



ACID QUEEN JEWELRY- CUSTOM DESIGN CONTRACT

STEP 1: PREPARING FOR YOUR CUSTOM & CHOOSING DESIGNS:

Once you are given a scheduling window and the \$100 hold deposit is collected, the next step is to choose the design and stone. There are two types of customs, the first type is when I make a custom piece based on other designs I've made with special requested stone or size and small variations on the design.

The second type of custom is when you are requesting a full custom piece that I have never made before, i.e., a new shape, a design you have come up with on your own etc. For each, there are guidelines on how best to be prepared.

Custom Design based on products I've made:

- Have 1-3 photos collected showing the DESIGNS you like best (I need this for size, shape, dot and line reference)
- Choose the stone you want: It's important here to be specific, if you want a dark blue labradorite let us know, that's very helpful information. If you DO NOT know what stone you want, be specific about the shape, size and color.
- Know what size you want, if it's a ring know your ring size (if you don't know, we can send you a ring sizer, or you can go to any local jeweler and they measure you) If you want a pendant, have an idea of the dimensions i.e. "I want it about 3" tall and 2" wide".
- Please note that the size (dimensions) of the piece affects the price. "Base Prices" are just a starting off point and do not determine the final price. The base price covers the time it takes to make and finish the piece but should not be used as a guideline for the final amount.
- An additional hourly rate of \$125.00/hr will be calculated and added to your final estimate total. This hourly rate covers anything else we do in regards to developing and creating your dream custom piece i.e., the time it takes to answer emails, additional design, searching for and providing stone options, answering questions. Providing drawings, etc. We use a time clock app to track the time and will include that with your final price estimate.

- **Custom Design based on something you've come up with:**
 - Even if this design is different from pieces I had made in the past, please have 1-3 reference photos of pieces I've done that you like so I can get a feel for your design preferences.
 - Have 1-3 sketches so I can get an idea of what you want and stone placement. I don't mind if you are bad at sketching, visual references are key in this process.
 - Please make sure to include any dimensions. If you are unsure, draw it out to scale and hold it up to yourself or compare it to your finger length. If it's a pendant I need to know how tall, wide you want it, if it's a ring specify length. Please note that the base price is just the jumping off point for what you should be expecting to spend; size, shape, time it takes, additional emails and stone price affect the ending price.

STEP 2: PICKING THE STONE

I always keep a variety of stones in stock and in many cases I will have something that will work for your piece. However, if I do not have one that meets the criteria, I will find additional stones online for you to choose from. Please note that there will be additional charges to cover the price of the stone and the time it takes to search and procure it.

- Have a list of stones you want to work with, so I know what direction to go. Please be specific 😊
- Depending on the origin, ordering a stone online may add an additional 2-3 weeks to the overall time. The second deposit needs to be paid to order the stone and secure your spot.
- **IF YOU ARE PROVIDING YOUR OWN STONE:** You must submit photos of the top, side and back of the stone. A stone you are providing can only be used with prior approval and you as the client will also be required to sign a Liability waiver. We are not responsible for what may happen to a stone in the process of making jewelry, minor fractures or cracks can be a factor and come to light during the setting process. Please note that providing your own stone does not affect the base price.

STEP 3: FINALIZING THE CUSTOM AND THE DESIGN/FINISHING PHASE

Once we have decided on the basic design and made our stone choices, the next phase is to start designing and making the piece.

After I have received all your information, I will provide a "Final Price Breakdown" which acts as an estimate for the final amount.

This will include: The base price for the item(s), any additional custom design fees, and the shipping cost plus insurance. A 50% deposit of the total amount (minus the \$100 deposit) must be paid to move into the design phase.

- Once the 50% deposit is collected, I will begin designing. You will receive 3-5 photos of the item during the wax phase, at this time you are allowed to make minor changes and I will submit more photos once the changes have been made.
- Once the design is approved, I will send your piece off to be cast. It takes 1-2 weeks for casting and then it is sent to us for finishing and stone setting.
- Once your piece is completed, you will receive photos of your item, at that time you will be required to pay the remaining balance and send us your best shipping address. Once we receive final payment, we will ship in 1-3 business days.

Most custom designs take about 3-4 weeks from start to finish.

BEFORE BEGINNING ANY CUSTOM DESIGN, THIS FORM MUST BE READ AND SIGNED BY THE CUSTOMER AND IT NEEDS TO BE SUBMITTED AT THE TIME WE COLLECT YOUR HOLD DEPOSIT OF \$100. WE CANNOT MOVE FORWARD WITH ANY CUSTOM REQUEST UNTIL THIS FORM IS RETURNED TO US.

I _____ (Customer) have read and understand the Customs ordering guidelines set forth by Acid Queen Jewelry. I understand how the time-line works and what is expected of me when ordering a custom piece(s). I agree to the terms above and understand that this is a binding contract between myself and Acid Queen Jewelry.

Customer Name

Date

Customer Signature

Date