



GROUNDED

BODYWORKS

**Wedding
Agreement**



Information

Wedding Information

Check one:

In Studio Off Site Both will be scheduled

Wedding date: _____

Time all services should be complete: _____

Wedding location & time: _____

Distance from Spa: [to be calculated from studio address] _____

Time of completion requested: _____

Number in party requesting services: _____

Marrier Information

Marrier Name: _____

Mailing Address: _____

Marriers Social Media Handles: _____

Cell Phone: _____

Email Address: _____

Alternate Contact Name & Cell: _____

Wedding Planner Name: _____

Cell Phone: _____

Email Address: _____

Social Media Handle: _____

Special Requirements for the Day of Service[s]

- Please arrive for your service[s] on time.
- Wear a zipper or button-down shirt.
- Bring veil, hair accessories, hair extensions and/or flowers you would like to use.
- Please arrive to your service[s] makeup free and fresh-faced.
- Please arrive with freshly washed and dried hair.
[A blow dry charge of \$60 will be added if extra service is needed.]



Tiered Pricing Structure

On Location

Marrier: \$175 per service

Bridal Party: \$125

Children

Any age: \$75

Travel Fees

\$50 travel fee per artist

Parking & tolls will be extra



Terms

Policies: Securing Your Appointment Date

Your appointment date[s] and services will be secured when the signed contract and deposit have been received. All bookings for weddings are made on a "first-come-first-served" basis. No dates are guaranteed without a signed contract and deposit.

Deposit

To obtain the service[s] you want on the specific day and time[s] you need, we require a 50% deposit and signed agreement from the client.

Off-Site Services & Payments

The Grounded Bodyworks Spa Team can travel up to 20 miles to perform hairstyling and makeup services. A fee of \$1.25 per mile per stylist will be applied. The remaining balance for off-site services will be charged to your credit card the morning of your wedding date. However, if you wish to use a check or cash to pay the balance, you must do so one week [7 days] in advance of the reserved date. Additional charges can occur and will need to be paid at your appointment's conclusion.

In House Services & Payments

Your balance can be paid by cash or credit card after your appointment for services performed in the spa. If you wish to use a check to pay your balance, you must do so one week [7 days] in advance of the reserved date.

Additional Charges

Prices are subject to change as styling needs change or services are added.

Contract & Appointment Changes

All agreements will be made in writing. Any changes/additions to guests or wedding party members requesting additional services after the contract is signed must be submitted in writing [no changes will be made over the phone.] Changes will be accepted up to 14 days before the service date. The individual signing this contract is the only person permitted to authorize, submit and change any arrangements for the wedding party. Agreements and changes made by anyone other than the individual signing or listed on this contract are not allowed and considered invalid. Grounded Management Staff are the only authorized personnel to accept and make any requested changes.

Cancellations

In-house: We do require a two-week [14 days] advance notice of cancellation. If an appointment is canceled less than two weeks [14 days] before your appointment, your credit card will be charged 50% of the cost of service[s]. If a cancellation is made within one week [7 days] or less, your credit card will be charged 100% of the cost of service[s].

Off-site: We do require a three-week [21 days] advance notice of cancellation. If an appointment is canceled less than three weeks [21 days] before your appointment, your credit card will be charged 50% of the cost of service[s]. If a cancellation is made within two weeks [14 days] or less, your credit card will be charged 100% of the cost of service[s].

Late Arrivals

If the wedding party is more than 15 minutes late, the party will be charged an additional \$15 late fee for each guest serviced — tardiness results in scheduling and service conflicts for you and other clients following your appointment[s]. If we cannot fulfill the original contract's scope due to the client's tardiness, services may be reduced; however, clients are liable for the original amount. If a wedding party is more than 30 minutes late, the assumption will be that the client is a "no-show." Which will result in the client forfeiting all deposits, and your credit card will be charged 100% of the total services. We apologize for any inconvenience; we must follow this policy out of respect for our stylists and other clients.

Wedding Party Selections for Trial and Wedding Day Services

Important: If any member of the wedding group is not doing a trial service, the member must submit a photo of themselves via email with their natural hair [not tied up, please] and photo[s] of the desired style before the service. Doing so will help to ensure the style will be achievable on the day of service.

- Lash extensions options: All lash extension services MUST have a consultation prior to service for a lash adhesive patch test.



Marrier

MARRIER'S NAME: _____

- TRIAL HAIR [in-studio] \$150 [Includes 2 hour block of time]
- WEDDING DAY HAIR [on location] \$175

ESTIMATED COST \$ _____



Attendants

ATTENDANT'S NAME: _____

- TRIAL HAIR [in-studio] \$125
[\$25 per extra style/look]
- WEDDING DAY HAIR [on location] \$125

ESTIMATED COST \$ _____

ATTENDANT'S NAME: _____

- TRIAL HAIR [in-studio] \$125
[\$25 per extra style/look]
- WEDDING DAY HAIR [on location] \$125

ESTIMATED COST \$ _____



ATTENDANT'S NAME: _____

- TRIAL HAIR [in-studio] \$125
[\$25 per extra style/look]
- WEDDING DAY HAIR [on location] \$125

ESTIMATED COST \$ _____

ATTENDANT'S NAME: _____

- TRIAL HAIR [in-studio] \$125
[\$25 per extra style/look]
- WEDDING DAY HAIR [on location] \$125

ESTIMATED COST \$ _____



ATTENDANT'S NAME: _____

- TRIAL HAIR [in-studio] \$125
[\$25 per extra style/look]
- WEDDING DAY HAIR [on location] \$125

ESTIMATED COST \$ _____

ATTENDANT'S NAME: _____

- TRIAL HAIR [in-studio] \$125
[\$25 per extra style/look]
- WEDDING DAY HAIR [on location] \$125

ESTIMATED COST \$ _____



Deposit

To obtain the service(s) you want on the specific day and time(s) you need, we require a 50% deposit and signed agreement from the marrier. We will notify you via email with all names of your wedding party, what services they will be enjoying, and their check-in time. Please respond via email and confirm that all appointments are correct. This way, there will be no confusion before the scheduled date.

NOTE: Please keep in mind that should any party member forego a prearranged service on the date of the service, 100% of the charge will apply.

Estimated Cost \$ _____

Gratuity \$ _____

Total \$ _____ Initials _____

Deposit Due at Signing \$ _____ Initials _____

Estimated Balance Due \$ _____ Initials _____

Credit Card Authorization

Credit Card Type: Visa Mastercard

Name as it appears on card: _____

Credit Card Number: _____ Exp: _____

Billing Address: _____

Cardholder's Signature: _____

Acceptance of Agreement

Please understand that you are taking full responsibility for your group. If you are in agreement, please promptly sign and return to Grounded Bodyworks, Studio + Spa. We will not consider your appointment(s) confirmed until receipt of the signed agreement.

Signature: _____

Date: _____

On behalf of Grounded Bodyworks, Studio + Spa, we look forward to hosting your wedding party on your special day. Thank you!

Grounded Bodyworks, Studio + Spa Verification: _____

Date: _____



Grounded Bodyworks

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