Editorial Policies

Focus and Scope
Romani Studies welcomes articles in all scholarly social science and humanities disciplines; articles may deal with any aspect of the history, language, cultures and social life of communities traditionally known as Gypsies (Roma, Sinti, Calo, Manus, Kaale etc. as well as Travellers or other historic or contemporary peripatetic groups). Reviews of books and audiovisual materials are also published. Romani Studies publishes two issues per year.

Editor, Assistant Editor and Editorial Board
The Editor bears the overall responsibility for the academic and editorial quality of the journal. The Editor acts as the chairperson of the Editorial Board, and relies on close and continuous cooperation with the Editorial Board. The Editor is responsible for the pre-selection of submitted article manuscripts for peer review, coordinates the entire review process and editorial tasks, and corresponds with the Book Review Editor and with Liverpool University Press. The Editor is supported in everyday editorial tasks by an Assistant Editor. The division of tasks between the Editor and Assistant Editor is decided on an as-needed basis. The Editor selects an Editorial Board, consisting of recognized scholars representing different fields of Romani Studies; they are all members of the Gypsy Lore Society. The Editorial Board is a decision-making body that operates at multiple stages of the editorial process; the Editor and Assistant Editor regularly consult with the Editorial Board. The policies of the journal are determined by the Editorial Board in consultation with the Board of the Gypsy Lore Society. The Editorial Board meets in person in connection with the annual conferences of the Gypsy Lore Society and on-line on an as-needed basis related to each issue of the journal. Regular email contact is maintained between the Editor, the Assistant Editor, and the Editorial Board.

Original Material
Romani Studies publishes original articles that have not been published elsewhere, including in a language other than English. All submissions to Romani Studies have to be exclusive; during the review process, manuscripts may not be submitted elsewhere. If any portions of the article have already been published, they must be clearly indicated. Texts that have been published in a short version, for a workshop for instance, can be submitted in an extended version for review.
Peer Review Process

Romani Studies is a peer-refereed scholarly publication. Article manuscripts are generally evaluated by the editor and two anonymous referees. The journal uses double blind review. In case of contradictory reviews, the final decision will be made by the Editorial Board. Authors will be notified when a decision has been made to accept or reject a manuscript. Rejection may be outright, or with the possibility of revision and resubmission with or without a new peer-reviewing process. Authors can expect receive a decision about publication within 12 weeks of submission.

Special Issues

Special Issues must receive initial approval from the Editor before the papers are submitted. Special Issue articles should fulfil all the regular requirements of Romani Studies articles, and should be of relevance to a wide international and multidisciplinary readership. Authors should note that the same criteria of quality, originality, and significance apply to articles in Special Issues as to regular articles.

The Editorial Board considers whether the proposal is of interest to the journal and whether it should proceed. The Editor and Guest Editor will liaise directly with each other regarding progress of the Special Issue and any queries that arise throughout the process. The Guest Editor can suggest peer reviewers, but the Editor oversees the entire peer review process. If an article is rejected by peer reviewers, the Editor may ask the Guest Editor for a replacement article. The final approval for each paper will be made by the Editor and the Editorial Board. Special Issues contain 3-5 articles, and an abstract of 250 words for each article, as well as an introduction (at least 1000 words) written by the Guest Editor. A Special Issue proposal must contain: The title of the Special Issue; a brief CV of the Guest Editors (usually no more than three); a statement of the Special Issue’s significance for Romani Studies; a draft introduction if possible; titles and draft abstracts of each of the proposed articles; any draft papers that are available; brief biographies of contributors; a timetable.

Reviews and Book Reviews

Book Reviews are solicited by the Editors. Persons who wish to review particular books should contact the Book Review Editor. The review should include a complete bibliographic reference, including: full name of the author(s), complete title and subtitle, series title with volume number, publisher, place of publication (using the spelling in the material which is being reviewed: i.e.
București, Warszawa, Chișinău, Praha, etc), and total number of pages. Titles in foreign languages should be translated into English in square brackets.

**Language of Publication**

English is the publication language of the journal. Non-native speakers/writers are strongly advised to seek the support of a proof-reader with native-language competence before submitting their manuscript. Subject to financial limitations and the availability of translators, the editor might consider articles submitted in languages other than English. Quotations in the texts of articles should be translated into English; the original text of the quotation should be supplied for editorial purposes. Linguistic data as well as quotations in the Romani language or in the languages of interlocutors should be in the original language. Romani Studies uses UK English spelling. However, in case of American authors, the US spelling can be retained.

**Use and formatting of terms, expressions and work titles in foreign languages**

Terms and expressions in foreign languages should be written in original alphabet (Cyrillic, Greek, Hebrew, etc), with the gloss between parenthesis, and formatted as per the following suggestions: डोम्बी (a Sanskrit drama), *Período asimilación forzosa* (period of forced assimilation), *Pacto del Olvido* (Forgetfulness Pact). In case of the words in Romani languages, in quotations they should be reproduced as in original work quoted, whatever the author, archival source or informants in written accounts are using. In all other cases, the most common spelling (with č, š, ž, and ș) will be used.

Foreign institutions: original names of the institutions should not be italicized, either as a gloss, either as the defined term: e.g. *Asociación para la Recuperación de la Memoria Histórica (ARMH)* (Association for the Recovery of Historical Memory), the *Rashtriya Janata Dal (RJD)* (National People’s Party)

Titles of foreign works (books and articles) in the text and in the bibliography should be referenced in the original language without transliteration of non-Latin alphabets.

**Electronic Submission**

Articles should be submitted electronically as attachments (in Word or RTF format). If the text contains extensive visual materials, three hard copies of papers are required in addition to the electronic submission.


Length, Style and Format

Manuscripts generally should not exceed 60,000 characters including spaces. Manuscripts should follow the Notes Style of the Chicago Manual of Style (16th edition) when no other stylistic peculiarities are recommended. Each article should include an abstract of 100-150 words summarizing the essential points and findings of the paper, as well as up to ten keywords for indexing purposes. An author’s statement must be included with each manuscript on a separate page. It should follow the format:

[AUTHOR FULL NAME] is [JOB TITLE or POSITION] at [DEPARTMENT, FULL INSTITUTION POSTAL ADDRESS]. Email: [EMAIL].

Acknowledgments follow the text, and constitute the first paragraph of Notes, without a note number.

The journal uses footnotes rather than endnotes. Footnotes should be numbered consecutively throughout the paper. Include material in the text wherever possible, in order to minimize the length and number of footnotes.

References to literature appear as in-text citations in parentheses with the author’s last name, the year of original publication, and page, e.g. (Kroeber 1948: 205); if an author is mentioned in the text, list just the date and page, e.g. (1948: 205).

The complete list of references cited should appear at the end of the article (not in footnotes); the list of references should not include any publications not cited in the text. The format for references should be consistent with the following examples. Note that the full first names of authors (not merely initials) should be given. Titles of works cited – whether books, chapters, or articles – should appear in lower-case letters (except for grammatical capitals). Include full information on the place of publication and publisher, and the page numbers for chapters and articles.

Books:


Chapters in books/edited collections:


Journal articles:


Titles from the Journal of the Gypsy Lore Society/ Romani Studies:


Manuscripts from public collections:


Internet sources:


Article from a Web page, no author:


Article from a Web page, no date:

Online newspaper article:

Correspondence
Manuscripts should be sent to the Assistant Editor: Assistant Professor in Romani studies Julieta Rotaru, Centre for Baltic and East European Studies (CBEES), Södertörn University, Alfred Nobels allé 7, 141 89 Huddinge Sweden. Email: romanistudies.authors@gmail.com
Books for reviews should be sent to the Book Review Editor: Assistant Professor Małgorzata Kołaczek, Instytut Studiów Międzykulturowych, Uniwersytet Jagielloński, ul. Gołębia 24, 31-007 Kraków Poland Email: gokol@o2.p