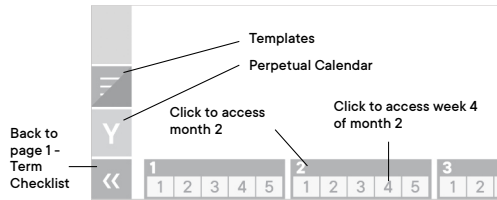


The Teacher's Weekly UNDATED Interactive Planner

This undated Teacher's Planner has been designed to work well in GoodNotes, Noteshelf, and Notability. It has hyperlinked month, week, and notes pages. "Month 1" can be any month you choose. You can create your own month and number labels, or use the stickers that came with this book.

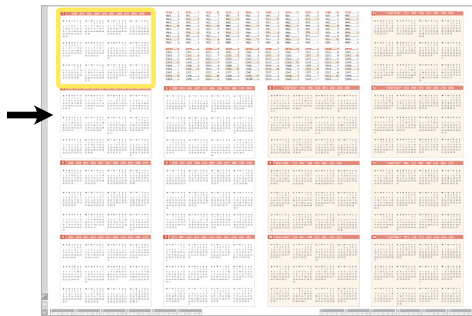
The [Teacher's Weekly Planning range](#) is designed and made in Australia.

- [Undated, with clear plastic cover \(ER-9000\)](#)
- [Bare Essentials undated, with clear plastic cover \(ER-9000Y\)](#)
- [Term planner undated — buy in bulk and save \(ER-9000T\)](#)
- [Month Planning Book, hard copy \(9000M\)](#)
- [Undated interactive PDF \(ER-9000e-U\)](#)
- [Dated interactive PDF \(ER-9000e\)](#)
- [Printables \(ER-9000PR\)](#)



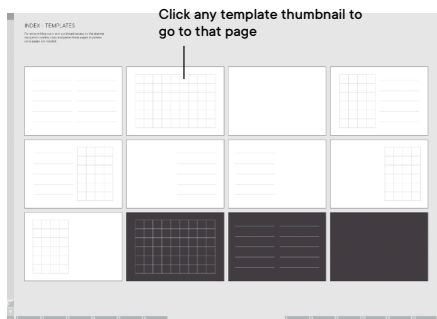
Navigation

Access the Term Checklist page, Perpetual Calendar, Templates, plus month and week pages, from any page.



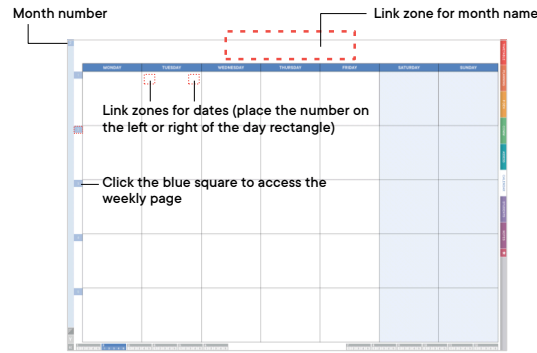
Perpetual Calendar

Highlight this year's calendar for easy reference.



Template Pages

These pages may be freely copied and pasted anywhere throughout the planner. Should you need extra pages in a particular section, it's much preferable to source them from here; copying and pasting from anywhere else will also duplicate the navigation system for that page, and you might find things get rather mixed up.

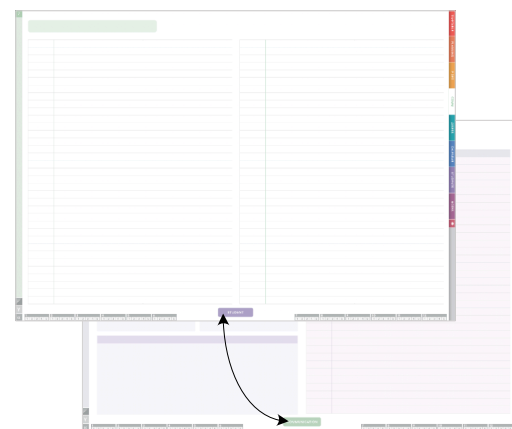


Month Pages

Each month page is linked to 5 weekly pages, accessible via the blue rectangle to the left of each week on the month grid.

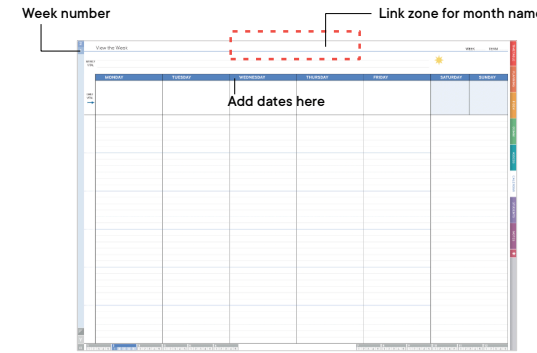
There is an active link area on the top left and top right of each day in the month grid, so you can place your numbers on either the left or right. Clicking in that region will take you to the page associated with that day.

Month pages can be accessed at any time by clicking the active link area at the top of each week and week notes page, or by clicking the month number in the small index on the bottom edge of each page.



Communication and Student Pages

Student profiles are always one click away as you keep track of conversations, meetings, and other communication with students and parents. Similarly, communication notes are accessible right from each student's profile page.

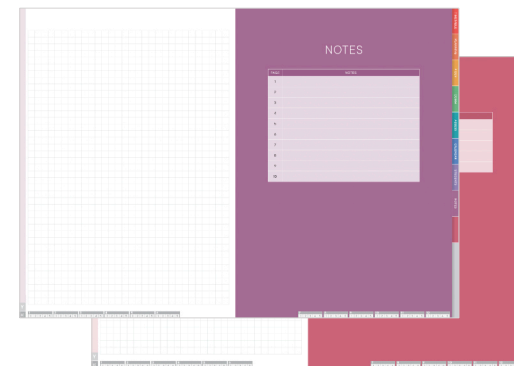


Week Pages

Each 7-day weekly spread has corresponding day pages that can be accessed by clicking the active link region at the top of each day. You can leave the blue square blank or add a label showing the current week's number.

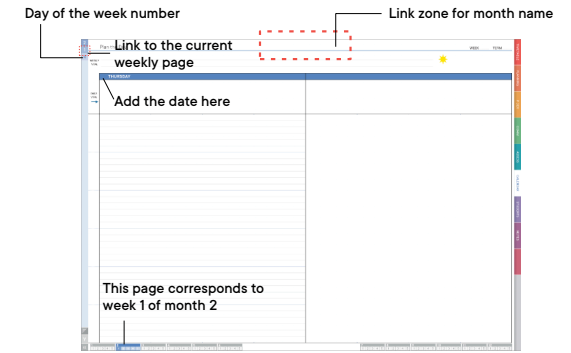
Being an undated planner there are, of necessity, five weekly spreads per month—even though some won't need the 5th week at all and others will share that week with the following month. When there is an overlap, we recommend only using the 5th week of a month if its final week has 4 or more days.

You can ignore the extra weeks, use them for additional notes, or delete them. Deleting or moving pages will not affect the navigation links.



Custom Sections

Use the Notes index page and blank tab page to track information pertinent to your school and your responsibilities. Add additional pages to either by choosing a layout from the Templates section.



Day Pages

There are 35 day pages per month—such is the nature of an undated planner! Unused pages can be used for additional notes, ignored, or deleted without affecting the navigation of the remaining pages.

Navigate back to the week that day belongs to by clicking on the small blue rectangle; top left, middle.

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Create your own colour-coordinated graphics by entering these codes into the custom switch section of your chosen notes app. For tints, enter the hex code at <https://Oto255.com>.

HEX 1	Topic
F04E45	Timetable
F68C50	Planning
FDB94D	Professional Development
66ED5F	Communication
3FD7AD	Assessments
5986C1	Weeks
8C7DFF	Students
9E52F2	Notes
F740BF	Custom (blank)

This sample interactive planner contains enough pages and links to give you a good feel for the full product. The first week of month one has working links, as do a single page of most of the other sections.

If you have any questions, please contact us at info@eandrpublishings.com.au.

Links to the full Teacher's Weekly Planning Range are on the previous page.

TO ACCOMPLISH
GREAT THINGS

WE MUST NOT ONLY ACT,
BUT ALSO **DREAM**;
NOT ONLY PLAN,
BUT ALSO **BELIEVE**.

ANATOLE FRANCE

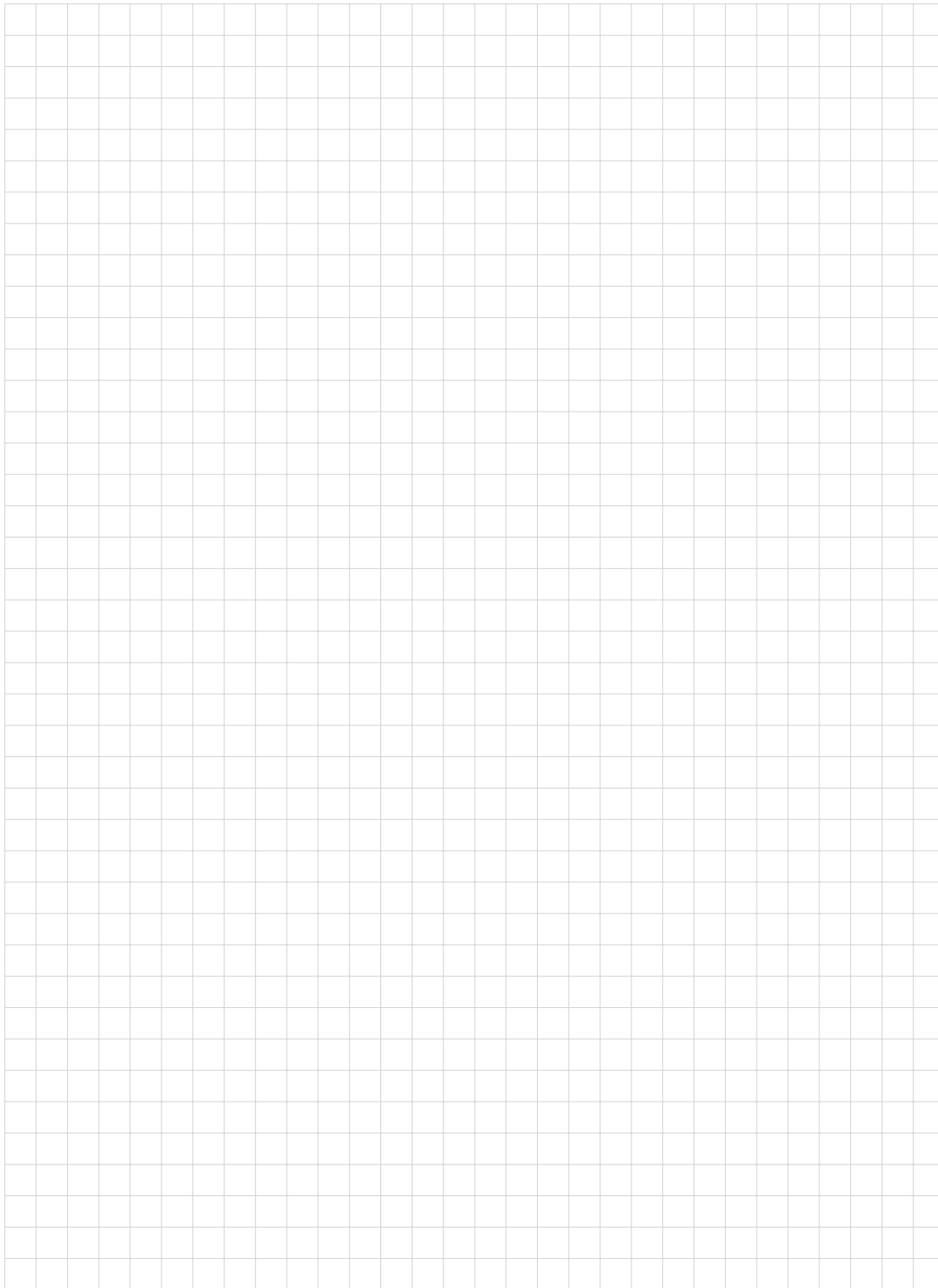


School Break Checklist

END OF TERM	1	2	3	END OF YEAR
All official documentation completed, forwarded eg attendance rolls				All official documentation completed, forwarded, eg attendance rolls
Chairs and tables tidy and arranged				Chairs and tables tidy and arranged
Windows closed and locked				Windows closed and locked
Lights, fans, heaters, airconditioners off				Lights, fans, heaters, airconditioners off
Rubbish cleared to bin, recycled where possible				Rubbish cleared to bin, recycled where possible
Books and activity areas clear and tidy				Books and activity areas clear and tidy
Cupboards, drawers cleared of no longer needed materials				Cupboards, drawers cleared of no longer needed materials
Finished student materials sent home				Finished student materials sent home
Library books and audiovisual equipment returned				Library books and audiovisual equipment returned
Other borrowed goods returned				Other borrowed goods returned
Clothing items cleared				Clothing items cleared
Blackboards, whiteboards completely cleaned				Blackboards, whiteboards completely clear and cleaned
Student lockers tidy and cleared of dirt and clutter				Student lockers tidy and cleared of dirt and clutter
Doors locked where applicable				Valuables removed from room
Valuables removed from room				Student notes and reminders given out
Student notes and reminders given out				Walls and boards cleared
				Doors locked, keys returned where applicable

TIMETABLE

PAGE	NOTES
Timetables 1-2	
Timetables 3-4	
Term overview by week 1-2	
Term overview by week 3-4	



Term Overview by Week

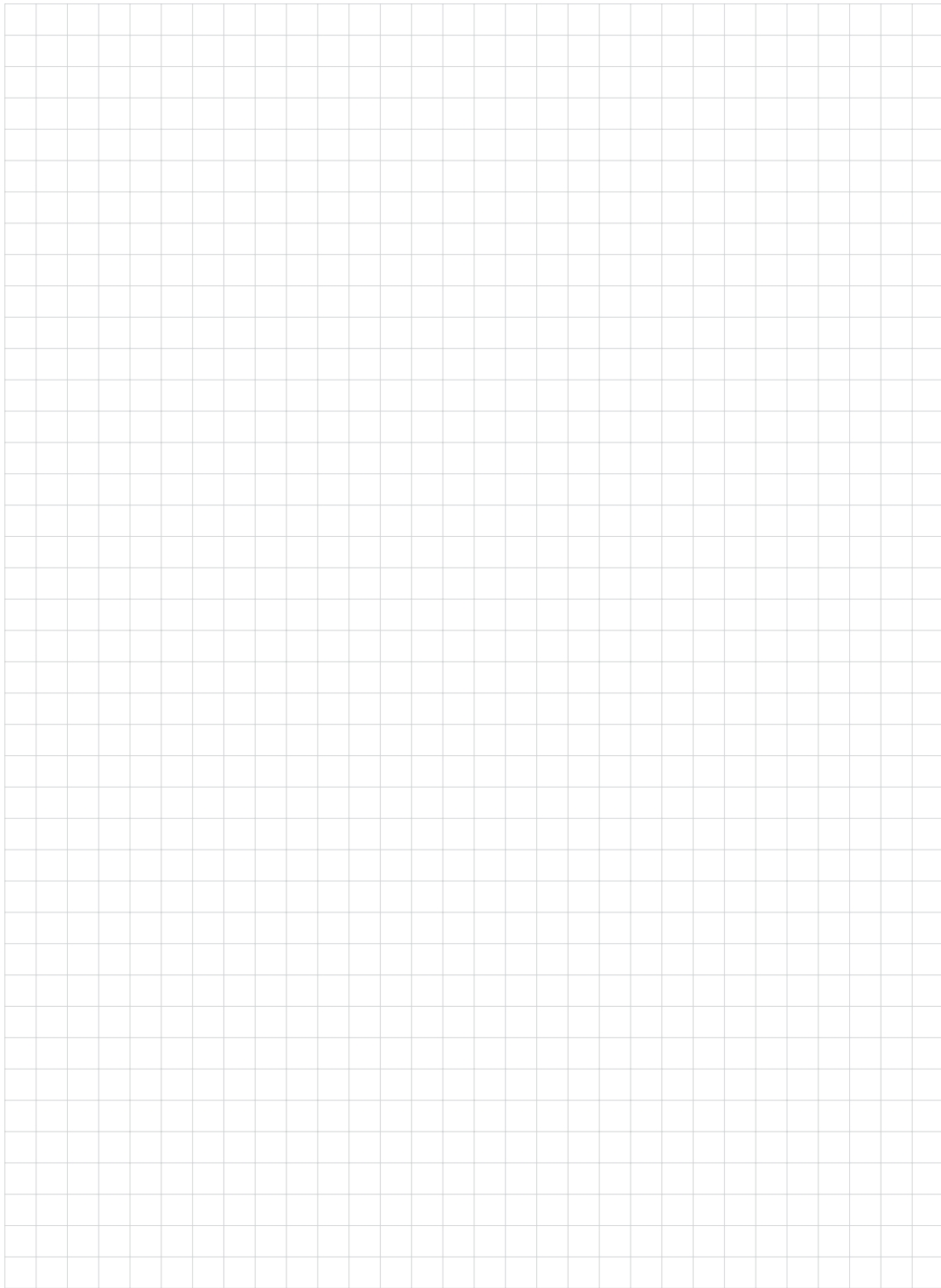
WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	WEEKEND
1						
2						
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9						
10						
11						

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Term Overview by Week

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	WEEKEND
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11						

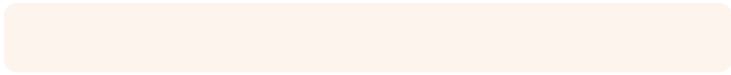
1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
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PLANNING

PAGE	NOTES
This Year's Key Outcomes	
Subject/Topic Overview 1-2	
Subject/Topic Overview 3-4	
Subject/Topic Overview 5-6	
Subject/Topic Overview 7-8	
Subject/Topic Overview 9-10	

PAGE	KEY LEARNING AREAS
1	
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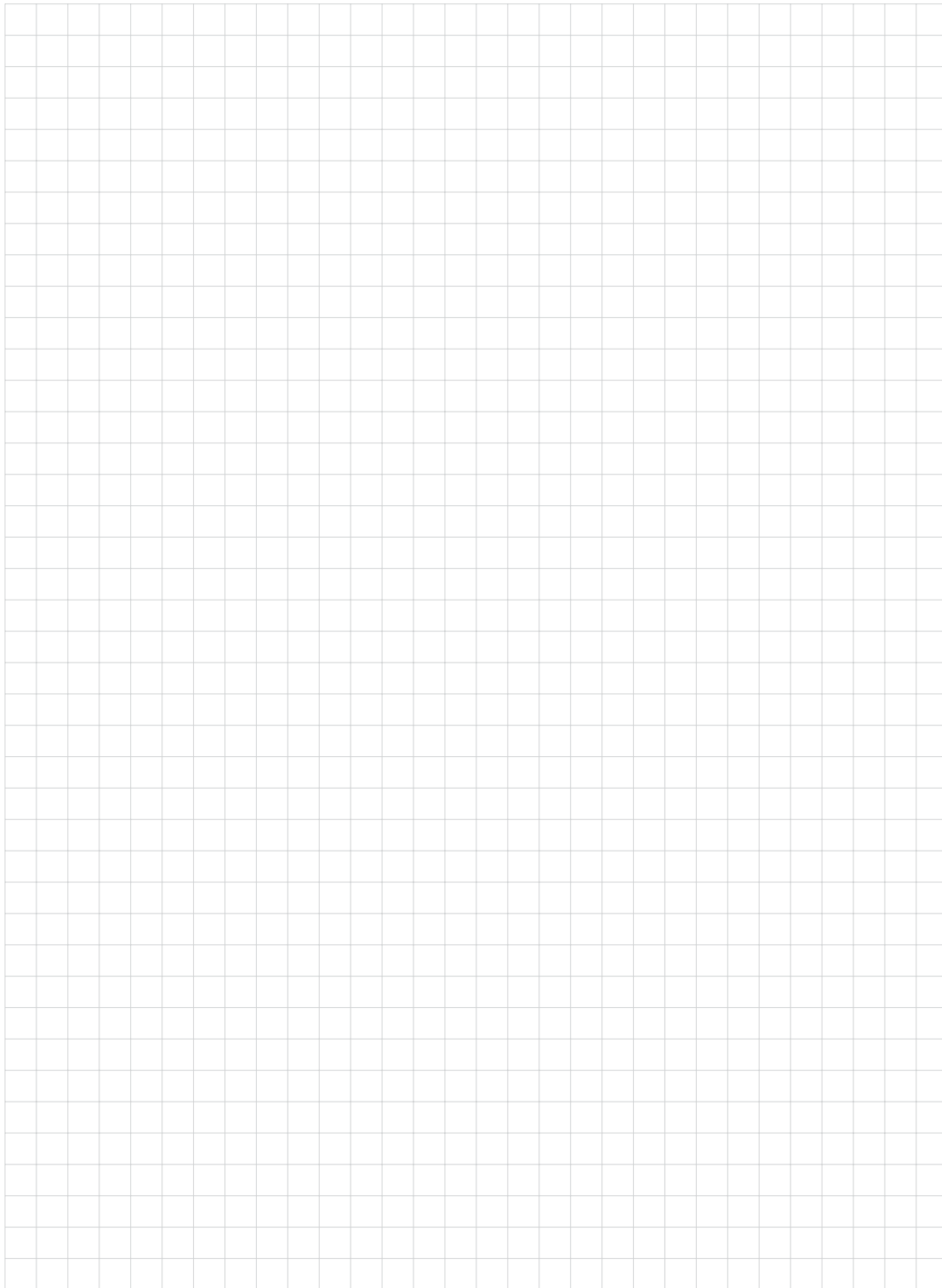


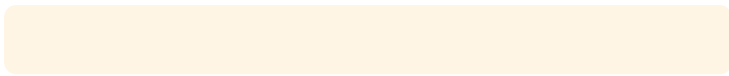
Lined writing area on the left page, consisting of multiple horizontal rows for notes.

Lined writing area on the right page, consisting of multiple horizontal rows for notes.

PROFESSIONAL DEVELOPMENT

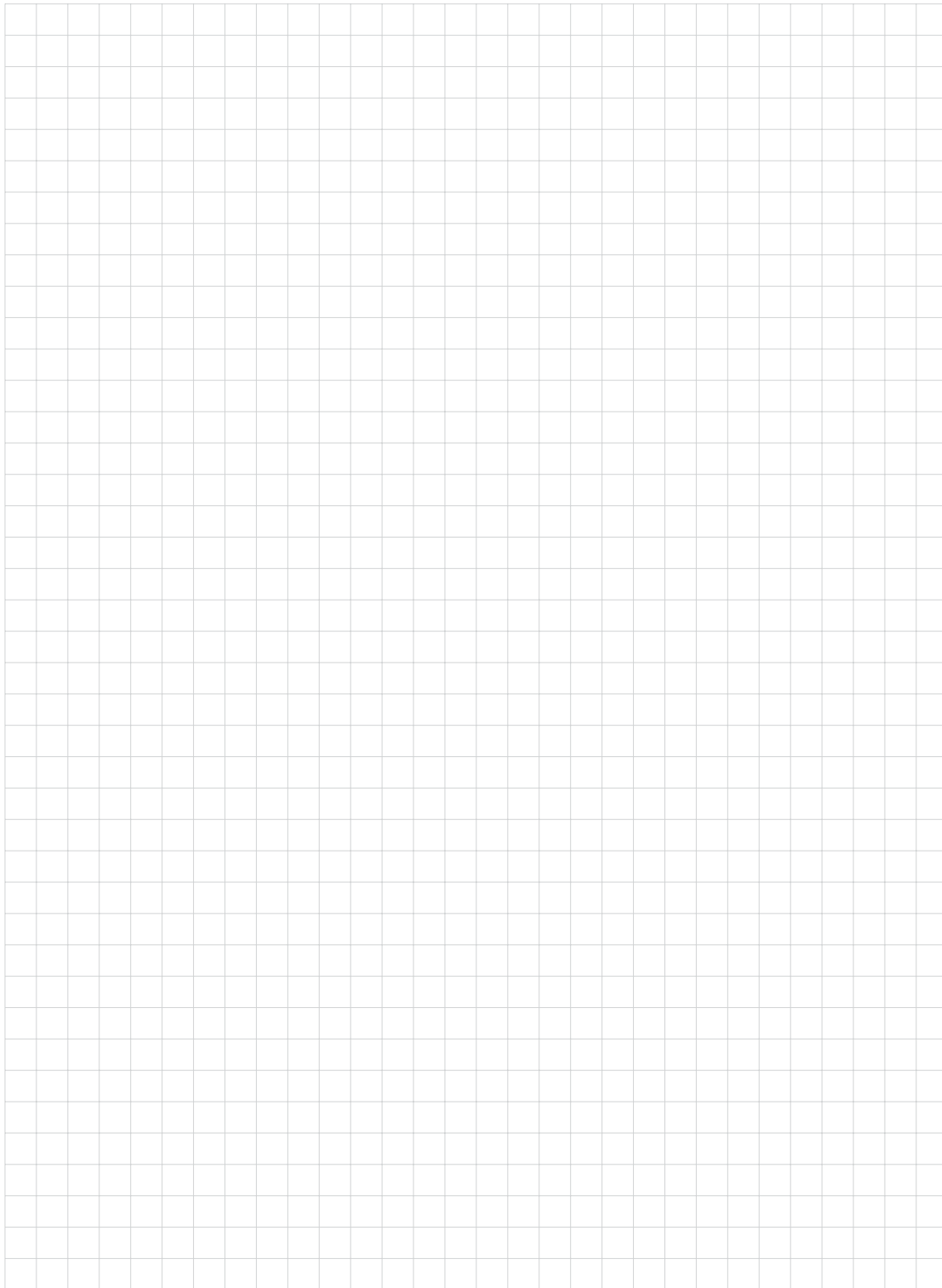
PAGE	DATE	NAME OF COURSE	HOURS
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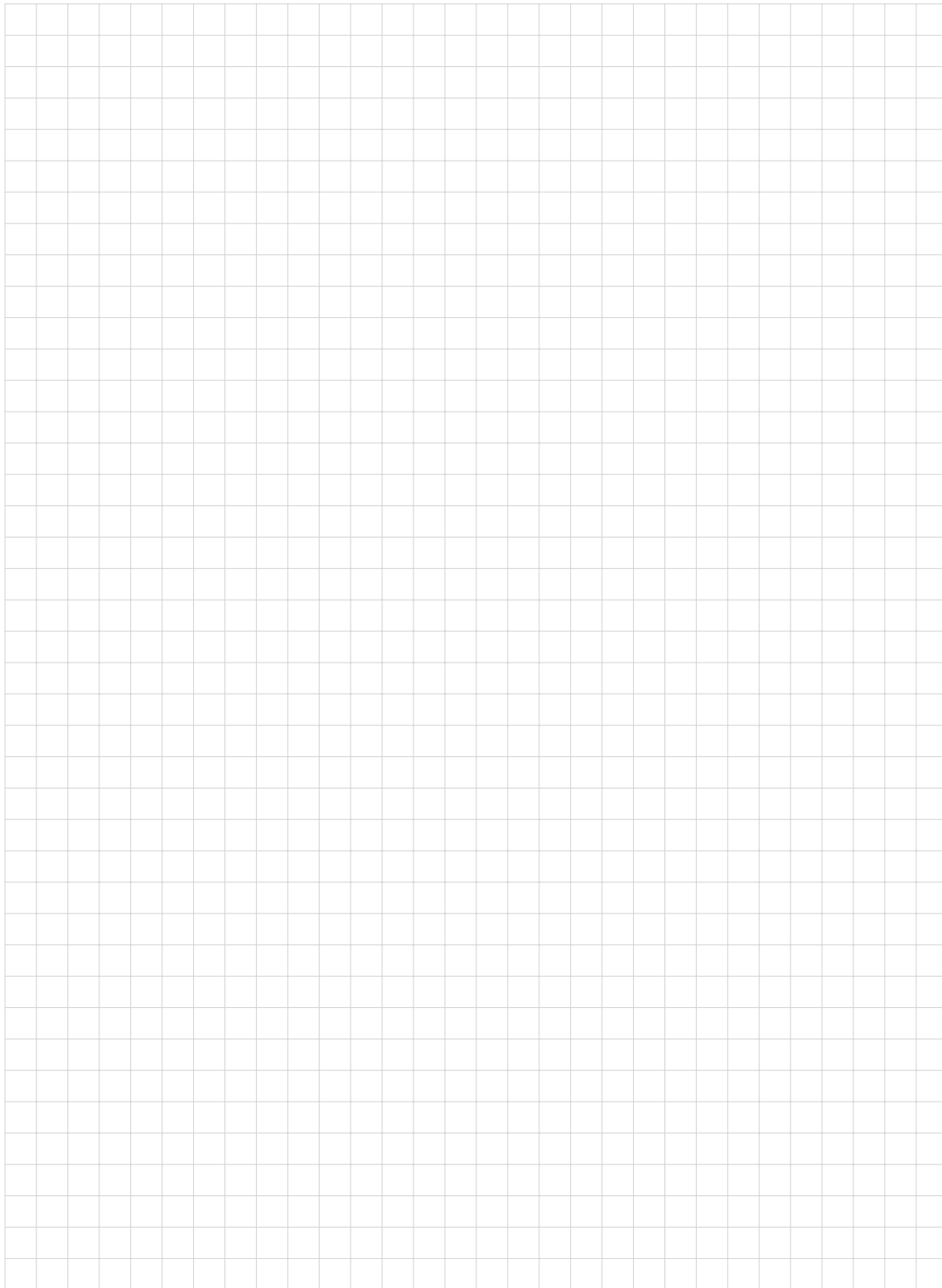
Blank lined writing area with a vertical margin line on the left.

Blank lined writing area with a vertical margin line on the left.



COMMUNICATION

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ASSESSMENT

PAGE	NOTES
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	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1							
2							
3							
4							
5							

WEEKLY
VITAL



MONDAY

DAILY
VITAL



1
1
2

WEEKLY
VITAL



TUESDAY

DAILY
VITAL



TIMETABLE
PLANNING
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CALENDAR
STUDENTS
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WEEKLY
VITAL



WEDNESDAY

DAILY
VITAL



TIME/TABLE

PLANNING

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WEEKLY
VITAL



SUNDAY

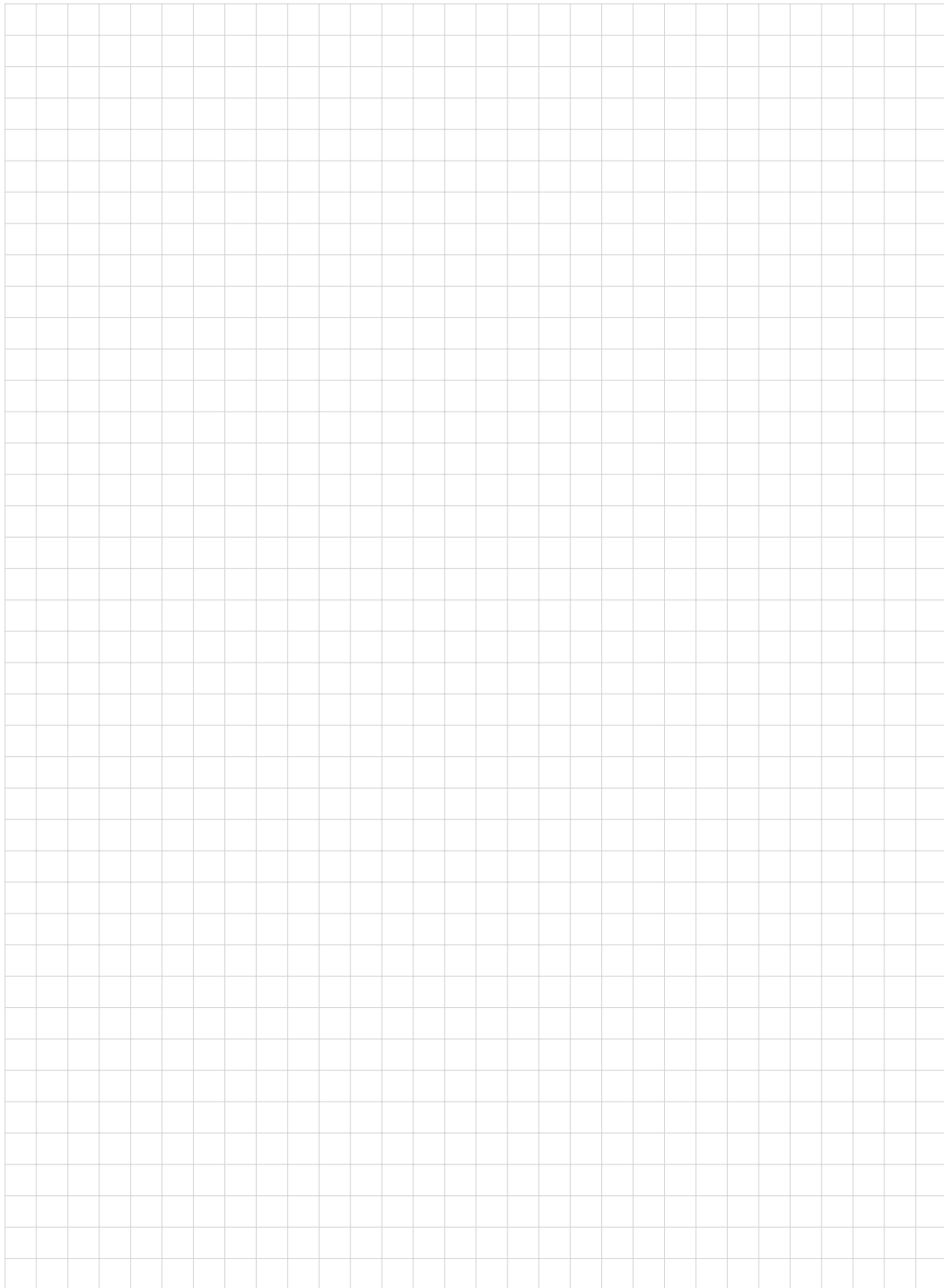
DAILY
VITAL



TIME/TABLE
PLANNING
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CALENDAR
STUDENTS
NOTES

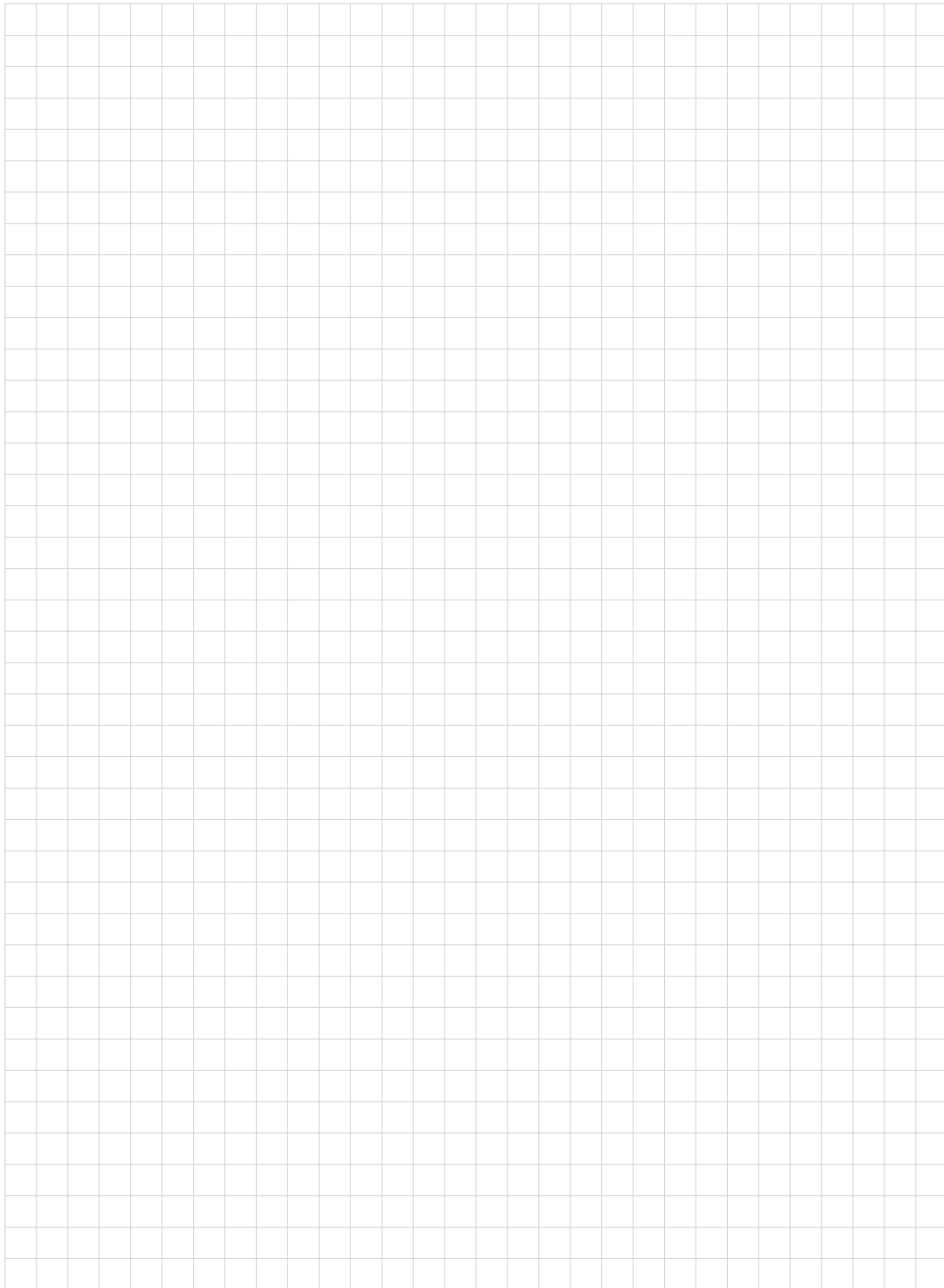
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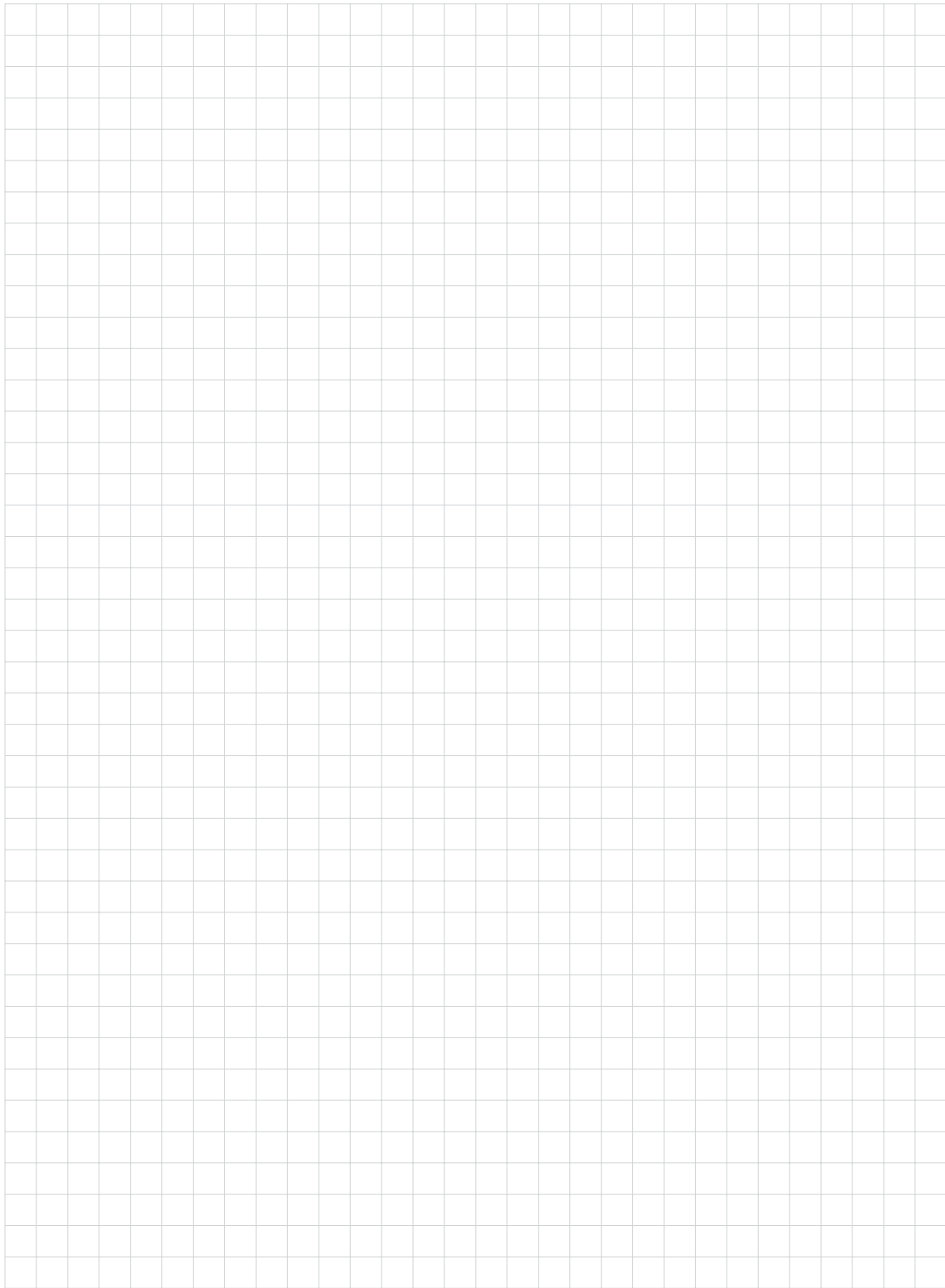
STUDENTS

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