



**BOARD MEETING MINUTES**  
**September 19, 2019**  
**Bluestone & Hockley, Portland, OR**

**BOARD MEMBERS PRESENT** – Laurie Wilson, Pam Hill, Carra Pewsey, Janine Leyrer (via phone)

**1. CALL TO ORDER**

Laurie called the meeting to order at 12:05 p.m.

**2. MINUTES APPROVAL**

A motion was carried to approve the August 8, 2019 Board Meeting minutes.

**3. TREASURER'S UPDATE**

Pam provided an update on the financials. Bank signatures are in process of being updated.

**4. OLD BUSINESS**

**Bylaw Amendment Survey** – In process, Carra will work on it.

**Website Updates** – Laurie working with Liz to update Board and Committees.

**Headshots Scheduled** – Board will meet on Tuesday, October 15 to take photos for the website. Everyone will meet at the Fire Station on the waterfront.

**5. NEW BUSINESS**

**Organizational Matrix** – Janine is working on updates.

**6. COMMITTEE REPORTS**

**Programs (Carra)** – December topic will be stress management; 2020 lunch dates will be March 26, July 24, October 22

**Education (Janine)** – CCM class to be scheduled in February

**Expo (Laurie)** – 2020 EXPO to be moved to December

**Legal (Janine)** – Greg will speak on HB2001 at the September luncheon

**Marketing (Pam)** – Masquerade Ball scheduled for Friday, November 1 from 7:00-11:00 p.m. at the Kennedy School

**Membership (Carra)** – No updates

**7. NEXT BOARD MEETING** – Tuesday, October 15 at 9:30 a.m. (after headshots); location TBD

**8. ADJOURNMENT** – The meeting was adjourned at 12:50 p.m.