



MEETING MINUTES OF THE BOARD OF DIRECTORS OF OREGON WASHINGTON COMMUNITY ASSOCIATION MANAGERS ON DECEMBER 19, 2019 AT OFFICE OF BLUESTONE & HOCKLEY, OREGON AT 12:00 PM.

Present - Laurie Wilson (President), Carra Pewsey (Secretary), Pam Hill (Treasurer), Janine Leyrer (Director), Maynard Tye and Dan Webert.

1. Call to Order
Laurie called the meeting to order at 12:02 pm.
2. Approve Minutes (November 22, 2019)
Discussion followed relative to the approval of the Board Meeting minutes.
AGREED – It was agreed to postpone approval to the next board meeting.
3. Bylaw Discussion
Discussion followed relative to amending the bylaws.
AGREED – It was agreed to follow the below timeline.
December 30th – send out bylaw amendments for feedback
January 15th – feedback deadline
January 16th – Board Meeting
January 17th – Send out proxy and final Bylaw Amendment
4. Treasurer's Update
Discussion regarding 2020 Budget.
AGREED – Pam moved to approve the 2020 budget as amended. Carra seconded the motion and it carried without objection.
5. Committee Update
Programs – Dan reported committee would be meeting soon to discuss topics for 2020.
Education – No report. Janine will work on CCM recertification.
Expo – No report.
Legal – No report.
Marketing – No Report.
Membership – Discussion to send out committee member list to board and Liz. Laurie will work with Liz on sending out 2020 membership. Committee will work on mission statement and recruitment plan for 2020.
AGREED – Pam moved to approve 'thank you' cards and CAI CA Day giveaway with costs up to \$250. Laurie seconded the motion and it carried without objection.
6. Organization Matrix
Janine is working on it.
7. Next Board Meeting
AGREED – It was agreed the next Board meeting would be January 16th at 9:00am.
8. Adjournment was at 1:37 pm

Submitted by Secretary Carra Pewsey