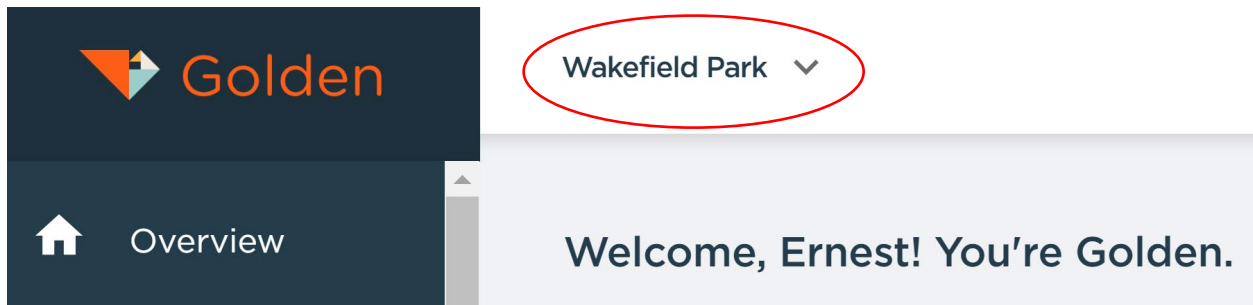
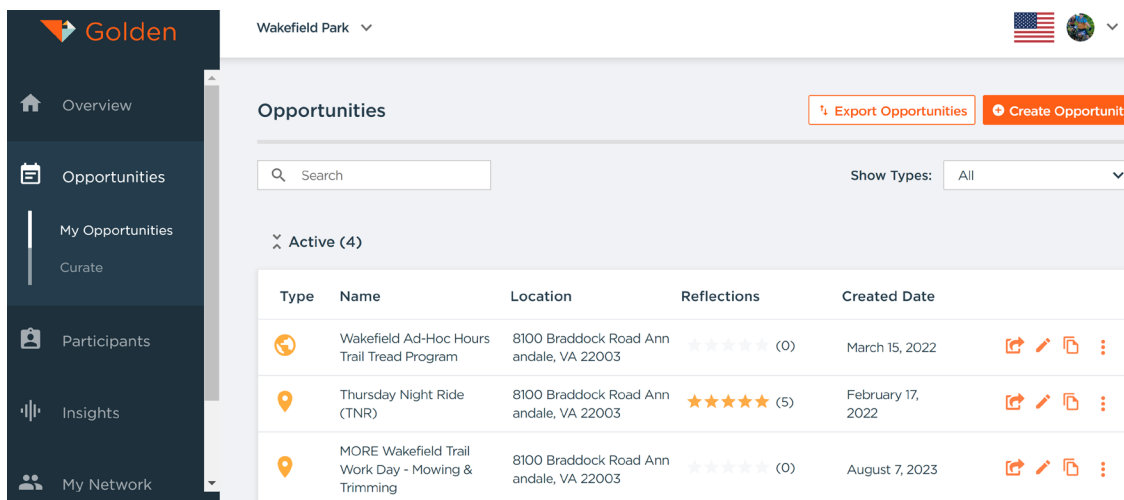


Adding Ad-Hoc volunteer hours to Golden Volunteer

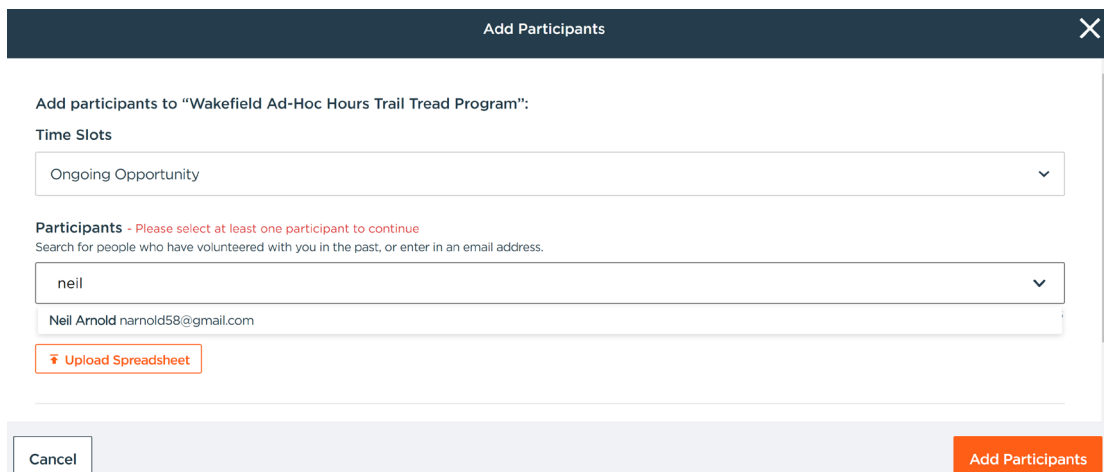
Select the Park



Click on "My Opportunities" and select "Ad-Hoc"



If you're adding a new Volunteer click on "Register New Participants" and add the new volunteer with an email address. If the volunteer is registered in the park, their name will appear under the participants section. Either add Participants or Cancel to return to the previous menu.



After the volunteer is registered, click on “Log Completion Hours” to add Ad-Hoc hours and select the participant and click “Log Completions”.

Golden
Wakefield Park

Overview
Opportunities
My Opportunities
Curate
Participants
Insights

12 Participants

+ Create New Custom Reservation + Register New Participants Log Completion Hours Export Attendance

Search

Select All Edit Attendance Edit Hours Message Participants Show Status Summary

Name or Email	Date Registered	Status	Hours	Waivers
Neil Arnold	August 12, 2023	Completed	1.50	Signed

Log Participant Completions

Add participants to “Wakefield Ad-Hoc Hours Trail Tread Program”:

Time Slots
Ongoing Opportunity

Participants
Search for people who have volunteered with you in the past, or enter in an email address.

Neil Arnold namold58@gmail.com X

Upload Spreadsheet

Cancel Log Completions

Click Log Completions and enter data

Participants
Search for people who have volunteered with you in the past, or enter in an email address.

Neil Arnold namold58@gmail.com X

Upload Spreadsheet

Date: Thu, Aug 10, 2023
Start Time: 5:30 PM

Hours awarded to each participant
2 Hours 0 Minutes

Cancel Log Completions

You should see the following message:

Log Participant Completions



We've registered your participants!