

PURCHASE ORDER | SYNCHRO TEAM



OPTIONS	DESCRIPTION	PRICE PER OUTFIT
A	"Xquis" Personalized design, sublimation (bodice OR sleeves OR skirts)	Starts at 325 \$
B	"Xquis Diamond " design made to mesure, sublimation, appliqués, decoration	Starts at 500 \$
C	"Xquis Platinum" Design and pattern made to mesure painting, sublimation, appliqués, full decoration	Starts at 700 \$

***One sample included with option A, B and C**

STEP 1 : PURCHASE ORDER FORM

[send to synchro@elitexpression.com]

TEAM NAME : _____

CITY : _____

CATEGORY : _____

BILLING ADDRESS:

STREET _____	CITY _____
PROVINCE/STATE _____	COUNTRY _____
POSTAL CODE/ ZIP CODE _____	

COACH: _____ TEL # : _____

EMAIL : _____

CONTACT PERSON : _____ TEL # : _____

EMAIL : _____

DELIVERY DATE: _____

OPTION:
 OPTION A OPTION B OPTION C

THEME: _____

NUMBER OF OUTFITS:
 LADIES _____ MEN _____

EXTRA SAMPLE: (325\$/SAMPLE)
 1 2.

MEASUREMENTS BY ELITE XPRESSION FITTING

STEP 2 : DEPOSIT PAYMENT (2 000\$)

[send to synchro@elitexpression.com]

Visa Mastercard Cheque Interac transfer (PASSWORD: signature)

CARD # : _____ EXPIRATION DATE : _____ SECURITY CODE: _____

CARD HOLDER NAME : _____ SIGNATURE : _____

Cheque made out to "La Maison du Patin Laframboise Inc., 9371 rue de Meaux, St-Léonard, H1R 3H3, Qc, Canada"



STEP 4 : MEASUREMENT and FITTING

Once a design is chosen, a sample kit will be sent to determine the size for each skater. (Shipping fees will apply)

Pick up in store

CONTACT PERSON : _____

Delivery

TEL # : _____

DEPOSIT: _____

Fitting (included with option B & C in a range of 50 km or additional fees apply.)

FITTING DATE: _____

STEP 5 : ACCESSORIES

GARMENT BAG

Included with option A, B and C

HEADPIECES

The headpieces included with the dresses are scrunchies or chiffon petals.

Special request (additional fees)

Description: _____

Take advantage of our promotions for accessories as illustrated on the next page.

STEP 6 : FINAL PAYMENT AND DELIVERY

Prior to setting a delivery date, the sample and design must be approved, the deposit received and the purchase order must be completed. Please take note, the delivery date is also set according to the volume of orders.

- Delivery fees will be added to your invoice
- Invoices must be paid in full prior to delivery
- All prices are in canadian dollars
- Orders are subject to taxes

DELIVERY DATE: _____

PICK-UP IN STORE

DELIVERY

CONTACT PERSON _____

SAME AS BILLING ADDRESS

STREET _____

CITY _____

PROVINCE/STATE _____

COUNTRY _____

POSTAL CODE /ZIP CODE _____

**FOR ANY ADDITIONAL OUTFIT REQUESTED AFTER PRODUCTION HAS STARTED,
AN EXTRA FEE OF 75 \$ PER OUTFIT WILL BE CHARGED**

PURCHASE ORDER PROCESS



- STEP 1: COMPLETE THE PURCHASE ORDER

It is important to complete all sections of the purchase order before proceeding to the next step. Once you have provided all the information, the purchase order will be ready for processing. Please send your completed purchase order to synchro@elitexpression.com.

- STEP 2: DEPOSIT

You will receive an invoice for a deposit. The deposit will guarantee your place in our production schedule. The deposit must be paid before production begins. The amount of the deposit and payment details will be indicated on the invoice.

- STEP 3: DESIGN, MEASUREMENTS AND SAMPLES (for made to measure dresses only)

A meeting with our designers will be organized, either in person at our boutique or via Zoom. During this meeting, you will discuss the different fabric and color options available for your design. For option B and C, a sample can be made.

- STEP 4: FITTING (For option B AND C) (for made to measure dresses only)

Once the sample or design has been approved, we will be able to provide a more precise date for the fitting (if requested).

A fitting will be organized during one of your team practices, according to the schedule agreed with our designer.

- STEP 5: FINAL PAYMENT AND DELIVERY

The order will be delivered once the final payment has been received and processed. Delivery times may vary depending on the shipping method chosen and the destination of the delivery.

Please allow 6 weeks for all orders approved before September 1st and 8 to 10 weeks for orders approved after September 1st.

If you have any questions about the purchase order or need clarification about the order process, please do not hesitate to contact us at synchro@elitexpression.com. A member of our team will be happy to answer all your questions and provide you with any assistance you may require.