

Inspection Date	Name of Inspecting Person (Print)	Hour Meter	Truck Failings / Notes
Inspection Time	Model and Truck #		

Truck
 O.K. Unsafe
 4 As necessary

✓	X
ELECTRIC TRUCKS	
Cell Caps / Terminal Covers Secured	
Electrolyte Levels	
Cables & Connector Condition	
Hood Latch	
DIESEL TRUCKS	
Engine Coolant Level	
Engine Belts & Hoses	
PROPANE / LPG TRUCKS	
Hose & Connector Condition	
Pressure Relief Valve Pointing Up	
Tank Condition & Mounted Correctly	
Tank Restraint Brackets Condition	
Gas Gauge	
Propane Odors	
LUBRICANTS	
Engine Oil Level	
Brake Fluid Level	
Hydraulic Fluid Level	
Transmission Fluid Level	
Water	
HYDRAULICS	
Hydraulic Cylinders	
Lift & Lower	
Tilt & Sideshift	
Leaks	
TIRES	
Cuts / Missing Rubber	
Missing Lugs	
Pressure	
BODY	
Overhead Guard	
Cracks / Damage	
Mast Assembly	
Battery Condition	
FORKS / ATTACHMENTS	
Cracks / Damage	
Carriage	
Adjustment Pins	
Load Guard	
Mast Rollers	
Lift Chains	
Capacity Plate Visible	
LIGHTS	
Front Lights	
Brake Lights	
Flashing Beacon	
AUDIBLE DEVICES	
Horn	
Vehicle Backing Up Alarm Beeper	
OPERATOR COMPARTMENT	
Operator Manual On Board	
Operator Seat / Position	
Seatbelt	
Steering	
Mirrors	
Foot Brake & Hand Brake	
Gauges	
Windshield Wipers (if equipped)	
Heater & Defroster (if equipped)	

DAILY INSPECTION

FORK LIFT SAFETY CHECKLIST

Mark '✓' in Inspection Boxes if OK

Mark 'X' in every box requiring attention

Signature of Inspecting Person
Job Title of Inspecting Person