

WEST BEND - 4- CUP QUIK DRIP ® COFFEE MAKER
Commercial Model
Care and Use Instructions

TO PREVENT PERSONAL INJURY OR PROPERTY DAMAGE, READ AND FOLLOW THE INSTRUCTIONS AND WARNINGS IN THIS CARE AND USE INSTRUCTION MANUAL.

Register this and other West Bend ® products through our website: www.westbend.com

IMPORTANT SAFEGUARDS: When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire, electric shock, personal injury or property damage including the following:

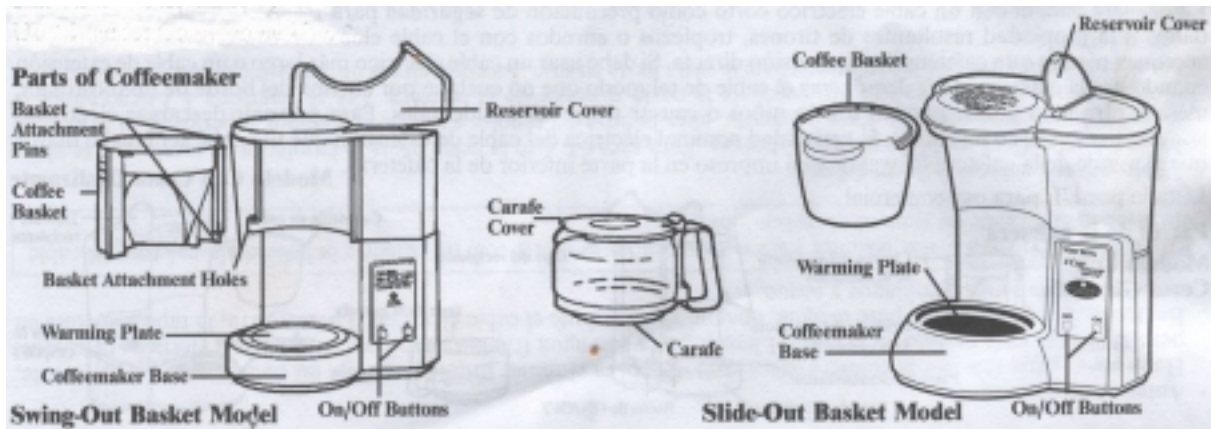
- Read all instructions before using.
- Be sure coffeemaker is turned off before plugging cord into wall outlet. Do not leave coffeemaker plugged in when it is not being used.
- Plug coffeemaker into 120 volt AC **grounded** electric outlet **ONLY**. The cord has a three-prong plug which mates with a standard three-prong grounded wall outlet. Do not cut or remove the third prong from the plug. If an adapter is used, be sure adapter wire and wall outlets are grounded. If there is any doubt as to whether the outlet is properly grounded, check with a qualified electrician.
- Coffeemaker should always be unplugged and allowed to cool before cleaning.
- Do not let cord touch hot surfaces or hang over the edge of a counter, table or surface area.
- Make sure carafe, cover and basket are properly attached before coffeemaker is plugged in, (see instructions). No part of the coffeemaker should be removed during the brewing cycle, as scalding could occur.
- Your coffeemaker, its cord and plug should not be used outdoors, immersed in liquids, placed near a hot electric or gas burner or placed in a heated oven.
- Do not touch coffeemaker when it is hot. Use handles or knob.
- Supervise closely when coffeemaker is used by or near children.
- Use your coffeemaker only for the uses described on this sheet. Do not use attachments with your coffeemaker unless recommended by The West Bend Company.
- Do not use your coffeemaker if it or its cord is damaged or not working properly. Return it to The West Bend Company for examination and/or repair.
- Appliances with Glass Containers:
 - a. The glass carafe container is designed for use with this appliance only. It must never be used on a range top or in a microwave oven..
 - b. Do not set hot carafe on a wet or cold surface.
 - c. Do not use a cracked carafe or a carafe having a loose or weakened handle.
 - d. Do not clean carafe with cleansers, nylon or steel wool pads or other abrasive materials.

SAVE THESE INSTRUCTIONS: Your coffeemaker needs no special care other than cleaning. If servicing becomes necessary, please return coffeemaker to The West Bend Company. See Warranty section for service details. Do not attempt to repair it yourself.

WARNING: To reduce the risk of fire or electric shock, do not remove cover from underside of coffeemaker base. There are no user serviceable parts inside base. Repair should be done by authorized service personnel only.

Short Cord Statement: Your coffeemaker has a short cord as a safety precaution to prevent personal injury or property damage resulting from pulling, tripping or becoming entangled in the cord. Do not allow children to be near or use this coffeemaker without close supervision. If you must use a longer cord set or an extension cord when using the coffeemaker, the cord must be arranged so it will not drape or hang over the edge of the countertop, tabletop or surface area where it can be pulled on by children or tripped over. To prevent electric shock, personal injury or fire, the electrical rating of the extension cord you use must be the same or more than the wattage of the coffeemaker (wattage is stamped on underside of coffeemaker).

UL Listed for Commercial Use.



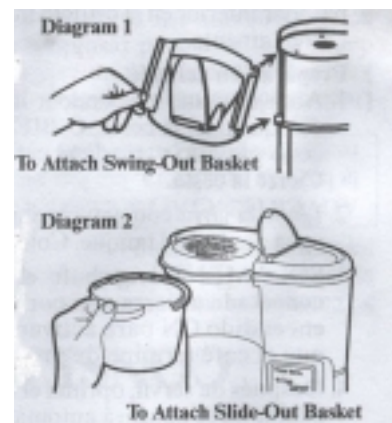
Before Using Coffeemaker: Cycle cold water through coffeemaker before using to remove any impurities. Follow guidelines for brewing coffee, except do not add ground coffee to basket. Fill carafe with cold water to 4-cup level and pour into reservoir. Turn on. After water cycles through, turn off and unplug cord from outlet. Wash carafe, cover and basket in hot soapy water, rinse and dry.

CAUTION: To prevent personal injury or electric shock, do not immerse coffeemaker base, its cord or plug in water or other liquid.

How To Remove and Attach Coffee Basket

Swing-Out Basket: To remove basket, swing open, then lift basket while sliding bottom out of attachment hole. See Diagram 1. To attach basket, first open reservoir cover to locate the hole on top edge of coffeemaker. Then insert top pin of basket into this hole and align bottom pin into hole below. Basket will drop into place and swing freely when attached.

Slide-Out Basket: To remove basket, pull forward using handle. To attach basket, slide edge into guides at top until basket stops. See Diagram 2.



Making Coffee

1. If coffee filter packet is available, place one packet into basket, **OR** place correct style paper filter into basket and add ground coffee, about 1 tablespoon ground coffee per cup being made. Attach basket.
2. Fill Carafe with water to desired cup marking, 2 to 4 cups. Pour water into reservoir. Place covered carafe on warming plate.
3. Plug cord into a 120 volt **AC grounded** electrical outlet **ONLY**. Push ON button to start. Light glows when on. Let coffee finish brewing before serving.
4. After serving push OFF button to turn off. For safety, unit will turn off in 1 hour.
5. If brewing another pot of coffee immediately, allow to cool 2 minutes. Discard grounds and rinse carafe. Repeat steps 1-4 above.

Cleaning Coffeemaker: Always turn OFF, unplug cord from electrical outlet and allow to cool before cleaning.

1. Wash carafe, cover and basket in hot soapy water with a soft cloth, rinse and dry.

Never use nylon or metal scouring pads or abrasive cleansers on carafe as scratching can occur which can cause glass to break.

2. Wipe outside of coffeemaker, warming plate and underside of water spreader with damp cloth and dry.

CAUTION: To prevent personal injury or electric shock, do not immerse coffeemaker base, its cord or plug in water or other liquid.

Carafe, cover and basket may be cleaned in an automatic dishwasher, **TOP RACK ONLY**.

Special Cleaning To Remove Mineral Deposits: Mineral deposits will form on inside of coffeemaker heating unit during normal use. This will affect the coffeemaker's performance. Deposits should be removed to ensure top performance of coffeemaker as follows:

1. Place correct style paper filter into basket, Attach basket.
2. Fill carafe to 3-cup level with white distilled vinegar. Pour into reservoir. Place carafe on warming plate. Turn on. Allow vinegar to cycle through coffeemaker. Turn off. Pour vinegar back into reservoir. Cool 15 minutes. Turn on and recycle. Repeat 2 to 3 more times to clean thoroughly. Discard vinegar.
3. Rinse parts after cleaning by filling carafe with cold water to 4-cup level. Cycle through coffeemaker with all parts in place. After cleaning, wash carafe, cover and basket with hot soapy water and soft cloth, rinse and dry.

90 DAY WARRANTY

Your West Bend® Warranty covers failures in the material and workmanship of this Coffeemaker for 90 days from date of original purchase. Any failed part of the Coffeemaker will be repaired or replaced without charge.

This warranty gives you specific legal rights and you may also have other rights, which vary from state to state. This warranty does not cover damage caused by misuse, abuse, accidents or alterations to the Coffeemaker.

If you think the Coffeemaker has failed or requires service within the warranty period, please carefully package and return the Coffeemaker prepaid and insured with a description of the difficulty to:

The West Bend Company
Attn: HW Customer Service Returned Goods
1100 Schmidt Road
West Bend, WI 53095-1961
(262) 334-6949

Please ensure that you enclose the sales slip or proof of date of purchase in order to assure warranty coverage. Return shipping fees are non-refundable.

Replacement parts may be ordered by writing or calling The West Bend Company at (262) 334-6949. Or, order online at www.westbend.com. Include model number and description of what you want along with your Visa, Discover or MasterCard number for billing. Your state's sales tax and a handling fee will be added to your total charge. Please allow 2 weeks for delivery.

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