

STAR AUTO DETAILING PRODUCTS LLC

DBA: G FORCE AUTO DETAILING PRODUCTS

3923 NW 19TH STREET,
LAUDERDALE LAKES
FLORIDA 33311 USA

WWW.GFORCEAUTODETAILING.COM



NON-DISCLOSURE CUM TRADE SECRET POLICY

Scope

This policy sets forth procedures and measures to protect information identified as trade secrets owned by **STAR AUTO DETAILING PRODUCTS LLC** for brand identity **G FORCE AUTO DETAILING PRODUCTS** that shall affect all **Company Employees** (herein, employee includes part and full time; temporary and permanent) and **Contractors or Subcontractors**.

Policy

Trade Secret Definition

A trade secret is information that is kept secret and provides economic value or a competitive advantage to Company because of its status as "Secret". Examples of information that could be considered a trade secret include information such as, but not limited to, formula, pattern, algorithm, compilation, program, method, technique, customer lists, data sets or compilations, product road maps, pricing schedules, failed experimentation, or manufacturing processes.

Information qualifying as a trade secret shall be identified as such by Company's Intellectual Property (IP) and those employee(s) authorized to access the trade secret shall be responsible for maintaining its secrecy.

Factors that weigh into the consideration as Trade Secret / IP violation are as follows:

1. DISCLOSURE OF TRADE SECRET DATA

Employees, contractors, and subcontractors of STAR AUTO DETAILING PRODUCTS LLC are strictly prohibited from disclosing any trade secret data to unauthorized individuals or entities. This includes, but is not limited to, proprietary information, customer lists, pricing strategies, formulation data, manufacturing processes, and any other confidential business information.

2. BREACHING TRADE SECRET

In the event of breaching trade secret, including but not limited to:

2 (A) Replication: Employees, contractors, and subcontractors are prohibited from replicating any trade secret data for personal or unauthorized use.

2 (B) Articulation: Employees, contractors, and subcontractors are prohibited from articulating any trade secret data to individuals or entities outside the scope of their authorized duties.

2 (C) Reverse Engineering: Employees, contractors, and subcontractors are prohibited from reverse engineering any trade secret data to derive confidential information.

2 (D) Unauthorized Trading: Employees, contractors, and subcontractors are prohibited from engaging in unauthorized trading of trade secret data, including selling, leasing, or otherwise transferring confidential information to third parties without proper authorization from the company including the activities (but not limited to): Selling on E-Commerce stores, Physical Stores, Drop shipping, Transferring the trade secrets to any person or entity for building their own business and related activities.

2 (E) False / Altered Branding: Employees, contractors, and subcontractors are prohibited from engaging in any activity involving false or altered branding of trade secret products or services.

3. PRIVATE LABELING DECLARATION

STAR AUTO DETAILING PRODUCTS LLC declares that it possesses written approvals and permits from its suppliers for trading legally and in compliance with the **Commercial Laws of the USA**.

Any breach of this policy may result in disciplinary action, termination of employment or contract, and legal consequences as permitted by law.

All employees, contractors, and subcontractors are required to read, understand, and adhere to this trade secret policy. Failure to comply with this policy may result in severe consequences, including legal action.

"Any breach of the trade secret or non-disclosure policy by an employee, contractor, or subcontractor shall result in immediate termination of their employment or contract. Furthermore, the individual found in breach shall be prohibited from engaging in any similar sector or trade for a period of 12 months from the date of termination. This provision shall be enforceable to the fullest extent permitted by law."

For more clarity and detailed information go through our website www.gforceautodetailing.com

DATE OF POLICY ISSUANCE: JANUARY 12 , 2021

DATE OF POLICY NOTIFICATION: JANUARY 01, 2024

ISSUED IN PUBLIC INTEREST BY: STAR AUTO DETAILING PRODUCTS LLC

AUTHORIZED SIGNATORY: VINEET BANSAL