer care on: 01636 821215

Mercia Garden Products Limited, Sutton On Trent, Newark, Nottinghamshire, **NG23 6QN**

www.merciagardenproducts.co.uk

Please retain product label and instructions for future reference



Winter = High Moisture = Expansion Summer = Low Moisture = Contraction



CAUTION

Every effort has been made during the manufacturing process to eliminate the prospect of splinters on rough surfaces of the timber. You are strongly advised to wear gloves when working with or handling rough sawn timber.

Ensure to measure and check before cutting boards.

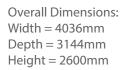


To ensure log boards are even, use a spirit level to check each layer has been installed correctly.



0634RANE0403FGDD2TW1SW-V1

Please retain product label and instructions for future reference Double Door Contents 14 15



Base Dimensions: Width = 3807mm Depth = 2803mm



Window Contents

Short Window Contents

short window Contents		
	2	
		Window Frame Left Upright - 71x70x1412mm QTY 1 AI-0634LOGWUFL-V3
	3	
		Window Frame Right Upright - 71x70x1412mm QTY 1 AI-0634LOGWUFR-V3
	4	
Window QTY 1 AI-06LOGDGW684X1244-V3		Window Frame Top - 84x125x805mm QTY 1 AI-0634LOGWTF-V3
	5	
		Window Frame Bottom - 71x70x805mm QTY 1 AI-0634LOGWBF-V3
Tall Window Contents		
6	07	
		Window Frame Left Upright - 71x70x2065mm QTY 2 AI-0634LOGDUFL-V3
		Window Frame Right Upright - 71x70x2065mm QTY 2 AI-0634LOGDUFR-V3
	9	
		Window Frame Top - 81x125x808mm QTY 2 AI-0634LOGTWTF-V3
Window QTY 2 AI-06LOGDGW684X1905-V3		Window Frame Bottom - 71x70x688mm QTY 2 AI-0634LOGTWBF-V3

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	Rain Guards QTY 3 RG2844-710 (28x44x710mm)		
	Flag Hinge QTY	2	
13	Casement Stay Qty 1	Jecor	
16	Door Frame Left Upright		OGDGF0 20651
017	Door Frame Right Uprig	ht - 71x70	x206
	Door Frame Top - 84x12	25x1632mi	m QT
19	AI-0634LOGDDIF-V3	x70x1508	mm (
20	Door Strip - 16x60x1880	0mm QTY	1
21	31000-1880/11/1		\bigcirc
	Rain Guard QTY 1 RG2844-1520 (28x44x1520mm)		
23	e e 24		(
(Handles (Pair) QTY 1 21-07-0188	Mortice L QTY 1 PI-07-0017	ock

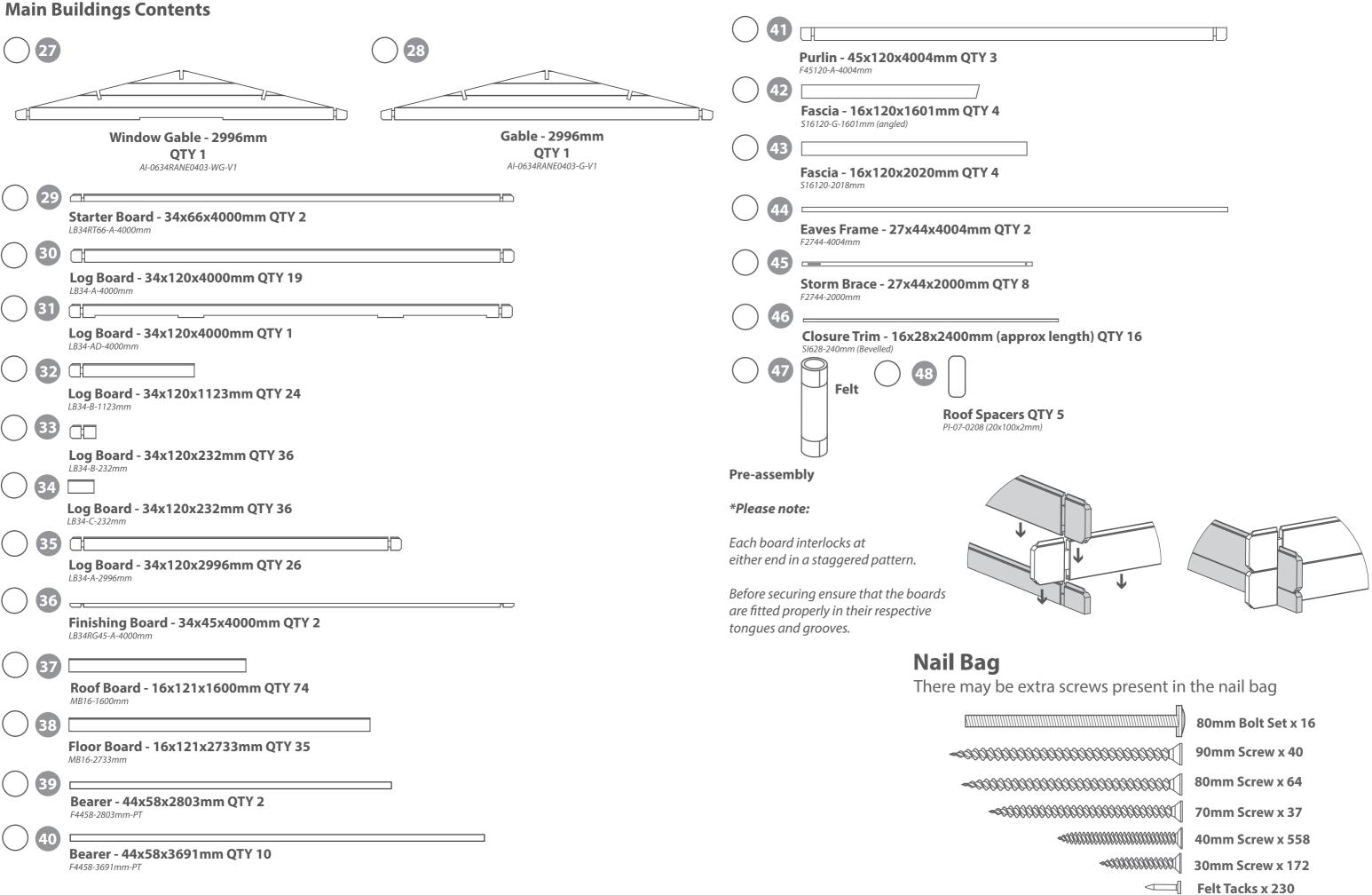
H

H



Key Plate QTY 1 *PI-07-0017*

Tower Bolt QTY 2 *PI-07-0114*



Step 1 Parts needed - No. 39 QTY 2 No. 40 QTY 2

Lay the bearers (No's 39 & 40) onto a firm and level surface (free from areas where standing water can collect) as shown in the illustration.

Fix the bearers together at each corner using 8x90mm screws, ensuring the frame is flush.

Once fully assembled, ensure the bearers are square by measuring from corner to corner as illustrated, making sure the measurements are equal.

If the bearers are not aligned equally, unscrew, adjust and re-align accordingly.

8x90mm Screws



Step 2 Parts needed- No. 40 QTY 8

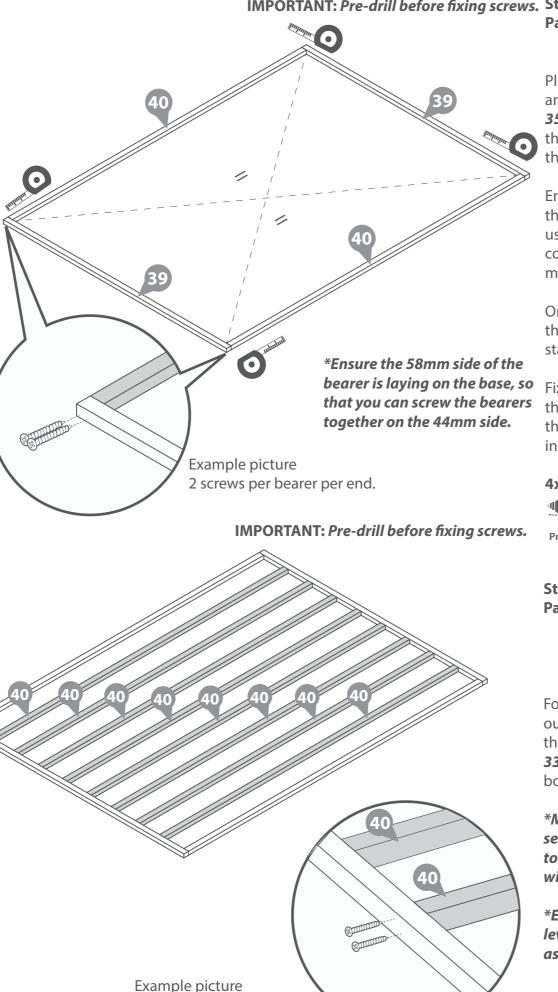
Following the same method arrange the remaining bearers (No. 40) inside the assembled frame.

*Ensure there is an equal amount of space between each frame.

Secure each of the bearers in place using 2x90mm screws for each side of the bearer, ensuring the bearers remain level.

32x90mm Screws





2 screws per bearer per end.

IMPORTANT: Pre-drill before fixing screws. Step 3

Parts needed - No. 29 QTY 2 No. 35 QTY 2

Place the starter boards (No. 29) and the first two log boards (No. 35) in the notch as shown onto the assembled base frame along the longest sides.

Ensure the boards sit square on the base using the same method used in Step 1. Measure corner to corner, making sure the measurements are equal.

Once the boards are square, lift up the log boards (No. 35) and fix the starter boards in place (No. 29).

Fix each of the starter boards to the frame by screwing through the notch into the frame as shown in the illustration.

4x70mm Screws

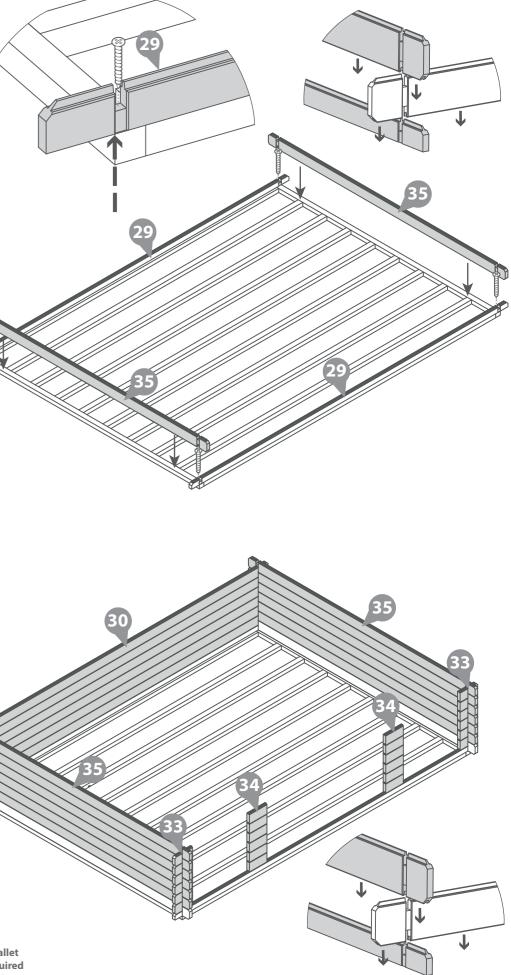


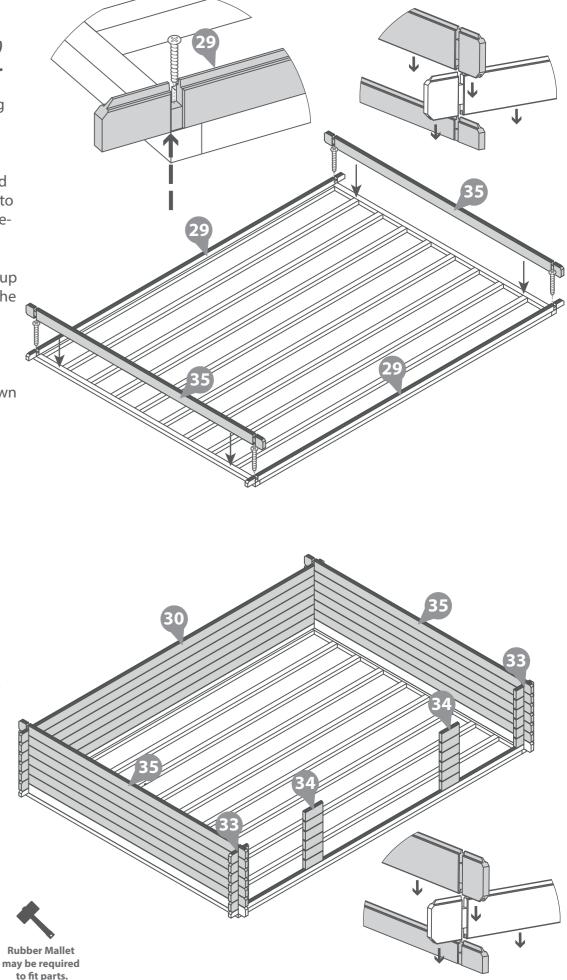
Step 4 Parts needed - No. 30 QTY 6 No. 33 QTY 12 No. 34 QTY 12 No. 35 QTY 12

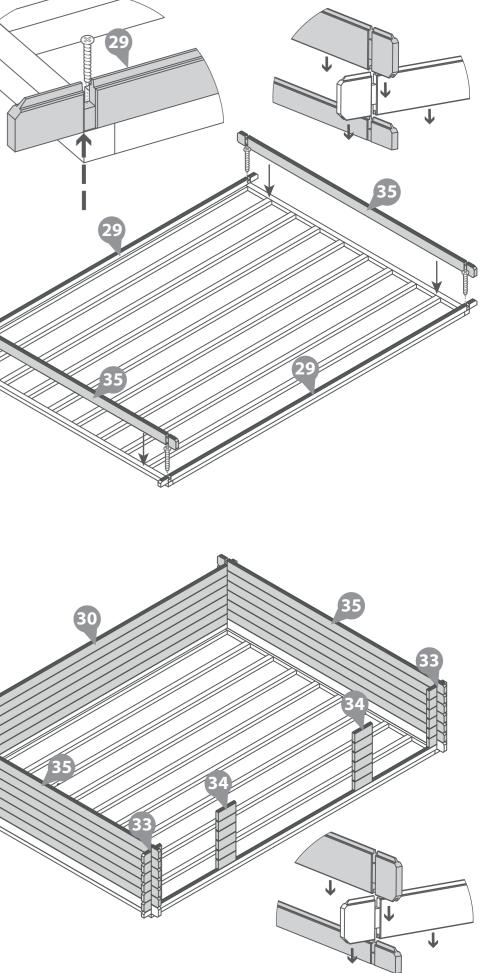
Following the same method outlined in the Pre-Assembly, lay the required boards (No's. 30, 33, 34 & 35) onto the starter boards to create your first level.

*Make sure that you have seven rows of log boards in total below the SHORT window.

*Ensure that the boards are level and flush with each other as you lay each one.







Step 5 Parts Needed - No. 7 QTY 2 No. 8 QTY 2 No. 9 QTY 2 No. 10 QTY 2

Arrange the left, right, top & bottom tall window frames (No's. 7, 8, 9, & 10) onto a firm and level surface. Secure the top and bottom frames to the uprights using 2x80mm screw per corner, ensuring the screws do **NOT** protrude through the front of the door framing.

Using the method outlined above, assemble the two window frames.

16x80mm Screws



Step 6 Parts Needed - No. 6 QTY 2

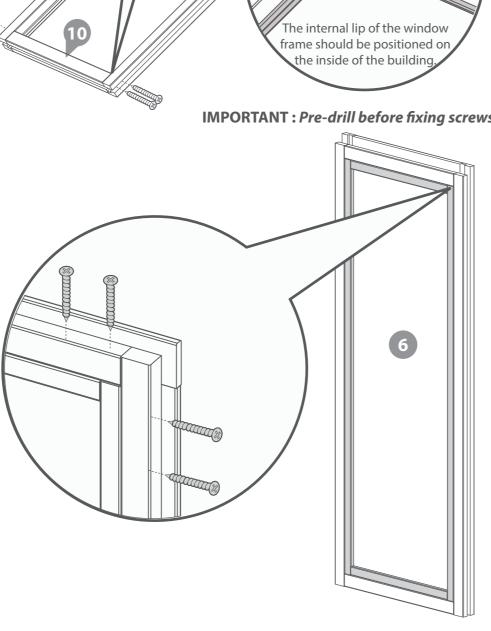
Rest each window (**No. 6**) into the assembled window frames as shown in the illustration, and secure into position by screwing through the framing into the window.

*Place the frame & window flat onto a level surface to help fix into place.

Use this method to assemble the two windows.

32x80mm Screws





IMPORTANT : *Pre-drill before fixing screws*.

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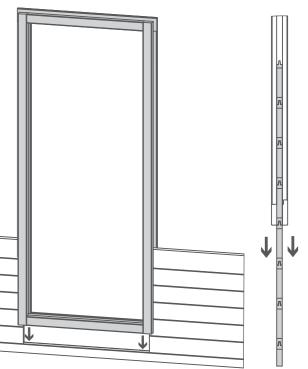
Step 7

Once you have laid the first level of boards onto the log cabin, slide the tall windows between the smaller boards and rest on to the longer board (if you have not yet assembled the window frames refer to step 5 & 6)

*Ensure the boards are level with each end.

*Please note: This image is for illustrative purposes and may differ from your choice in product (regarding window position). Nevertheless the process of fitting the window is the same

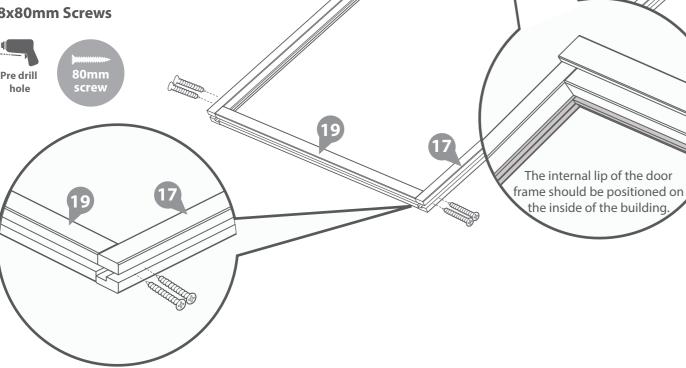




Step 8 Parts Needed - No. 16 QTY 1 No. 17 QTY 1 No. 18 QTY 1 No. 19 QTY 1

Arrange the left, right, top & bottom door frames (No's. 16, 17, 18 & 19) onto a level surface. Secure the top and bottom frames to the uprights using 2x 80mm screw per corner, ensuring the screws do **NOT** protrude through the front of the door framing.

8x80mm Screws



Step 9 Parts Needed - No. 14 QTY 1 No. 15 QTY 1 No. 22 QTY 6

IMPORTANT : *Pre-drill before fixing screws*.

a The Adjustable Door Hinge (No.22) comes in three parts.

Fasten No. 22a into 22b as shown in the illustration.

Once the framing is enclosed, place the secondary and master doors (No. 14 & 15) into the assembled frame

Fix the Adjustable door hinge (No.22c) to the doors using 3x30mm screws per hinge.

Fix 3 x Adjustable Door Hinges (No. 22a&b) into position onto the door frame using 4x30mm screws per hinge.

*Ensure the hinges are fitted to the external of the door frame so the doors open outwards from the log cabin.

Locate the doors into the hinges ensuring there is equal spacing on each side between the doors and door frame, and that the doors open and close freely without restriction.

It is important to fit the doors within the frames at this stage so that you can establish the position of the hinges. The hinges come in three parts. Remove the doors from the framing after fitting.

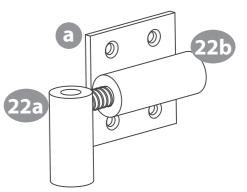
*Ensure to screw into the framing and not into the channel.

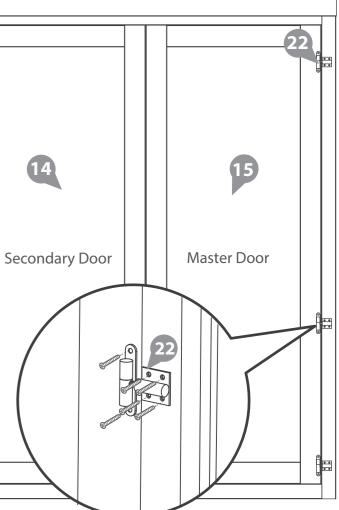
42x30mm Screws



b

Please retain product label and instructions for future reference





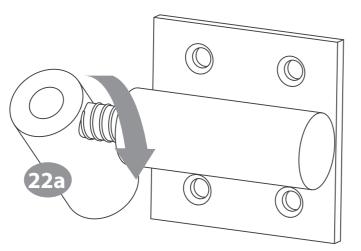
Step 10

To adjust and align your doors:

1. Lift up the doors to seperate the two parts of the hinge.

2. Turn the rotating barrel (No.22a) in / out to move the postion of the doors either in or away from each other.

3. You can then place the door(s) back on to the hinge and check whether they require more / less adjustments, if further adjustments are required repeat number 2.



Step 12 Parts needed - No. 30 QTY 6 No. 32 QTY 12 No. 33 QTY 12 No. 34 QTY 12 No. 35 QTY 6

Following the same method outlined in Pre-Assembly, lay the next 6 boards (No's. 30, 32, 33, 34 & 35) onto the log cabin to create your second level.

*Ensure that the boards are level and flush with each other as you lay each one.

*Make sure that you have seven rows of log boards in total below the SHORT window.



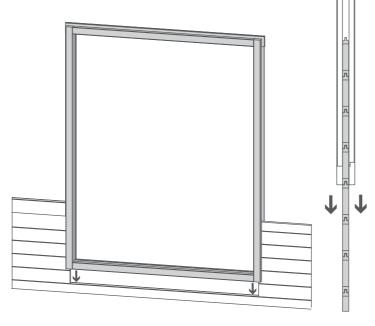
Rubber Mallet may be required to fit parts.

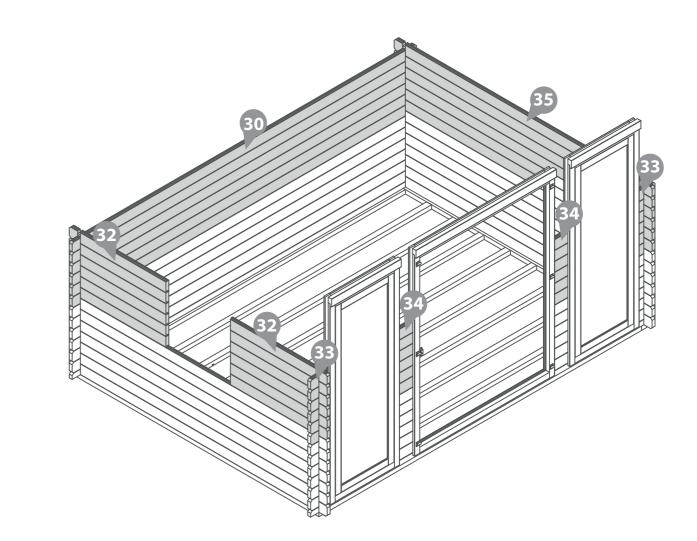
Step 11

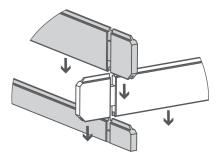
Once you have laid 6 log boards (on top of the starter board) up the door section, slide the assembled door frame (without main doors) over the boards resting the frame on top of the starter board.

Please refer to steps 8 to construct your door frame.

*Please note: This image is for illustrative purposes and may differ from your choice in product (regarding door position). Nevertheless the process of fitting the door frame is the same.

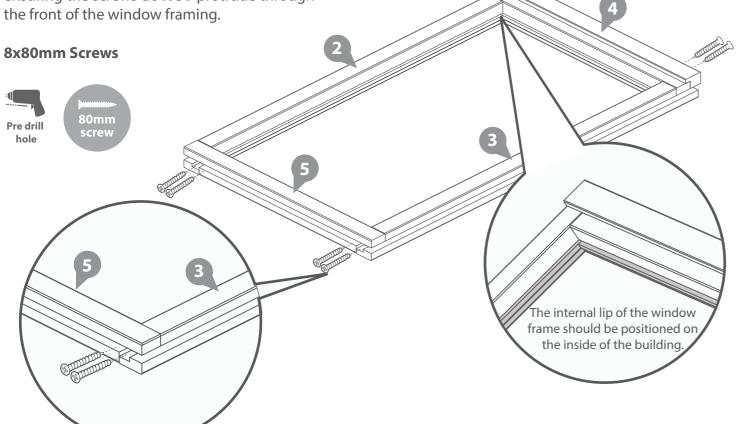






Step 13 Parts Needed - No. 2 QTY 1 No. 3 QTY 1 No. 4 QTY 1 No. 5 QTY 1

Arrange the left, right, top & bottom window frames (No's. 2, 3, 4,& 5) onto a firm and level surface. Secure the top and bottom frames to the uprights using 2x80mm screw per corner, ensuring the screws do **NOT** protrude through



Step 14 Parts Needed - No. 1 QTY 1 No. 12 QTY 2

Position the window (No. 1) so that it sits centrally within the window frame. Fix the female part of the flag hinge (No. 12) to the window using 4x30mm screws, attach the male part of the flag hinge (No. 12) to the window frame using 4x30mm screws ensuring that the window can open and close freely.

It is important to fit the windows within the frame at this stage so that you can establish the position of the hinges. The hinges come in two parts. Remove the window from the frame after fitting.

Ensure to attach the hinge to the horizontal frame of the window

16x30mm Screws



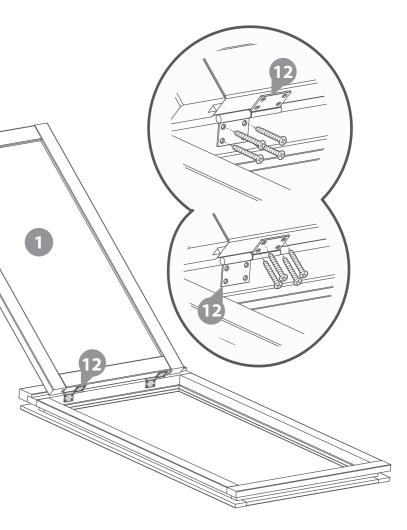
Step 15

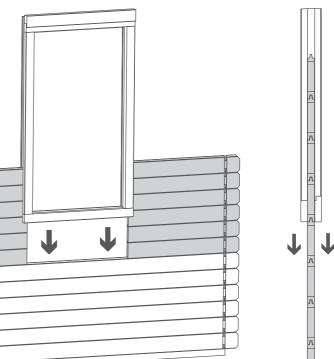
Once you have laid the second level of boards onto the log cabin slide the windows frame (without main window) between the boards (if you have not yet assembled the window frame refer to step 13.)

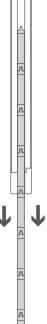
*Ensure the boards are level with each end.

*Please note: This image is for illustrative purposes and may differ from your choice in product (regarding window position). Nevertheless the process of fitting the window is the same.









Step 16 Parts needed - No. 30. QTY 6 No. 32 QTY 12 No. 33 QTY 12 No. 34 QTY 12 No. 35 QTY 6

Following the same method outlined in *Pre-Assembly*, lay the remaining boards (No's. 30, 32, 33, 34 & 35) onto the log cabin to bring the board level to the top of the window and door frames.

*Ensure that the boards are level and flush with each other as you lay each one.

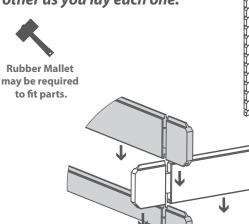
*Doors can be hung once the boarding has enclosed the door frame.

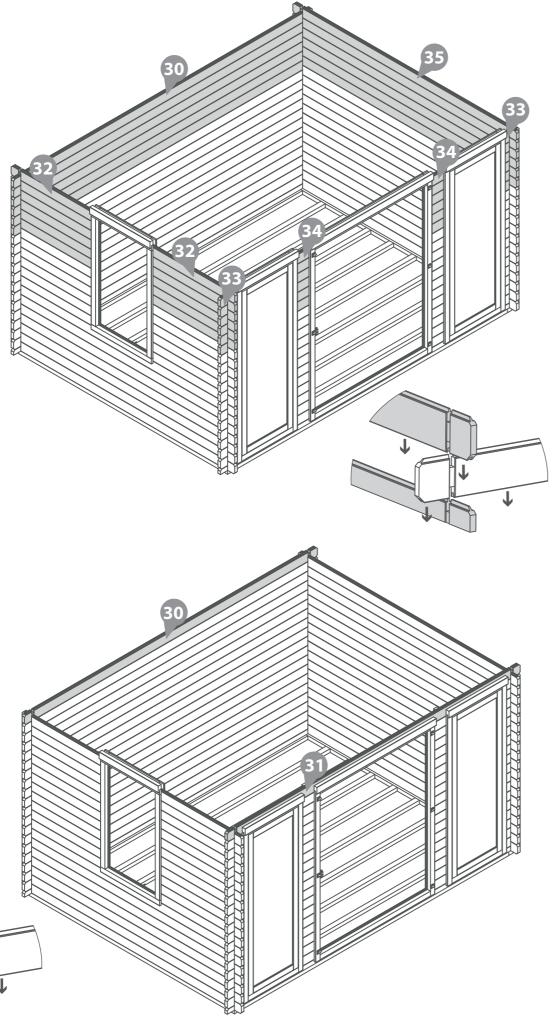


Step 17 Parts needed - No. 30 QTY 1 No. 31 QTY 1

Following the same method outlined in *Pre-Assembly*, lay board (**No. 30**) and the board that goes above the door (No. 31) onto the log cabin.

*Ensure that the boards are level and flush with each other as you lay each one.





Step 18 Parts needed - No. 27 QTY 1 No. 28 QTY 1

Place the Window Gable (No. 27) and the Gable (No. 28) onto the log cabin. Fix into position by screwing through the notches as shown in the illustration.

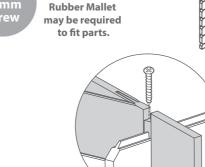
*Ensure that the boards are level and flush with each other as you lay each one.



Pre drill

hole





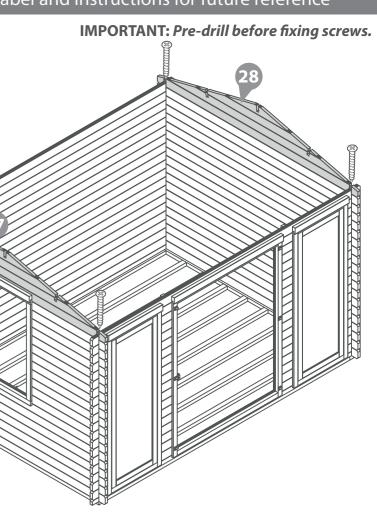
Step 19 Parts needed - No. 36 QTY 2

Place the Finisher Boards (No. 36) onto the log cabin. Secure into position at either end by screwing through the notch into the board below.

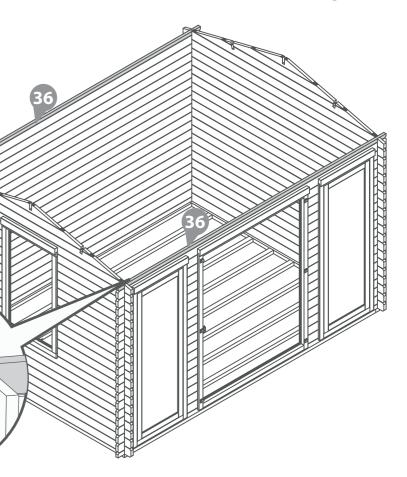
*Ensure that the boards are level and flush with each other as you lay each one.

4x70mm Screws





IMPORTANT: *Pre-drill before fixing screws.*



37

Step 20 Parts needed - No. 41 QTY 3

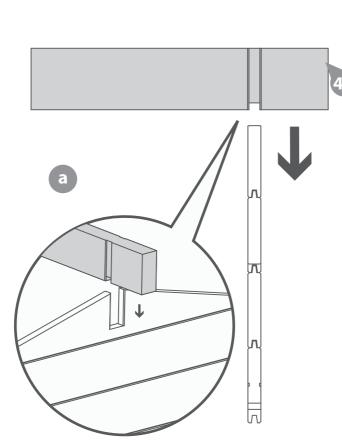
a Align the Purlin(s) (**No. 41**) into the cut out slots on each gable top ensuring each purlin interlocks the boards.

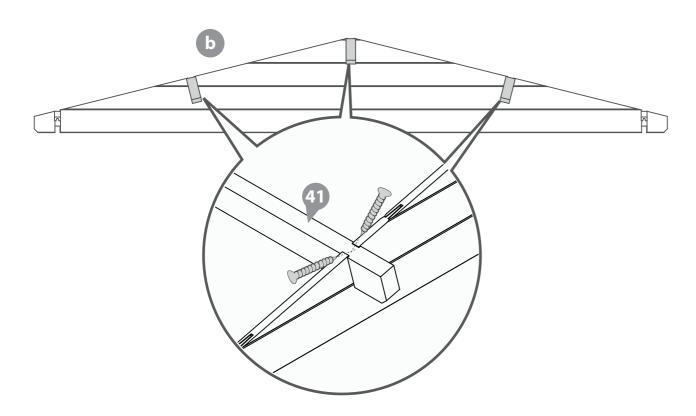
(b Secure the Purlins at each end by screwing through the bars into the boards (ensure to pre-drill to avoid the boards splitting) using 4x70mm screws per purlin.

*Please note: The gable shown is for illustrative purposes and may differ in width from your choice in product. *Nevertheless, despite any differences* the process of fixing the purlins is the same.

12x70mm Screws







IMPORTANT: *Pre-drill before fixing screws.* Step 21 Parts needed - No. 37 QTY 74

Place the first two roof board's (**No.** 37) onto the log cabin on each side, making sure the boards are flush to the end of the roof purlin. Once in position fix to each purlin using 3x40mm screws.

*Ensure the roof boards meet at the top of the apex and leave an overhang at the bottom.

Ensure the roof boards are not laid too close together, use the spacers (No. 48) provided to create a 2mm gap. Adjusting the spacing between the boards allows the wood to swell in damp weather.

*Please note that you have been issued with 74 roof boards. However, in reality you may only need to use 72.

Continue adding the roof boards aong the roof, fixing each one into position using 3x40mm screws, making sure that each board is interlocked, flush at the bottom & meet at the top of the apex.

b The last board on each side will overhang, using a straight edge and a pencil mark out a line as a guide.

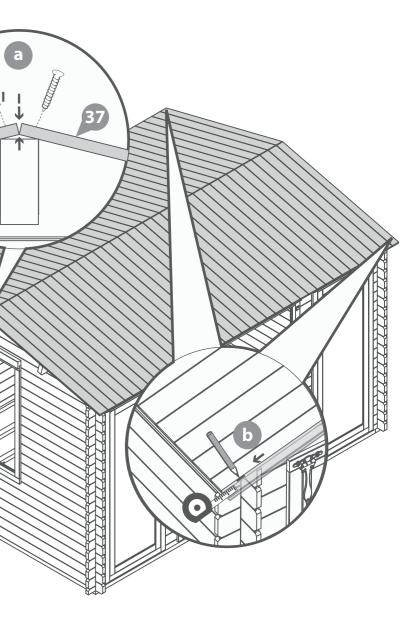
Cut along the pencil mark and remove the excess. Place the cut down board's back onto the roof and secure into place using 3x40mm screws per board.

*Please Note: This image is for illustrative purposes and may differ from your choice in product. Nevertheless the process of cutting and fitting the last roof boards is the same.

222x40mm Screws



Please retain product label and instructions for future reference



Step 22 Parts needed - No. 44 QTY 4

Ensuring the roof boards are flush at the overhanging side and meet at the apex, fix the Eaves Frames (**No. 44**) to the underside of the roof boards using 10x40mm screws as shown in the illustration.

*Please Note: This image is for illustrative purposes and may differ from your choice in product. Nevertheless the process of fixing the eaves frames is the same.





IMPORTANT: Pre-drill before fixing screws.

Step 23 Parts needed - No. 38 QTY 35

Place the first Floor Board (**No. 38**) inside the building flush to the log board on one side. Continue adding the floor boards (*internally*) making sure to interlock each individual board.

*Do NOT secure the boards until the last board has been measured and cut.

*Please note that you have been issued with 35 floor boards. However, in reality you may only need to use 34.

Following the same method outlined previously measure the gap between the bottom of the tongue (**on the last board placed**) and the log board.

Using a straight edge mark out the measurement onto the last floor board (*No. 38*) and cut along the length removing the excess.

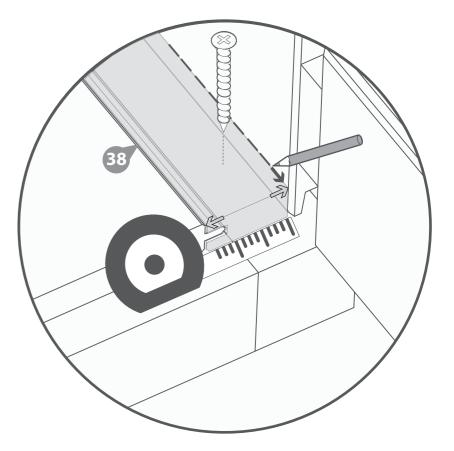
****Please note:** Mark the final board 2mm under the measurement; This will allow the timber to expand and contract correctly.

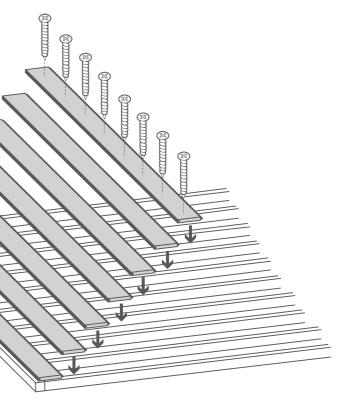
Once all the floor boards are in position secure each board into position using 8x40mm screws.

***Please Note: Ensure to screw through each of the floor boards into the floor bearers.

280x40mm Screws





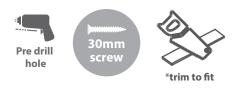


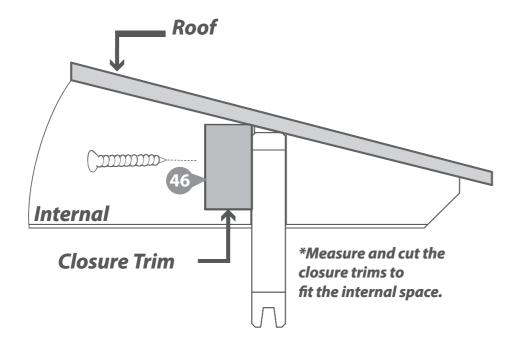
Step 24 Parts needed - No. 46 QTY 8

Inside the building place the closure trim (*No. 46*) against the boarding and align with the roof as shown in the illustration.

Once in position fix each trim into place by pre drilling a pilot hole and using 6x30mm screws per trim, equally spacing them along the face of the board.

48x30mm Screws

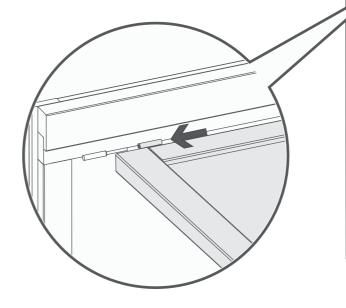




Step 26

Lift each window onto the already existing hooks on the window frame, ensuring the hook and bands connect.

*Some adjustment may be required to align properly.



Step 25 Parts needed - No. 46 QTY 8

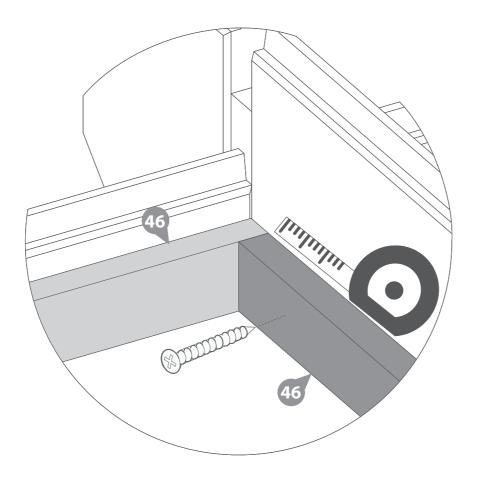
Once the floor has been laid arrange the closure trim (**No. 46**) around the outside edge of floor (internally), measure and cut down accordingly to best match the internal space.

Secure each trim section into place using 6x30mm spaced equally along the board as shown in the illustration.

*Do NOT fix the closure trim to the floor boards.

48x30mm Screws





IMPORTANT: *Pre-drill before fixing screws.*

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Step 27 Parts Needed - No. 8 QTY 1

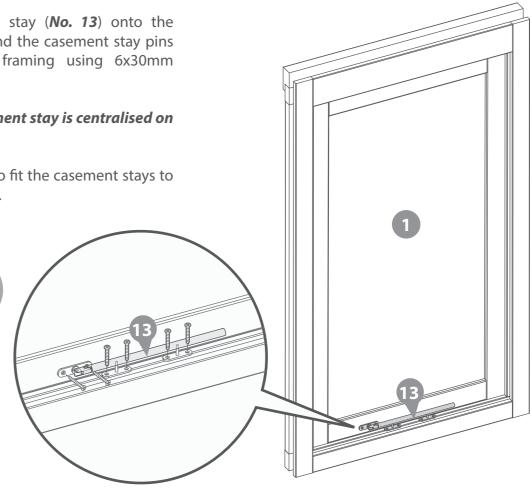
Fix the casement stay (No. 13) onto the window (No. 1) and the casement stay pins to the window framing using 6x30mm screws.

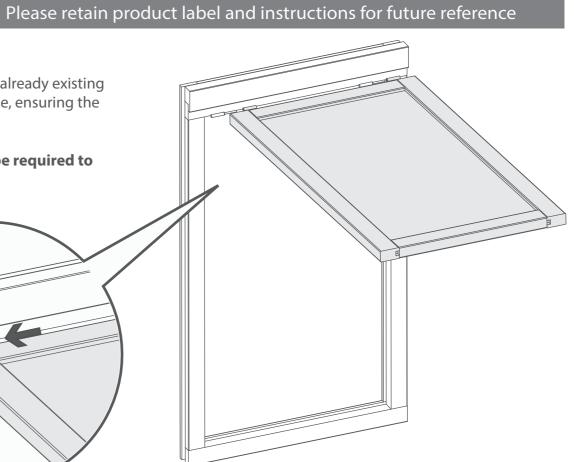
*Ensure the casement stay is centralised on the window.

Use this method to fit the casement stays to both the windows.

6x30mm Screws

30mm screw Pre drill hole

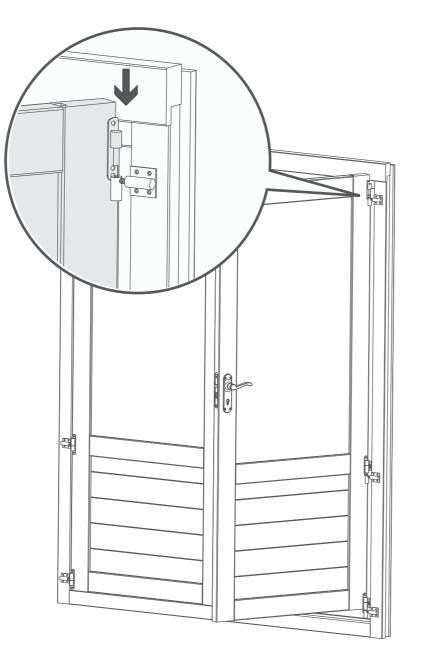




Step 28

Lift each door onto the already existing hooks on the door frame, ensuring the hook and bands connect.

*Some adjustment may be required to align properly.



Step 29 Parts Needed - No. 23 QTY 1 No. 24 QTY 1 No. 25 QTY 1

a Fit the Mortice lock (*No.* 24 into the recess in the master door (*No.* 15) and secure using the screws provided. Attach the Key plate (*No.* 25) to the secondary door (*No.* 14) with 4x30mm screws.

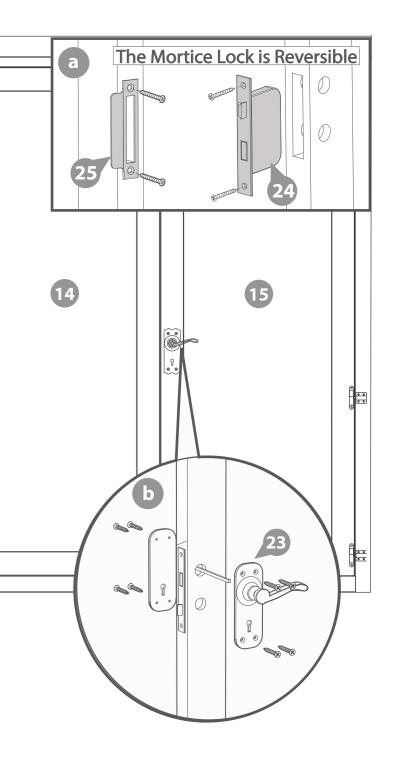
b Fit the door handles (**No. 23**) and connect with the metalbar to the mortice lock using 8x30mm screws. Ensure the lock mechanism closes correctly. If not, remove the lock and turn the catch around by pulling the spring loaded latch and turning it 180 degrees.

*Please note: This image is for illustrative purposes and may differ from your choice in product (regarding ironmongery). Nevertheless the process of fixing the frames is the same.

Once components have been fitted, try closing doors to ensure the doors can be closed and the lock works.

If your doors do need adjusting please look at step 10.





Step 30 Parts Needed - No. 20 QTY 1 No. 26 QTY 2

Attach the Door Strip (No. 20) to the back of the secondary door using 4x40mm screws as shown.

> Once fixed, place the Tower Bolts (No. 26) roughly into position and with a pencil mark the around the bolt.

b After marking the bolt onto the frame, drill a hole for the barrel bolt to locate into.

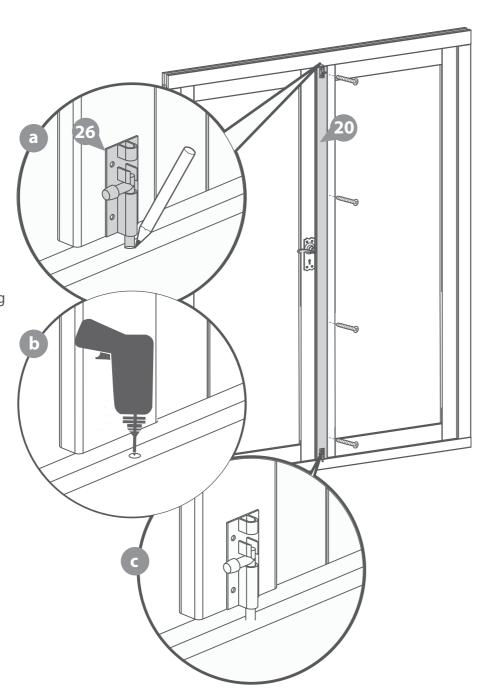
> Following the hole being drilled, place the tower bolts into position and secure using the screws provided.

12x40mm Screws

a

С

	J
Pre drill hole	40mm
	screw



IMPORTANT : *Pre-drill before fixing screws.*

Step 31 Parts needed - No. 47

Cut the felt (No. 47) into four strips & lay onto the roof in the order shown in the illustration.

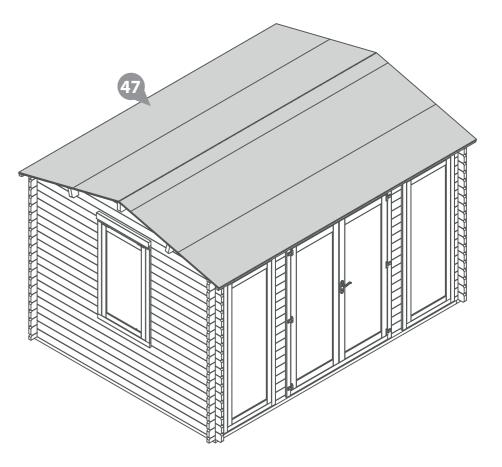
*Ensure there is approximately 50mm of overhanging felt each side.

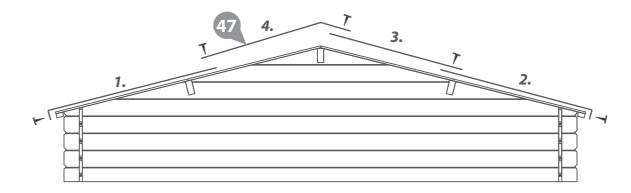
Once the felt is laid out fix to the roof using felt tacks at 100mm intervals.

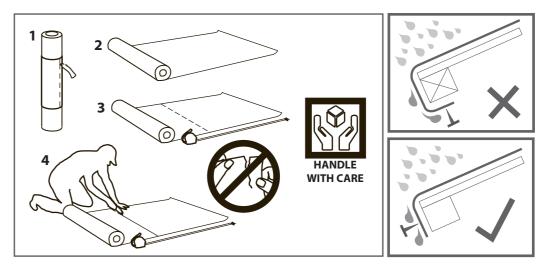
*Felt size: 4140mm

210x Felt Tacks









Step 32 Parts needed - No. 45 QTY 8

Arrange the storm braces (**No. 45**) around the building (*internally*). Place 2x storm braces per side fixing into place using 2x 80mm bolts per brace making sure the washer & nut are tightened from the outside of the building.

*Ensure the storm braces are secured at the highest point possible on each side.

The storm braces will need to be altered during the buildings life as the moisture content within the log boards changes. The boards will expand during periods of high moisture (Winter) and shrink during periods of low moisture (Summer.)

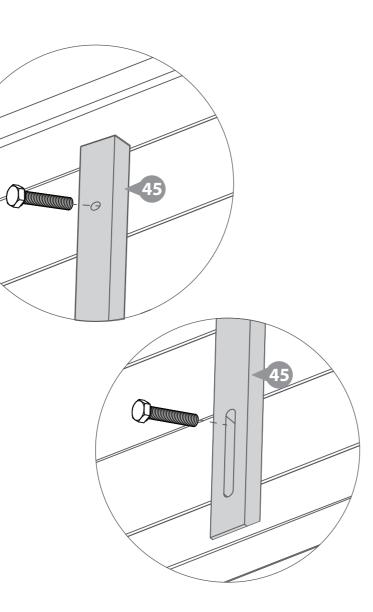
****Storm braces will help your building** expand and contract properly.

*****It is important that each bolt is** tightened using a washer so as not to damage the log boards.

16x80mm Bolt Sets



IMPORTANT : *Pre-drill before fixing screws*.



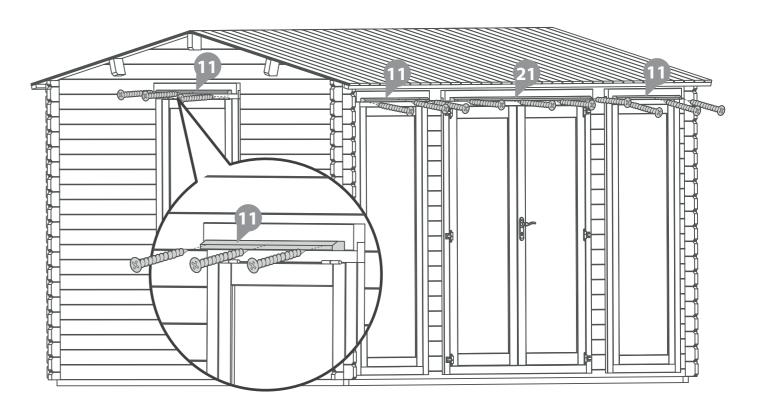
Step 33 Parts Needed: No. 11 QTY 3 No. 21 QTY 1

Attach the Rain Guards (No. 11) to the Window frame, fixing in place onto the framing above the window using 3x70mm screws per guard.

Attach the Rain Guard (No. 21) to the Door frame, fixing in place onto the framing above the Door using 4x70mm screws.

13x70mm Screws.





Please retain product label and instructions for future reference

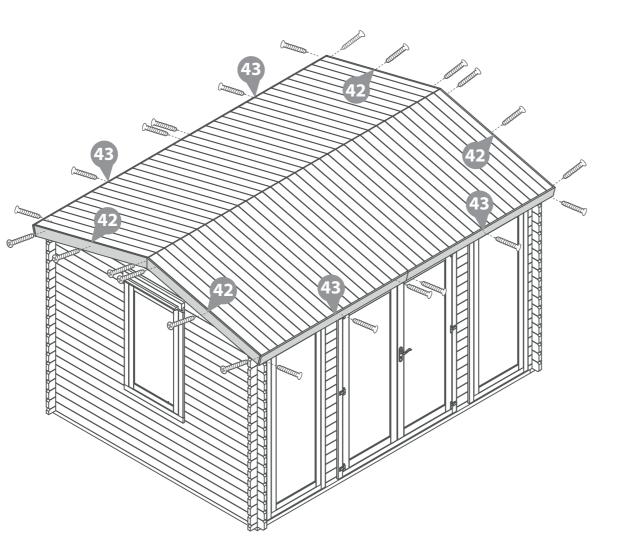
Step 34 Parts needed - No. 42 QTY 4 No. 43 QTY 4

Align the shorter Fascia's (*No. 42*) with the sides of the roof and fix using 3x40mm screws per fascia. Do the same with the longer Fascia's (No. 43) to the front and back of the roof. Ensure to screw through the fascia into the roof purlins and eaves frame.

*Ensure the angled cuts meet at the top of the apex.

24x40mm Screws







IMPORTANT : Pre-drill before fixing screws.