

SAFETY AWARENESS AT CLUB FUNCTIONS/GATHERING

EVACUATION PROCEDURE

The Company has introduced a system in all areas whereby personnel attending courses, seminars, lectures, social gathering, etc., are informed at the start of the event of the “evacuation procedure” for that location.

This has now been extended to include BSP Clubs. Would you please, therefore, ensure that organizer of function and other gathering makes announcement of the “evacuation procedure” for the location in question, at the beginning of the event. This announcement is mandatory and should be the following lines....

“... It is Brunei Shell Company policy, in the interest of safety, to remind you that should the fire alarm sound (**long continuous bell ringing**) during this event, you are required to immediately, but calmly, vacate the building and make your way to the nearest assembly area which is (location)..... Apart from the Fire Wardens, nobody must remain or return to the building until instructed to do so by the Fire Officer or Wardens.....”.

Your co-operation in expediting this will be much appreciated.

LIGHTNING STRIKE WARNING

Kindly be informed that the lightning alarm will automatically activate with **a single long blast** when the system detects lightning strike in the vicinity of 10 km.

Only Members participating in **all outdoor activities** shall stop and take immediate shelter.

The red strobe lights located at golf security hut, poolside round bar, tennis court walkway and front security hut will flash continuously to indicate ‘No Clear’ situation.

Members are only allowed to continue their outdoor activities when **three short blasts sound** is heard which indicate an “All Clear” situation.

SOCIAL EVENT IN BSP AREA AT PANAGA CLUB OR KBBC

In terms of safety aspect, the Police have no objection towards the application but still subject to the following conditions:

1. All noises shall be stopped at any time when the order is given by the Police or if complaint is received from neighbors or public. Permission is granted until **12 MIDNIGHT ONLY** (Reference to Section 20 (1) Minor Offence Act, Clause 30). It is the organizer’s responsibility to control the situation during the event. When a fight arises, the event shall be stopped immediately.
2. All gambling activities are strictly prohibited (Reference to Open House Gambling Act, Clause 28).
3. All intoxicating beverages or items including dangerous drugs are strictly prohibited to be brought in and or consumed within the premises (Reference to Muslim Religious Council and Head of Religious Courts, Tem 77 and Drug Abuse Act, Clause 27).
4. Any collection of money is strictly prohibited except with prior approval from the Ministry of Home Affairs (Reference to Anti-Corruption 1981 Act, Donation Collection Control 1953 Act and furthermore any involvement in the organizing or co-ordination of the event from Government Officers will be subjected to the General Order) including dancing.
5. No change of event venue as stated in the application is allowed without prior notification to the Police.
6. This approval is specifically for the event area as applied and shall not involve in ticket sale or purchase to the attendees using money.
7. The road at the event area shall be free from any obstruction or disturbance to road users such as:
 - a) Vehicles parked in improper conditions
 - b) Group of people wandering on the road
 - c) Putting up sign boards, flags or banner.

The organizer shall be held responsible under the law if any of the above conditions are not adhered to.