

# How to generate an official quote - a step by step guide

## 1. Search for items

Search results for 'PHOSPHATE BUFFER SALINE (PBS) TABLETS, 200 ML E404'

Product Code	Product Name	QTY	Price	Action
AME404-200TABS	PHOSPHATE BUFFER SALINE (PBS) TABLETS, 100 ML 200TABS	1	\$112.00	ADD TO CART

## 2. Add item/s to cart

Item was added to your cart

Product Code	Product Name	QTY	Price	Action
AME404-200TABS	PHOSPHATE BUFFER SALINE (PBS) TABLETS, 100 ML 200TABS	1	\$112.00	ADD TO CART

## 3. View cart

PHOSPHATE BUFFER SALINE (PBS) TABLETS, 100 ML 200TABS  
1 x \$112.00  
TOTAL: \$112.00  
VIEW CART CHECKOUT

## 4. Proceed to checkout

Subtotal	\$112.00
Shipping & Handling (Flat Rate - Fixed)	\$35.00
GST	\$14.70
<b>GRAND TOTAL</b>	<b>\$161.70</b>

PROCEED TO CHECKOUT  
Checkout with Multiple Addresses

## 5. Fill in your details

**BILLING ADDRESS**

First Name \* Last Name \*  
Email Address \* Telephone \*  
Address \*  
Country \* City \*  
Australia Sydney  
Zip/Postal Code \* State/Province  
2227 New South Wales  
Company/Facility Fax

**SHIPPING & PAYMENT**

Flat Rate  
Fixed \$35.00

Credit card  
 Get a Quote  
An official quote will be emailed.  
 Purchase Order

## 6. OPTIONAL: Create an account

Item was added to your cart

Product Code	Product Name	QTY	Price	Action
AME404-200TABS	PHOSPHATE BUFFER SALINE (PBS) TABLETS, 100 ML 200TABS	1	\$112.00	ADD TO CART

## 7. Choose option (Get a Quote)

**PAYMENT METHOD**

Credit card  
 Get a Quote  
An official quote will be emailed.  
 Purchase Order

## 8. Terms and conditions (select box)

Sign Up for Our Newsletter  
 I read and agree to [Terms and Conditions](#)

## 9. Place order

PLACE ORDER NOW

## 10. Quote processed

An official PDF quotation will be created and emailed to your nominated email address.  
The quote includes item costs, freight charges, GST charges.