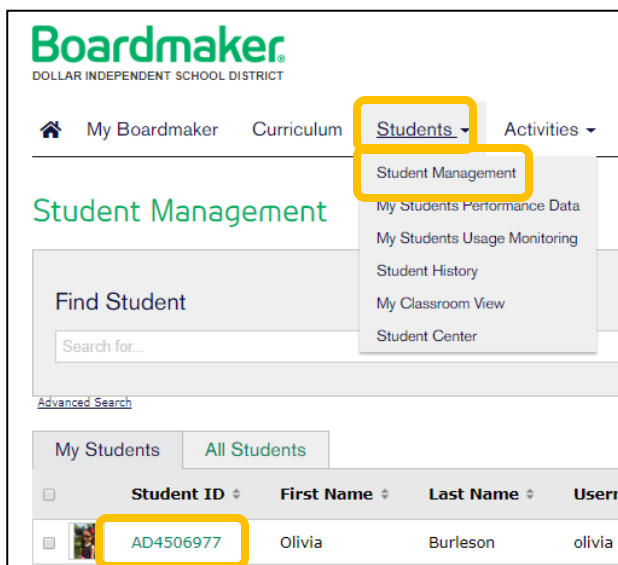# Section 7: Managing Student Assignments

Activities are assigned to students from My Boardmaker > My Activities, but the assignments are managed within each individual student's profile.  To view and manage assignments, **Select Students tab > Student Management > Student ID.**
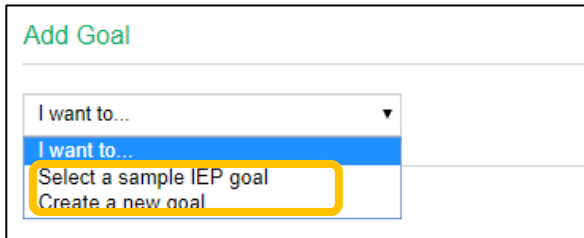


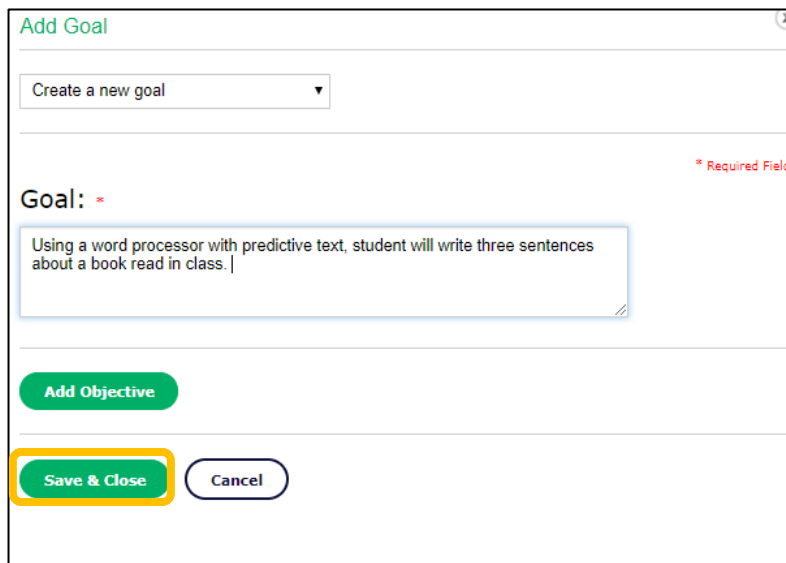## Add and Associate IEP Goals with Educational Standards and Assignments

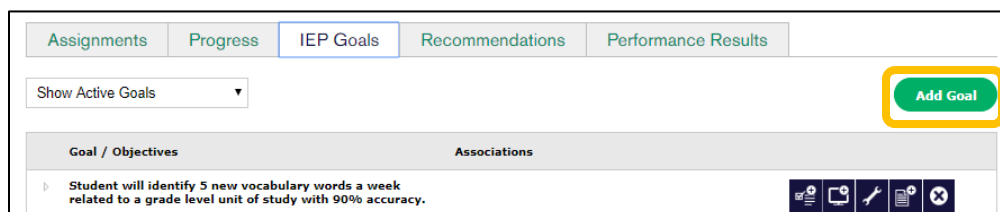1. Within the student profile, **Select IEP Goals** tab, then **Select Add.**
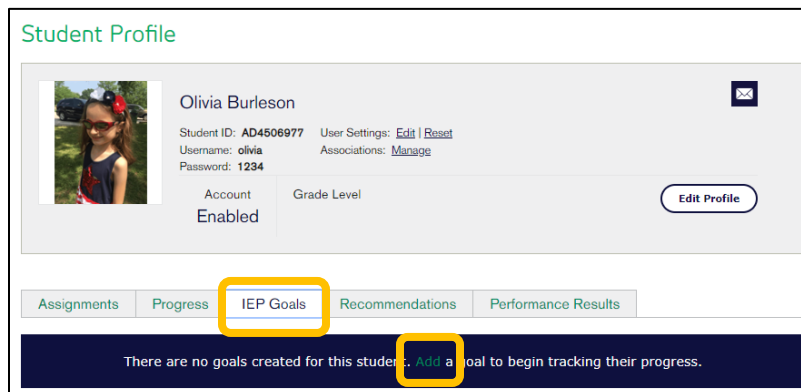
2. **Select a sample IEP goal** to view and edit sample goals or **Select Create new goal** to enter your own.



3. Select goals (if using samples) or enter your goals and objectives in text fields (if creating new).



4. Select **Save and Close**.

5. To add additional goals, **Select Add Goal from the IEP Goals tab.**



6. Repeat as needed, beginning with step 2.

7. To associate educational standards with goals, select **Associate Standard** tool from toolbar.

8. Use the dropdown menus to select standards, grade level, and subject area.



9. Scroll to view goals within your settings and Select **Add** beside any standard you would like to associate with the goal. You may associate multiple standards. **Select Save** when complete.

10. To associate student assignments to IEP goals, **Select Manage** from the activity in the **Assignments** tab.

11. **Select the checkbox** for any appropriate goal(s) and objective(s).  Use the scrollbar to view more of the student's goals.  **Select Save and Close** when complete.



## Personalizing Student Settings for Playing Assignments

1.  Set the support level for assigned activities when the activity allows it by **Selecting Supported Mode** or **Independent Mode** beside the activity.



2.  Personalize the student's User Settings by selecting **Edit**.

3. Within User Settings you may change default settings to interface, access, speech settings, and symbol settings by selecting the appropriate tab and making changes.



# Playing, Removing, or Editing Activity Settings within the Assignment List
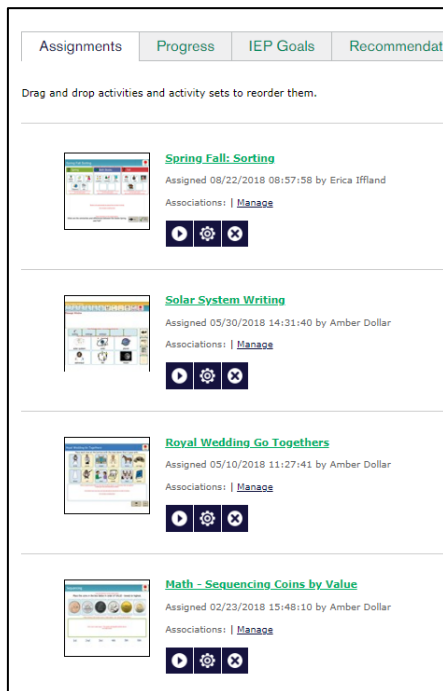


1. **Select Play**  to preview or play an activity.
   NOTE: Data is not collected when playing from the assignment list.

2. **Select Edit Activity Settings**  to make changes to settings including support, feedback, and rewards.

3. **Select Remove Activity**  to delete the activity from the student's assignments. This does NOT remove it from My Activities.