

Print Name	Company	Visiting	Signature	Veh. Reg.

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Please read Notice to Visitors

VISITOR

Welcome

Whilst on our premises the following regulations must be observed

Health & Safety - All Visitors are subject to Health & Safety at Work Act 1974 and other statutory provisions. Any injuries, near-misses etc should be reported.

Emergency - In case of Emergency, all visitors must remain with and follow the instruction of your host.

Smoking - Please observe our No Smoking Policy.

COSHH - This site is subject to COSHH Regulations.

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- This pass must be worn at all times and returned to point of issue before leaving
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IMPORTANT !
PLEASE REMEMBER TO RETURN
YOUR PASS TO THE POINT OF
ISSUE UPON LEAVING THE
PREMISES

Welcome

IMPORTANT NOTICE FOR ALL VISITORS

The Visitors' Book & Fire Register is provided in the interests of your safety and wellbeing. Your attention to the following is kindly requested.

Please complete all details on the next available pass and ensure the pass is worn visibly throughout your stay.

Please familiarise yourself with the notes on the pass as your signature indicates that these have been read and understood.

To ensure that the fire register is up to date your time of departure must be recorded when returning your pass to the point of issue.

Thank you
for your co-operation.