



# Effectively Deploying a 24/7 Accessible AED with a CE-TEK AED Enclosure

TO BE USED IN CONJUNCTION WITH OTHER INSTRUCTIONS PROVIDED BY THE MANUFACTURER

## STATUS

## ACTIONS



Unpack and inspect your enclosure for any damages that may have occurred during shipping. Notify AED Team immediately if any damages have occurred by calling 844-AED-1600 or by emailing [info@aedteam.com](mailto:info@aedteam.com)



Contact your local EMS agency and solicit their help in integrating location specifics and access code(s) for your 24/7 Accessible AED(s) into their AED registry and dispatch system. You will need to provide them with location specifics (address) in addition to the access code(s). Pre-communication with your EMS and dispatch agency is **STRONGLY** recommended.



Once your location specifics have been verified, contact a local printing company or Printing Plus (form included in this packet) and have them prepare and apply UV resistant lettering. Example: "YOUR LOCATION IS >>INSERT ADDRESS<<" in large easy to read letters. Some clients also will add donor logos or "AED" to the sides of the enclosure.



Secure the services of a licensed electrician and have them follow the installation instructions that were included with your enclosure when electrifying and mounting your enclosure.



Once the 24/7 Accessible AED enclosure is mounted and electrified, place your functional and thoroughly inspected AED in the enclosure along with any other desired equipment. Once this is done, **IMMEDIATELY NOTIFY YOUR 911 DISPATCH AGENCY**. We recommend notification by phone and email with a request for verification and response from the dispatch agency.



As a reminder, AEDs need to be checked frequently and maintained. Please refer to the device specific information you were provided from the manufacturer when you purchased your AED(s). When checking your AED(s) we recommend also performing a routine inspection of the enclosure. During this process we suggest the periodic application of household oil to the enclosure key pad and exercising of the buttons.



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Should you have any questions or need of further assistance, please contact us at 844-AED-1600 or by email [info@aedteam.com](mailto:info@aedteam.com)