

ITEM EXCHANGE FORM

Please complete this form in full to ensure we process your return as quickly as possible.

CUSTOMER NAME:	<input type="text"/>	ORDER NUMBER:	<input type="text"/>
ADDRESS	<input type="text"/>	CITY	<input type="text"/>
		STATE/POSTCODE	<input type="text"/>
		PHONE	<input type="text"/>
EMAIL	<input type="text"/>		

WHAT ITEM/S ARE YOU RETURNING

QTY	PRODUCT NAME	SIZE	HOW WOULD YOU LIKE US TO PROCESS?	
<input type="text"/>	DYNAMITE SLIM	<input type="text"/>	Exchange	Online credit
<input type="text"/>	<input type="text"/>	<input type="text"/>	Exchange	Online credit
<input type="text"/>	<input type="text"/>	<input type="text"/>	Exchange	Online credit

PLEASE LIST REASON FOR RETURN	<input type="text"/>
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****Please note we can only EXCHANGE full priced items****

WHAT WOULD YOU LIKE TO EXCHANGE YOUR ITEMS FOR? PLEASE LIST BELOW

PRODUCT NAME	SIZE	COLOUR
DYNAMITE SLIM	<input type="text"/>	BLACK
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please note that this is subject to stock being available.

If you have a second preference please list below, otherwise we will issue you with an online credit

<input type="text"/>	<input type="text"/>	<input type="text"/>
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HOW TO RETURN TO US IN FOUR EASY STEPS:

1.	2.	3.	4.
PRINT OFF & FILL IN THIS FORM	PACKAGE YOUR RETURN	INCLUDE THIS FORM IN THE PACKAGE	SEND TO BELOW ADDRESS Va Va Voom Po Box 24081 Post Office Melbourne VIC Australia 3001

THE FINE PRINT:

- Items must be unworn and unused with the original tags still attached
- Products must be returned within 14 days of purchase.
- The item was originally purchased online
- Items must be in the original packaging, which must be in original condition

We encourage you to return your parcel via registered or traceable postal services as all returned parcels remain the responsibility of the purchaser until received by VAVAVOOM. Please note return postage costs will be at your own expense.

Office Use Only:

Store Name: _____

Staff Member: _____

Keeping stock in store: YES / NO

Sending stock to: _____