



Home and School General Meeting Minutes

Date: November 21, 2022. Virtual meeting. Start time: 7pm

Attendees: Catherine Fini, Sue Rack, Natalie Maurice, Derek Lagimodiere, Malvina Spaleny, Stephanie Nicolaou, Julie Latendresse, Katherine Edger, Erica Ranjitsingh, Julia Di Staulo, Neil Linsdell

Opening remarks: welcome members and non-members/ regrets/Quorum? /Attendance/Voting procedures.

2. Approval of agenda for November 21, 2022. Motion by Stephanie N, 2-Neil. All in favour.

3. Approval of minutes from October 22, 2022. Motion by Erica, 2-Stephanie. All in favour.

4. Reports:

4.1 President's report (Catherine F)

- QFHSA in person conference cancelled due to low registration. The event will be re-imagined as a workshop series, similar to last year.
- 56 H&S members including Mrs Maurice and Mr Lagimodiere who were added as members to ensure we reach quorum each month (7 members required for voting). BH H&S still has one of the highest H&S membership rates in all of Quebec. We used to be closer to 100 members pre-covid when physical papers were used to generate more leads (parents may have thought it was not optional). We are sticking to digital now nonetheless-more transparent.

4.2 Treasurer's report & budget (Neil)

- Pizza lunches continues to be our most profitability fundraiser. We are on-track for our full-year expected contribution of \$9,000.
- Spooky Hill Pumpkin Patch was a success. The goal was not to fundraise, but we still generated approximately \$700 in profit from this event.
- Big box cards collections coming in.

4.3 Principal's report (Mrs Maurice)

It is hard to believe that the holiday season is just around the corner! We have finished up first term and now we are moving to prepare for some great activities for December. We will enlist the help and support from the Holiday Committee and the Kindness Committee.

We are reaching out for some help with the painting of the display cabinet and wooden bench – any support would be greatly appreciated.

We are also looking for someone to help draft some potential mascots for our spirit wear.

We are also preparing for our Kindergarten Open House on January 17th, 2023. We are looking for Home and School to come to help on that day. I would suggest a small refreshment table, a

welcoming display (balloons, etc). It is also always great to have parents here to welcome and greet potential new families.

We are also in the process of getting ready for the Holiday Baskets. It will be the same format as last year. We will need volunteers to drive the donations to Beurling Academy in Verdun. The donations would need to be picked up at the school on Friday, December 16th. We are anticipating preparing 8 – 10 baskets once again this year.

The Scholastic Book fair was such a huge success. I was hoping to do another one around the Art Gala.

Thank you once again for all that Home and School does for our staff and students. I wish you all a great holiday season ahead.

4.4 Teacher representative: Wish Lists, etc. (Mr Lag)

- Looking to re-stock select field trip/tournament tees. Some are old, stained or ripped.
- Mr Lag requested a variety of sizes in youth and adult to replenish stock (approx 130)
- Catherine suggested to replenish all stock instead, so that the image will be the same. We will find a use for the current shirts (idea-daycare to make re-usable bags as we have done in past)
- New look discussed: varsity font like current tees. Can we incorporate the new mascot design as well?
- Final order pending mascot design. TDB in new year.
- Mr. Lag will count purple staff t-shirts for amount to be replaced.
- Cost estimate: \$7.50 Adult/\$6.50 Youth (for 145+) Add \$0.25 if QTY less than 145. Estimated total price for 145 shirts: 40 Adult= \$300/ 105 youth= \$682. Total \$1000+ \$40 set up front print + txs. Double this to restock 300.
- Motion to approve 300 new field trip tees-approx \$2k. Motion by Stephanie. 2- Neil.

5.1 Pumpkin Patch post-event update (Marcia)

- Approx. \$700 profit
- Estimated tickets sold approx. 200 (does not include parents)
- We will make this an annual event
- Leftover large pumpkins offered for free after event
- Grade 6 kindness committee a huge help with games, signs etc

5.2 Book Fair post-event update (Melissa S absent -Catherine F)

- Almost \$9000 in sales!
- 60% of sales to a staff/school Scholastic fund
- Next in person book fair at Art Gala in April 2023

5.3 Fred's (Catherine)

- Thank you to Mrs. Lynn and Mrs. Maurice for distributing the trick or treat boxes to classes
- We are still waiting on the amount raised in support of FRED: *la Fondation Ressources pour les Enfants Diabétiques (children living with type 1 diabetes)*

5.4 New School Clothing (Catherine)

- Last order of new school clothing was delivered to students on Nov 18th
- Supplier prices went up, but kept margins low, so barely broke even
- This last order included pink tees purchased for 6 new staff members
- The addition of new tuques was not a big hit (only 14 sold-7 with embroidered name)
- Looking into a new supplier so that parents may order on demand. More news to come

5.5 Piper (Catherine)

- Nov 10th at 11am (Nov 11 was a ped day)
- Graham Batty booked again: \$200 fee for bagpipe performance

6. Coordinator Reports

6.1 “Big Box of Cards” Fundraising (Catherine)

- Sample boxes distributed to families on Nov 14th/ campaign ends Nov 28th
- 1 box per family sent home
- 3 options for purchase (payment on H&S website)
- Prizes for top selling class and draws if we reach certain #s

6.2 Super Recyclers (Melissa L-absent. Catherine F)

- Trailer in front of the school (730am-730pm Mon, Nov 21st)
- Next one in April 2023

6.3 Grade 6 Grad (Sue)

- Planning is progressing slower than anticipated
- Holiday baskets will likely not happen in time as deadline is fast approaching. Looking to postpone the baskets to the new year (perhaps Feb in time for Valentine's day). Sue to confirm with Stephanie G
- Team building event at iSaute? Fees etc will be confirmed with Cindy.
- Catherine has suggested the grad committee look at Felix and Norton cookies as a fundraiser as it was quite successful last year.

6.4 Holiday Market (Erica)

- December 5-7th in the library
- Volunteer email was sent out, response very positive so far
- Shipment problems with the supplier. Erica will look into it

6.6 Staff Appreciation (Erica)

- Holiday baked goods for all staff, scheduled for the last week of school (Mrs Maurice to confirm date)
- TTSU will go out soon

6.7 Art Gala (Katherine E)

- Kick off meeting last week
- Date: Tues, April 4th, 2023
- Theme: Jungle
- Communication to teachers coming in the new year so that they may initiate their classroom projects in line with the theme, and work on the staff raffle project
- Looking at a ticket price of \$25 per family (pending GB approval). This will include drinks, snacks, art donation, activities for students and parents. Committee and school administration has decided that no alcohol will be served at this family event
- Extra charge for raffle at the event
- Nadia working on sponsor and donation letter, to go out in January

6.8 BBQ (Stephanie N)

- Kick off meeting last week
- Date: Wed, May 31st (rain date Thurs, June 1st)
- Theme: YES DAY
- Alternative food to BBQ. Committee and school administration has decided that no alcohol will be served at this family event
- More info to come in the following months

7. New Business

7.1 Holiday Snacks (Catherine)

- Last year H&S provided individual sized bad monkey popcorn to all students to enjoy during a movie at school during the 12 days of Christmas
- \$331 for 360 15g bags salt and butter flavour
- Motion to approve 360 bags this year. Motion by Stephanie. 2-Malvina

7.2 Educ-Action or Enfant et Compagnie -After school extra curricular activities (Malvina)

- Enfants et compagnie has an extensive list of activities so we will go with them this time. Malvina and Mrs. Maurice will review their list for top choices. Looking at classes to appeal to different age groups and gender
- Looking at number of rooms available afterschool (2:30-3:30) to figure out how many classes we can offer. Will the gym be available? Mrs. Maurice to confirm with daycare
- Suggested by company to stick with 2-3 in order to reach minimum attendance (12-18 kids depending on the class-price has increased significantly due to inflation).
- Company requires notice of about one month to start the classes (next start date would be mid-January)
- Normally a 6-week program now to lower the costs and increase participation
- They handle the registration and send out either electronic or paper flyers advertising

7.3 Open house (Erica)

- H&S will provide a small refreshment table for the event on Jan 17th, 2023
- Theme TBD. Save the date will be sent out
- Welcoming display of balloons etc? TBC
- H&S volunteers to welcome and greet potential new families. Mrs. Maurice to confirm number of volunteers needed
- Thinking of a give-away. TBC
- Last year H&S posted a FB message/email directing parents to H&S About Us page where they could view a welcome video

7.4 Mascot (Catherine)

- New item added to agenda
- E-mail to members will go out requesting creatives/graphic designers to help with design
- Idea- "Beacon Hill Polar Bears" (nice, cuddly, cute and ferocious all in one package, in line with bear statue outside)
- Any bear would work!

7.5 Holiday basket delivery

- This is a BH staff organized event.
- H&S will put an ask out for volunteers to delivery the baskets- 5 cars required

8. Call to Action:

8.1 Card Fundraiser- Spread the word to family and friends

9. Meeting adjourned at 7:55pm *(no December meeting)*

Motion by Julia. 2-Stephanie

Next Meeting on January 16, 2023