



Birthday Party Guidelines & Procedures

Guidelines:

- Parties are for 2 hours & include setup and cleanup time. Please plan accordingly. Early arrivals and late departures will incur additional fees.
- Admission for 10 children is included. \$10 for each additional child should be settled with an associate before leaving.
- Parents are responsible for the supervision of their children. Your hands-on assistance is appreciated to ensure the facility and toys are respectfully enjoyed and maintained.
- All food/drinks must remain in the party loft or café area & **NOT IN THE PLAY AREA**
- Juice boxes or cups with lids are required for children to prevent spills
- Shoes are not permitted in or through any carpeted areas & socks are required (adults & children)
- Play equipment is suitable for ages 0-6 only. Older children & adults should refrain from use.
- Please be kind and courteous to the staff who work hard to ensure your event is perfect. We are here to assist you with anything you may need. If we meet your expectations and you feel inclined, tipping is appreciated.

Set-Up:

- Piñatas, Silly String, confetti & glitter are not allowed anywhere in the facility.
- No tacks, nails, pins or other damaging materials in or on the walls. Painters tape and poster putty are acceptable for hanging decorations.
- Please do not rearrange furniture without prior approval
- All decorations must remain in the designated party loft. Decorations are not permitted within the play area.

Clean-Up:

- All Clean-up procedures must be complete by the end of your 2 hour party timeframe.
*Clean-up service is provided by staff with the Instant Party package
- Party loft clean-up supplies are provided and includes the removal of all decorations, disposal of all trash (dumpster located at the end of the sidewalk), wiping of all tabletop surfaces and chairs & sweeping. Please request a staff member for a final inspection prior to leaving the facility.
- Any damages must be reported and appropriate fees will be assessed.