

Please complete this form and include with your product returns along with a copy of your Tax Invoice or Invoice Number.

If you have any questions regarding a return or exchange, please contact Consultant Care on 1300 667 599 or Email - consultantcare@creata.com.

## **Returns & Exchange Form**

Consultant Name: Miss/Mrs/Ms/Mr			Consultant No:			
Customer Name	e: Miss/Mrs/Ms/Mr					
Street Address:						
		Sub	ourb:			
State:	Postcode:	Phone No:	Date: /_	/		
Email:						

- Creata Direct does not offer an exchange or refund for catalogues and/or stationery purchases.
- Refunds will be processed to the credit card number used in the original transaction and cannot be processed to an alternate credit card.
- Postage and Handling charges are non-refundable.
- Change of mind requests returned outside the 30 Day Return/Exchange Guarantee Period are not eligible for refunds.

## (A) RETURNED PRODUCTS

Returned Stock Number	Quantity	Invoice Number	Invoice Date	RRP	Refund	Exchange	Replace	Reason Code (See below)
			TOTAL -					

## **REASON CODE**

DUPLICATE ORDER	DO	PICKING/KEYING ERROR	ERR
PRODUCT RECEIVED DAMAGED	PD	WRONG PRODUCT ORDERED	WP
ORDER CANCELLED	ОС	CHANGE OF MIND	CM

## (B) EXCHANGE OR REPLACEMENT REQUEST

Requested Stock Code	Product Des	scription	RRP	Quantity	Amount
		TOTAL -		TOTAL -	

PLEASE RETURN ALL PRODUCTS BY MAIL TO:

Reply Paid 85990 Creata Direct 6/3 Central Avenue, Thornleigh NSW 2120