



## **Beacon Hill Elementary**

Together we care / Ensemble avec cœur

### **Home and School General Meeting Minutes**

**Date:** November 27<sup>th</sup> 2023. Library. Start time: 5:03 pm

**Attendees:** Catherine Fini, Natalie Maurice, Stephanie Nicolaou, Erica Ranjitsingh, Derek Lagimodiere, Samantha Cinquino, Lisa Taylor, Bessie Michael

**Regrets:** Olivia Hutchins

#### **1. Opening remarks:**

- Welcome members. We have Quorum at 8 members and 1 non member

#### **2. Approval of agenda for November 27<sup>th</sup>, 2023**

- Motion approved by 1. Stephanie 2. Erica; All in favor

#### **3. Approval of minutes from October 30<sup>th</sup>, 2023**

- Motion approved by 1. Lisa; 2. Erica; All in favor

#### **4. Reports:**

##### **4.1 President's report/members update (Catherine)**

- 50 Members
- We signed up to receive new books from QFHSA again this year. They will provide some to add to the holiday baskets for BH's sponsored families

##### **4.2 Treasurer's Report & Budget (Olivia):**

- Teacher wish list: Both grade 2 teachers purchased \$350 worth of books each for their classrooms (total of approx. \$700 from the teacher's wish list budget)
- H&S purchased a new fridge for approx. \$900 since the old one was leaking
- \$250 for Piper Alan Jones (School Spirit budget)
- All expenses are now in for the Halloween Bash, we are net positive \$255 for this event

##### **4.3 Principal's Reports (Mrs Maurice)**

The holidays are just around the corner. We are looking forward to the holiday shop and the 10 days of holidays. We are currently getting ready for the **Open House for January 17<sup>th</sup>** -thanks for your support with that event! Volunteers required from H&S. Possibly give out mittens "you

are in good hands at Beaconhill"). As well, we are preparing for our Holiday Baskets for our sponsor families.

### **10 days of Holidays**

Once again, we will have the countdown to the holidays! We have decided that 10 days (instead of 12) were plenty! Please see below to see what has been planned:

Started Nov 27<sup>th</sup>. Fun stuff coming:

#### **Monday, December 11<sup>th</sup>**

Decorate your door – you will have the week to do so

#### **Tuesday, December 12<sup>th</sup>**

Game Day – bring a game from home (or if you have in your classroom)

#### **Wednesday, December 13<sup>th</sup>**

Holiday “attire” – Holiday hair, hats, ugly sweaters, plaid shirts, antlers, etc

#### **Thursday, December 14<sup>th</sup>**

Hannukkah – the dreidel game (will be provided) and wear white / blue

#### **Friday, December 15<sup>th</sup>**

Dress to Impress – ring in the New Year

#### **Monday, December 18<sup>th</sup>**

DEAR (drop everything and read) – have students bring or supply them with a book (you can even make this a buddy activity or buddy up with another class. We will do so after recess (10:30) as Home and School will provide hot chocolate **THANK YOU HOME AND SCHOOL**

#### **Tuesday, December 19<sup>th</sup>**

BINGO (over the intercom) – bingo cards and prizes will be provided (you will supply your own jetons) **THANK YOU HOME AND SCHOOL from holiday shop**

#### **Wednesday, December 20<sup>th</sup>**

Grinch day – dress up grinchy and classes will view the Grade 4 Grinch play

#### **Thursday, December 21<sup>st</sup>**

Movie Day – movie in your class – Home and School will provide bags of Bad Monkey popcorn **THANK YOU HOME AND SCHOOL**

#### **Friday, December 22<sup>nd</sup>**

PJ day and BYOB (bring your own breakfast) – assembly

THANK YOU for the Treat Trolley (This Thursday) and piper for the Remembrance Assembly – well appreciated by students – was indoors this year. We truly appreciate everything that you do for all of us!!!! Have a wonderful holiday and all the best for the New Year.

*Important note: since the meeting took place the above holiday activities were changed slightly due to the strike. An updated email was sent to all families.*

#### **4.4 Teacher representative report (Mr Lag): Teacher wish list**

- Mr. Robin is looking to get a Beta fish and associated accessories (food, décor, etc) ~ \$109
  - Motion Approved by 1. Stephanie 2. Catherine
  - Bessie will first investigate what he requires and revert back since she may have a used tank and accessories for him
- Ms Christina, Mrs A, and Mr. Lag looking for 'stage crew' t-shirts for the students
  - Royal Blush = 25 t-shirts
  - 10 XL; 10L; 5 M Youth \$13.50 each
  - \$337.50 before taxes
  - Motion Approved by 1. Stephanie 2. Sam
- Other: Ms Christina mentioned that she may need wireless headphones with mac & Bluetooth (possibly \$25/each for ~ 10 sets). This was not submitted as a H&S wish list request as she needs to first investigate the requirements. They will advise H&S if support is required.

#### **5. Business arising from October minutes:**

**5.1 FREDs Diabetes Halloween boxes-** Thank you to all families who participated again this year. Funds raised not yet confirmed

**5.2 Piper** -Alan Jones (new from last year) – possibly re-recruit Graham from last year since he put on a longer show

**5.3 Field trip banner**-Sam W. is reviewing the request, in which it may cost \$150 – still a WIP and to be confirmed once design is ready

**5.4 H&S new fridge**-ordered! Will arrive on Dec 4<sup>th</sup>. Funds taken from H&S reserve

**5.5 Teacher wish list items purchased**-Teachers reported that kids were very happy with new books – for their own classroom selection

#### **6. Coordinator Reports:**

##### **6.1 Super Recyclers: Catherine for Melissa L**

- Tent this time instead of the trailer (tent was delivered instead of a trailer since we moved the date from Nov 21 to Nov 20<sup>th</sup> due to strike).
- Flyers were put up; email was sent out to parents and reminders on FB.
- Raised the most we ever have! \$220

## **6.2 Holiday Shop (Erica)**

- 'Time-to-sign up' volunteer sheet sent out for wrapping supplies, and parents responded well, but we still need more supplies and volunteers for the event.
- Set up, Friday, December 1 – starts on Monday Dec 4<sup>th</sup>. Shop will be open 3 days plus extra AM for parents are those who forgot. 8 volunteers per slot ideal given the amount of wrapping.
- We used the same supplier as last year/ lots of nice new items to offer
- \$2-15 max. Avg price around \$6.
- Flyers went home with kids, email sent, fb post
- Parents may consider purchasing items for the holiday baskets on the Thurs, Dec 7th
- Possible lunch bags for small items to be wrapped in and closed with holiday sticker (from dollarstore)
- Julie Taylor offered to make bags from wrapping paper to save time during event
- H&S taking 4 items from leftover stock per classroom for the holiday bingo prizes

## **6.3 Staff Appreciation Holiday treats and STRAW (Erica)**

- Will open the TTSU to entire school because not all spots are full for staff baking on Thurs, Dec 21st.
- Staff will receive a box of baked goods, same as last year.
- STRAW: Possibly week of Feb 5<sup>th</sup> to 8<sup>th</sup>. No concrete plans as of yet – to be reviewed and discussed on Jan 22<sup>nd</sup>

## **6.4 Grade 6 Grad (Bessie)**

- Sweatshirts received and delivered to students
- Grads made \$331 from the bake sale
- Student activity TBC
- Bessie suggested an email to be sent to all parents on what the plan is, what the school is contributing vs. what support is required from the parents. Mrs Maurice will send this
- Bessie to be central point of contact for parents

## **6.5 Library (Bessie)**

- Still missing volunteers to cover some slots
- January: Stephanie's MIL will be able to support
- There is still no librarian. The job is posted
- Bessie suggested that we need more books for boys
- All teachers received \$300 each from the library budget to purchase books for their classrooms

### **6.6 Open House-Jan 17: 9-11:30 / 1-2pm**

- Flyer was created by Erica-posted to FB
- Bad monkey popcorn bags and refreshments (juice and water) will be offered
- Take away gift is Mittens "You are in good hands"
- Need 2 volunteers per slot to greet, keep parents' company if they miss a tour that has started, help direct traffic, replenish water bottles, keep the table tidy, etc.
- Email to parents will go out week back from Xmas break

### **6.7. Carnival (Catherine for Lisa T, who will be our new carnival coordinator)**

- Week before March break. H&S contributions include Super bingo prizes (\$2-3 each from same supplier as holiday shop), snack, juice, and Just Dance competition prizes (Wild Willy's again? TBD)
- Can use extra gifts from holiday market for bingo prizes if need be

### **6.8 Art Gala (Catherine)**

- Theme has been communicated to staff-underwater theme
- Currently have 2 confirmed volunteers for decorating committee
- Staff raffle prizes include totes or time with the teacher.
- To be held on April 24: 6-8pm

## **7.New Business/Open Floor/Question period (*H & S related items*)**

### **7.1 Volunteers needed to deliver holiday baskets on Dec 11<sup>th</sup>**

- email to go out on Dec 4<sup>th</sup>
- Parents meet at the school at 8:30am, takes ~ 1.5hrs
- Drive to Verdun to deliver the baskets

### **7.2 Volunteers needed to pour and serve hot chocolate on Dec 18<sup>th</sup>**

- Prepare cups in advance and put on trollies and serve to all students
- Looking for 5 parents

### **7.3 Bad monkey popcorn ordered for Dec 10-days of Xmas – no volunteers required**

### **7.4: Bingo prizes: 4 per class -10 days of Xmas -leftover holiday market stock can be used**

**New-7.5-Open Floor:**

- Discussion took place on how to market H&S to attract and retain volunteers. Concern was voiced that there are too many volunteer requests that go out, and how can we limit them or spread them out. Ideas included; Adding class parents (this would have to be approved at staff council once a brief is prepared describing how this would work); Send more flyers home instead of email communications only (however we are trying to get away from this for simplicity and environmental reasons); A running TTSU was suggested whereby we place all future volunteer asks in one document for easy access (this may be difficult to prepare ahead of time since we do not always have time slots). We will continue this discussion at our next meeting in January, and we are open to all suggestions.

**8.Call to action (recap from actions above)****8.1 Volunteers for Holiday Shop**

**8.2 Misc:** 2 photographers still needed to help out with pictures at events, Super Recyclers coordinator was not found and will be Catherine going forward

**9. Meeting Adjourned at 6pm**

Motion approved by: 1. Stephanie 2; Lisa 3; All in favor

**Next meeting January 22<sup>nd</sup> 2024 5-6pm library**