# Verbose Language Learning Center Application For Employment

We are an Equal Opportunity Employer and committed to excellence through diversity.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume. Please remit application to VerboseLLC@gmail.com.

Personal Information						
Name						
Address		City	State	Zip		
Phone number		Email address				
		Are you a veteran? Yes				
If selected for employment are you willing to submit to a background check?  Yes □ No □						
Position						
Position you are applying for		Available start date		Desired pay		
Summer Camp Counselor		May 28th , 2019				
Employment desired		_	_			
	ull time	☐ Part time	☐ Seasonal/Temporary			
Education						
School name	Location	Years attended	Degree received	Major		
References (business and professional only)						
Name		Title	Company	Phone		

Employment History						
Employer (1)	Job title		Dates employed			
Work phone	Starting pay rate		Ending pay rate			
Address	City	State	Zip			
Employer (2)	Job title		Dates employed			
Work phone	Starting pay rate		Ending pay rate			
Address	City	State	Zip			
Employer (3)	Job title		Dates employed			
Work phone	Starting pay rate		Ending pay rate			
Address	City	State	Zip			
Employer (4)	Job Title		Dates employed			
Work phone	Starting pay rate		Ending pay rate			
Address	City	State	Zip			
Employer (5)	Job title		Dates employed			
Work phone	Starting pay rate		Ending pay rate			
Address	City	State	Zip			
Signature Disclaimer						
I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated.						
Name (please print)	Signature					
Date	1					

## **Verbose Language Learning Camp**

Hiring for full-time and part-time seasonal camp counselors for the 2019 program year! We are looking for responsible, positive, and adventurous individuals who are proficient in speaking Spanish and interested in joining our team this summer from May 28<sup>th</sup> - August 23<sup>rd</sup>.

The mission of Verbose Language Learning Center is to create a fun-filled, active learning environment, where children are encouraged to become multilingual through immersion in language and cultural activities, both in and outside of the classroom, empowering children to become lifelong learners who positively impact society humanity on a global scale.

## A Day in the Life of a Seasonal Camp Counselor

Are you someone who is adventurous and thrives on having fun while learning? Verbose students will have a weekly language topic, as the counselor, you will lead classroom activities, outdoor activities, structured play, fieldtrips, and more! Being a camp counselor gives you an opportunity to make a difference in the lives of youth and gives you an experience of a lifetime! As a camp counselor, you will assist  $1^{st} - 6^{th}$  graders in learning Spanish with in-class and recreational activities. The children who attend camp are separated into age groups you will be put you in charge of a specific age group so you get to bond with students throughout the camp week.

## **Scheduling**

The summer camp will be held June 3<sup>rd</sup> – August 21<sup>st</sup>, however we will need our camp counselors to start the week before to prepare and train for the summer season. We are looking for counselors who will be available for the entire summer. The counseling shift starts between 8:30-10:00AM and ends between 4:30-6:00PM Monday through Friday. There is flexibility to work between 20 and 40 hours weekly at a rate of \$9-\$10 hourly. There is potential to return annually and to work during Federal Holidays, School Day Outs, Spring Break and Winter Vacation.

## How to Apply?

If you feel that you would be a good fit for this position, feel free to apply by emailing your resume to VerboseLLC@gmail.com. You will be contacted you within 48 hours of submitting your application. Thank you for your interest in Verbose Language Learning Camp. Good luck!

## Verbose Camp Counselor (Day Camp) - Job Description

Verbose Language Learning Camp is seeking a creative and outgoing day camp counselors to join our new summer camp. In this position, you will play a key role in shaping and educating our campers by instructing them during numerous Spanish language learning activities and experiences.

#### **Duties:**

You will collaborate with the program director and other counselors to create educational, cultural, social and recreational activities, and lead campers in fun-filled projects. The **Camp Counselor** is responsible for leadership and implementation of core and non-core programs and experiences for children in a small group setting. As well as responsible for the general safety and development, growth, and skill achievement of the participants in his/her group. The counselor will provide high quality indoor and outdoor educational and recreational experiences for participants that focus on the Verbose core values of caring, honesty, respect and responsibility.

## **Essential Responsibilities:**

- Learn and implement a weekly schedule for your camp group.
- Organize and lead a variety of small and large group activities each week. Activities may include crafts, nature, songs, games, swimming, etc.
- Identify and respond to camper behavior issues.
- Ensure that the classroom is kept clean, organized, and free of litter.
- Communicate with parents about participant's experiences and report concerns to Camp Leadership.
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance.
- Know and understand ALL emergency procedures associated with the camp program.
- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- Assist Program Director and Camp Volunteers where ever possible.
- Maintain constant surveillance, know and review all emergency procedures and respond to emergency situations immediately. Attend all in-service trainings.
- Other duties as assigned.

## **Required Qualifications:**

- Upon hire, complete orientation and training provided including First Aid and Basic Life Support certification.
- Education, training or experience in camp, youth programs, recreation, working with children, or in a related field.
- Ability to lead, plan, organize, and implement program activities.
- Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.
- Strong organizational and communication skills.
- Spanish Language proficiency and or fluency.

## **Preferred Qualifications:**

We are looking for someone who is dependable, responsible, and positive. Preferably some previous experience working with children. We ask that this person of at least their high school diploma and have a driver's license. Experience working with youth is a big plus.

### **Work Conditions:**

- Must have the physical ability to lead and participate in camp activities which include, but are not limited to; team building initiatives, physical games, and learning activities.
- Must be capable of carrying loads of up to 90 pounds without undue exertion.
- Perform essential program support to camp activities and programs which may include, but not limited to the following activities: semi – reaching to full-reach overhead, crouching, kneeling, twisting of the waist, shoulders, and legs, and lying on stomach and/or back.
- Must have the ability to physically manage and support children when needed for safety in general camp activities (child weighing 50 150 pounds).
- Ability to perform a variety of tasks outdoor in different climate.
- If applicable, hear noises and distress signals anywhere around the zone of responsibility, with or without reasonable accommodation.
- If applicable, remain alert with no lapses of consciousness.
- If applicable, see and observe all sections of an assigned zone of responsibility, with or without reasonable accommodation.