

CUSTOMER CONTACT INFORMATION

Contact Person:	Cell Phone:
Street Address:	Business Phone:
City, State, Zip Code:	Alternate Phone:

EMAIL (required): _____

INFORMATION

Expedite (2 hours - additional \$425.00)
 Expedite (4 hours - additional \$350.00)

Regular processing (5-7 business days)

Entity Suffix: (choose one)

- LLC
- L.L.C.
- LTD.
- Limited Co.
- Limited Liability Co.
- Limited Company
- Limited Liability Company

NAME OF LIMITED LIABILITY COMPANY (LLC)

1st Choice: _____

If 1st choice is not available with the Secretary of State, we will automatically attempt to file your 2nd choice.

2nd Choice: _____

Type of Service (choose one): Bronze Silver Gold

LLC Managed by (choose one): Manager(s) Member(s) Managing Member(s)

Sub-Chapter S Election (choose one): Yes (\$75.00) No

Additional Services: Trademark Trade Name Service Mark

\$350.00 (includes state filing fee)

MANAGING MEMBER(S) VS. MANAGING MANAGER(S): *This information will be listed on the **Articles of Organization** filed with the **Secretary of State of Nevada**.*

A **Managing Member** is the *owner* of a share of the economic interest in a limited liability company or a person, including profits, losses or distribution of assets (or a noneconomic member who does not have economic interest in the company but may have voting right and other rights and privileges pursuant to the articles of organization or operating agreement).

A **Managing Manager** is a person or persons designated in the articles of organization or operating agreement to manager the company.

An LLC is managed by either a manager, who need not be a member, or its members.

INITIAL Manager(s)/Member(s). This information will be listed on the **Articles of Organization** filed with the **Secretary of State of Nevada**. Addresses will be listed with the Secretary of State and which will become public information.

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Use additional space if necessary

What Is a Registered Agent?

A registered agent is a responsible third-party who is registered in the State of Nevada who is designated to **receive service of process notices, correspondence from the Secretary of State, and other official government notifications, usually tax forms and notice of lawsuits, on behalf of your Corporation/LLC.**

Choose One:

[] NLF Please sign and return "Registered Agent Notice of Service"

[] Bronze Service *only*:

_____ Name

_____ Street Address (cannot be a P.O. Box)

_____ City, State, Zip

Describe the **SPECIFIC** purpose of the LLC:

OPERATING AGREEMENT AND INITIAL MEETING INFORMATION

NOTE: The following information may or may not be the same information on the Articles of Organization. See information referenced above.

- * Members own the company
- * Managers operate the company
- * Managing Members own and operate the company

Name(s)	Position in LLC	% Owned (if applicable)
_____	_____	_____
Phone: _____	* Manager or Member	
Email: _____		
Address: _____		
_____	_____	_____
Phone: _____	* Manager or Member	
Email: _____		
Address: _____		
_____	_____	_____
Phone: _____	* Manager or Member	
Email: _____		
Address: _____		
_____	_____	_____
Phone: _____	* Manager or Member	
Email: _____		
Address: _____		

Use additional sheet of paper if necessary

List person(s) who will be on the bank account:

Physical Location of Business:

Official Mailing Address for IRS:

Closing Month of accounting year: Calendar Other:

Will you have any W-2 Employees: Yes No

I authorize Nevada Legal Forms, Inc. ("NLF") as a third party designee to obtain the Employer Identification Number (EIN) on behalf of myself and my entity based on the information that I provide to NLF. Any missing OR incomplete information that is provided to NLF that prevents NLF from obtaining the EIN is not the responsibility of NLF, but of the person authorizing.

Third Party Designee:

A third party designee is a person with whom you allow the IRS to discuss the completion of your Form SS-4 (Application for Employer Identification Number). By nominating a third party designee, you allow the IRS to:

✕ _____

Additional Notes:

REGISTERED AGENT NOTICE OF SERVICE
Silver and Gold Services

As part of your customized company formation service, you have selected Nevada Legal Forms Inc. to serve as your registered agent.

State statutes require that you designate and maintain a registered agent at all times. Nevada Legal Forms Inc. will act as the representative for accepting Service of Process on behalf of your company. In addition, we will also forward all documents that arrive from the Secretary of State, State Agencies, Federal Agencies or the IRS.

Important Note; if your address changes, it is critically important that you notify us of the change to ensure that you receive all official state notices and Service of Process. To notify us of an address change, simply call us at (702) 870-8977 or email us at corp@nevadalegalforms.com.

Your annual registered agent fee is due on the anniversary date of your company formation and will be invoiced directly by us.

A business that does not have a Registered Agent on file with the Secretary of State of Nevada may risk falling out of "good standing" with the state in which it is registered. Penalties can include license revocation, fines, and the inability to enter into legal contracts and/or gain access to the state court system. Moreover, reinstatement proceedings could include further monetary, civil, and possibly criminal sanctions as well.

I have read and acknowledge and agree there will be a nominal annual fee (\$115.00) for NLF to serve as my registered agent with the Secretary of State of Nevada. If, at any time, NLF does not receive payment for the Registered Agent service, they will resign as the Registered Agent for my Nevada entity.

In addition, If I neglect to inform NLF of any change in my contact information, NLF will not be responsible for any late fees incurred with the Secretary of State upon my annual renewal.

X _____