

PANAGA CLUB
MCM MEETING MINUTES



Meeting Name: MCMo6/22 Time: 11.30am-1.30pm
Date of Meeting: Wednesday, 31st August 2022 Location: Pelangi Room

Meeting Objective

Ensure the effective functioning of the committee and its ability to carry out its role. Raise issues to improve the Club operations.

Attendees

Present:

Andrey Shuvalov	CP, Club President
Nor Yap	CM, Club Manager
Taff Evans	GLR, Garrison Liaison Representative
Neil Pritchard	AKBBCC, KBBC Commodore (Sub Aqua (Diving) Chairperson)
Wendy Dawn Thompson	PADC, Performing Arts Division Chair
Geoffrey Sim	FAM, Facilities Manager
Wenny Chong	FM, Finance Manager
Salami Hj Jakuran	GM, Golf Manager
Fifie Abdullah	PEMM, Project cum Event & Marketing Manager

Apologies:

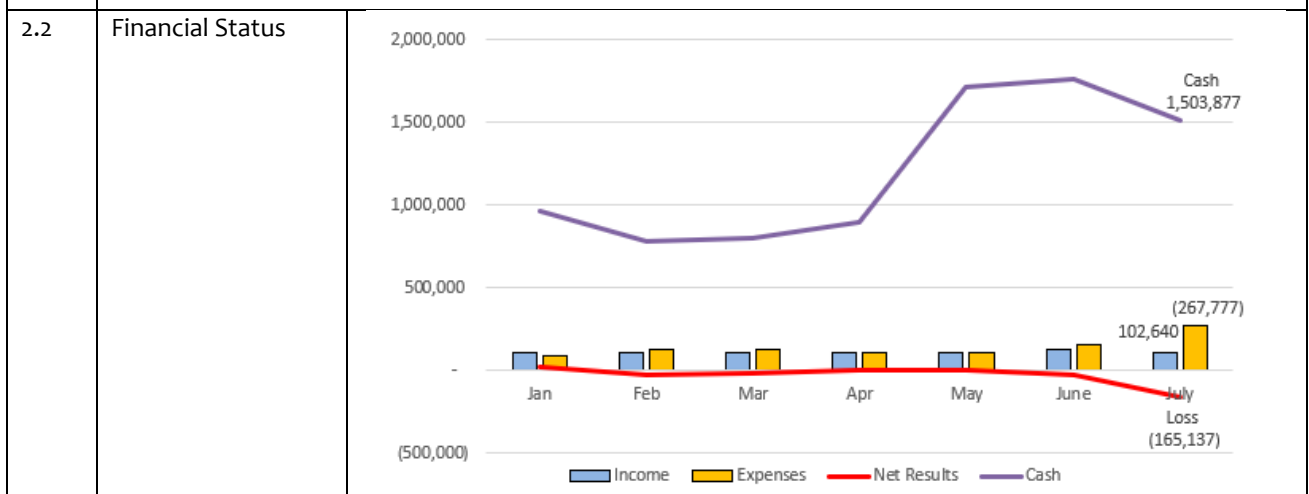
Alper Zika Celik	CT, Club Treasurer
Aran Testa	CDC, Culture Division Chair
Hj Roslie Hj Bakar	GC, Golf Captain
Julia Wotton	HFDC, Health & Fitness Division Chair
David Hughes	HM, House Member
Marten Adema	KBBC, KBBC Commodore
Michael Lampp	MR, Maintenance Representative
Meghna Nair Vinod	SocDC & MKR, Social Division Chair & Marketing Representative
Marc Ripoche	SDC, Sports Division Chair

No	MCM / Topic	Discussion	Action by
1.	Club President	<ol style="list-style-type: none"> 1) Safety: <ol style="list-style-type: none"> a) team did a good job managing aftermath of the storm b) as we get busier with people back from summer leave, Team will review SOPs and will hold mini training sessions with new staff members & contractors. 2) Having good times: <ol style="list-style-type: none"> a) few events planned - festival, b) renewed way to schedule lessons (help sections to avoid wait lists) c) continue push to improve golf course maintenance d) playground refurbishment project e) Help needed from MCM members on Walkabouts. 3) Sustainability: <ol style="list-style-type: none"> a) opportunities to increase new memberships b) new budget requests to be reviewed by CM and CT c) support to KBBC proposal. 4) CP advised no more new Club Staff recruitment except replacement after cessation of BSP security guards. 	INFO

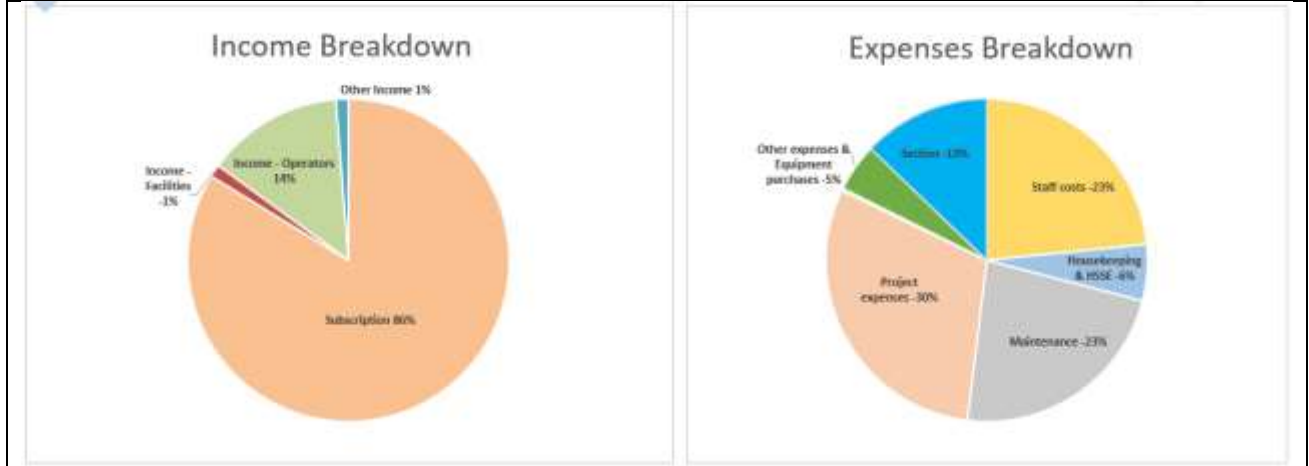
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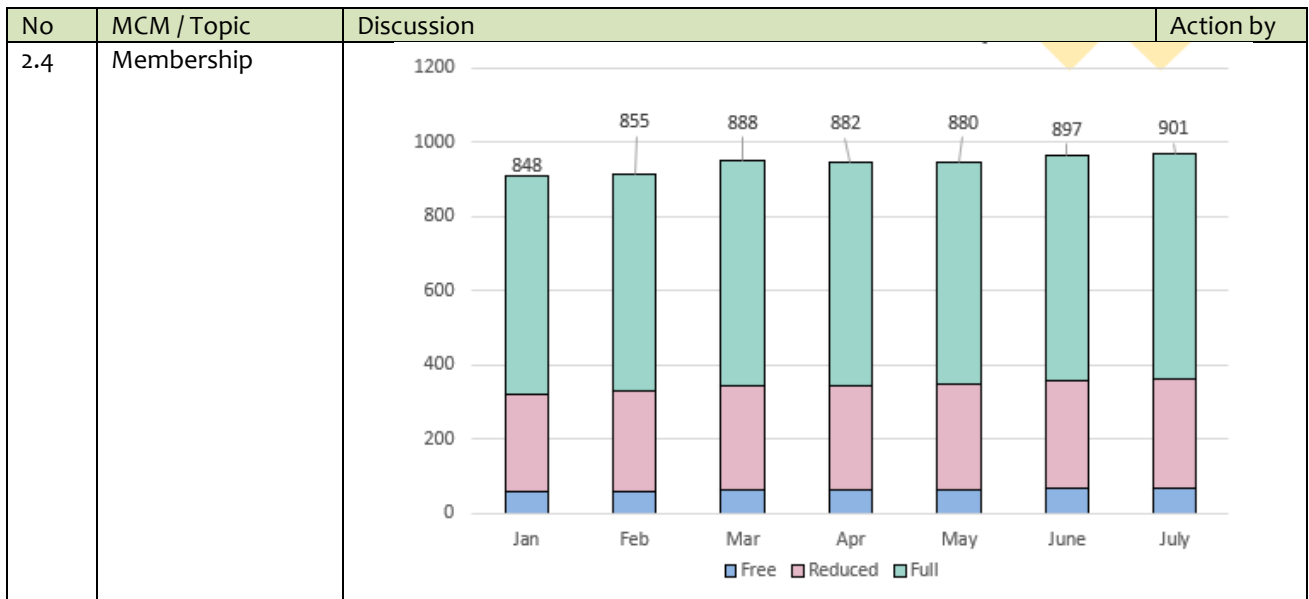
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2.	Finance Manager	Financial Performance – July 2022	
2.1	Income	~\$103K	17% decrease compared to last month - Subscription fee portion was ~\$88K with a 2% “decrease” compared to last month - Drop in facilities income \$15K due to adjustment & less demand in July.
	Expenses	~\$268K	72% increase compared to last month due to higher expenditure incurred - Substantial project costs \$81K to trigger completion (eg Playground equipment, Led lights) - HSE & Maintenance \$45K (dismantle water pipe & sewage pump, floodlight maintenance - cricket screen, wall fans & repair golf course fence netting, servicing of smoke detectors) - Section \$24K (golf buggy batteries & water dispenser mini trailer \$14k, music credit adjs \$10K); Golf buggy batteries replacement (not budgeted) – two golf buggies belong to Golf Section; six batteries per buggy and not replaced for many years.
	Loss	~\$165K	
<p>* Cash position remained surplus at \$1.5m; CP recommended \$600k buffer.</p> <p>* Membership level has remained stable at 901 in July 2022 with increase of 4 compared to June 2022.</p>			



2.3 Income and Expense Break-Down – July 2022 INFO

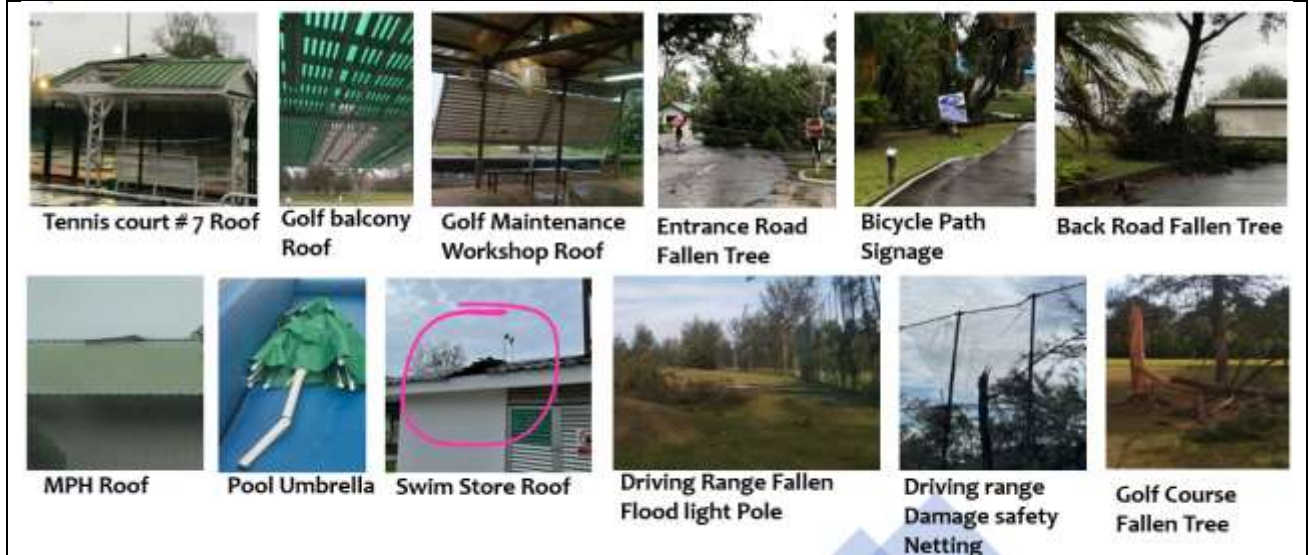


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3. Club Membership Figure Update – August 2022					INFO
New Joiner	Resigned	Terminate	Day Pass	Week Pass	
54	25	5 - Suspend	197	33	
Non Paying Members		Paying Members		Total	
64		912		976	
<p>a) CP requested to check on number of BSP employees and secondees including BLNG who have not joined club membership yet; BSP will be having an orientation in Panaga Club for BSJV newcomers that CP is one of the speakers who will introduce Panaga Club.</p> <p>b) CP advised to increase the club membership fee by \$10 for non BSJV following subsidy from BSP.</p> <p>c) Country membership for those residing outside Belait District – abolished more than ~30 years ago as unable to obtain proof of residence accurately.</p>					

4.	Facilities and Projects Updates	INFO
4.1	<p>Damages from storms on 10th & 11th July 2022</p> <ol style="list-style-type: none"> 1) Cost ~\$39; repaired done and received no complaints from members. 2) Urgent unbudgeted works for safety reasons can be approved by CM. 3) CP reminded to categorize works; firstly to check if can be done by own club staff or ISS before getting 3rd party contractor; ensure quotes are obtained and evaluate vigilantly that contractor does not take advantages; premium and expensive equipment and material such as playground equipment & flooring, LED lights and tennis court carpets; seek online shopping like Amazon. 	



**PANAGA CLUB
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No	MCM / Topic	Discussion	Action by
4.1	Damages from storms on 10th & 11th July 2022 (cont'd)		



4.2	IFM Completed Works		
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Area	Work Description	Status
Jungle House	Front Porch Roof Leaks: Roof and section of ceilings are observed with water stains due to corroded valley gutter including repairs to damage timber flooring & ceiling.	Completed on 27/07/2022
Main Building (Music Room facing Tennis court #3)	Install Additional Cantilever: Physical slight slanting looks of cantilever reinforced concrete slab on the eastern side of the main building . Further examine, there is no evidence of defects such as cracks or distortion to the cantilever concrete slab	Completed on 08/02/2022
Boat Compound	Boatshed Steel Structure: Severe corrosions observed on the metal posts, trusses gusset plates and securing bolt and nut rated from fair to poor condition with significant metal thickness loss Roof: Severe corrosion on roof edges and rotten fascia boards observed at several locations. Wall: Delamination/concrete spalls on the edge of the wall	Completed on 27/06/2022
Main building (Main Hall)	Damage Flooring: Damaged/Broken Parquet flooring, requesting for repair.	Completed on 08/08/2022

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4.3	IFM Outstanding Works		
	Area	Work Description	Status
	Club Main Building	Roof Leaks: Lotus Balcony, Art & Craft, Simpur Meeting Room, Golf balcony 1 st floor	Still Outstanding. Already follow up with IFM
	MPH (Dance hall)	Roof Leaks: Two areas suffer water ingress to the Dance Hall main roof and corroded valley gutter	
	Poolside cafe	Damage Roller Shutters: to remove shutters at Poolside café & make good ceiling after removals.	Still Outstanding. Already follow up with IFM
	Lotus Lounge	Crack Windows: 02 units glass windows with thermal cracks and 01 unit with broken rubber seals. Requesting for replacements. Scaffolding required for this replacement works.	Still Outstanding. Already follow up with IFM
	Club Main building & Golf Area	Corroded Aircon brackets : Dance office / PGC - office building and Driving Range toilets / Main Building - Admin office, Jam Factory, Outpost, Gym, Music room / Golf Balcony - toilets & kitchen / Lotus balcony and Jungle House - Youth club. Aircon Units for repair: Main Kitchen aircon, Gym, Dance and PDC office, golf toilets.	Still Outstanding. Already follow up with IFM
	Sport Pavilion	Roof replacement: Asbestos Containing Materials (ACM) has formed on the roof. Surface corrossions with no metal thickness loss spotted on every roof truss gusset plate. Paint flaking observed on concrete columns.	Work only can start after the club Summer Festival 11/09/2022
4.4	Maintenance Activity July 2022		INFO
4.5	Monthly MC Walkabout	Monthly MC walkabout to see that the club facility is safe, clean, tidy and well maintained. Thanked GLR for conducting August 2022 MC Walkabout at Sports Pavilion, pool area and playground with Facility Team and rated 8.	INFO

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4.7	Main Hall revamp	<p>a) Pleased with the new floor.</p> <p>b) Awaiting material samples and quotes before next set of works will occur.</p> <ul style="list-style-type: none"> ➤ Rope and curtain - awaiting material sample for rope. ➤ Soundproof for wall – awaiting material sample. <p>The room is hired out while waiting for the sample of the curtain rope and soundproof wall.</p>	INFO PADC PEMM																																																																																																																								
4.8	Playground Equipment & Flooring	<p>a) Existing playground equipment – will be donated to SMARTER as before; the contractor agreed to remove and install the equipment at SMARTER playground at no extra cost.</p> <p>b) EPDM Design – Option to choose; majority chose Option 1 with less cut edges which tends to come loose or break.</p> <p>c) To improve playground lights.</p>	INFO																																																																																																																								
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5.	Garrison Liaison Representative		
5.1	New GLR	CP welcomed Taff Evans as new Garrison Liaison Representative.	INFO
5.2	Garrison – Diving Club & Table Tennis	Extra diving kits, and qualified instructors; opportunities to collaborate with KBBC Diving Section.	INFO
6.	Golf Division		
6.1	Golf Maintenance Contractor Routine Performance Review	a) Improvements still need to be done on the greens and working together with contractors. b) Commented that members are going to PMGC and MGC to play golf following the bad conditions of club golf course. c) To boost golf revenue and to provide good facilities.	INFO

Golf Course

1. **TEE-BOXES**

- Tee-Boxes condition needs repairs. PGC has requested Golf Course maintenance Contractor to schedule the patching work
- Re-location of tee markers to be done regularly as and when before the areas get severe
- Divots repair is to be done continuously
- Sand to be available and placed on tee boxes for players to fill in and carry in their sandbags.

2. **FAIRWAYS**

- To clear the straw grass that grows on fairways.

3. **ROUGHS**

- The roughs to be cut shorter to prevent water catchment during raining seasons
- Mowing height will be reduced to 50mm to avoid lost ball and slow play on searching for the golf ball.

4. **BUNKERS**

- Sand quality and edging to be maintained.

5. **GREENS**

- Weedicides application to eliminate the surge and other weeds
- Planting of springs / stolon from practice Greens will be carried out to the Green # 11
- Coring of Greens will be carried out.

6. **OTHERS**

- Course Markers / Penalty areas / Out of bounds stakes will be aligned and replaced with new where necessary
- Flower beds will be removed at Hole # 1 and Hole # 7
- GUR areas will be patched with the grass from the current Nursery areas
- Hanging branches along the out of bounds dyke / barrier areas will be pruned
- Soil erosion at Hole # 5 penalty area to be sand fill
- Nursery – Golf Course Maintenance Contractor will get the Zoysia Matrella turf which will be planted at the nursery
- Golf Course Maintenance Contractor will propose litter bins with lock to minimize the scattered litter by the monkeys
- **Rough mower and Sweeper Machine** for Golf Course use to be included and Golf Course Maintenance Contractor will quote for Maintenance of Golf Course Contract.

Contract Performance

- Newly recruited local workers which replaced the roll-over foreign workers will be briefed and motivated on the work scope on the Golf Course
- Positive priority plan will be submitted by Golf Course Maintenance Contractor by 31st August 2022
- Greenkeeper under discussion and Maintenance Contractor to provide proposal.

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7.	Health & Fitness Division		
7.1	Basketball Section - Panaga Club Basketball Invitational Tournament 2022		INFO

Organizer

- Panaga Club Basketball Section in collaboration with Street Roc Basketball Academy - Belait

Objectives:

- Promote healthy lifestyle for basketball enthusiast
- to connect with other people through basketball (players, their teammates and officials)
- to develop confidence, sportsmanship and character
- Opportunity for club basketball section regulars to compete in a tournament (priority will be given to players who registered for the club's open session)

Target teams to join:

- 1) Panaga Club Basketball Section
- 2) Street Roc Basketball Academy (Coach Lowey)
- 3) Gurkha
- 4) To be advised (*Chung Hua Middle School)
- 5) To be advised (*Belait Sunday Club)

Tournament Format:

- Single round robin – teams will have at least 4 games to play
- Semifinals: #1 vs #4; #2 vs #3
- Battle for 3rd place: Losers of Semis
- Finals: Winners of Semis

Tournament Schedule:

- Proposed start of tournament: 11 Sep 2022 (Sunday)

Date	Time	Game schedule	
11 Sep 2022	5:00 pm	Team A	vs Team B
	6:30 pm	Team C	vs Team D
18 Sep 2022	5:00 pm	Team A	vs Team E
	6:30 pm	Team B	vs Team C
25 Sep 2022	5:00 pm	Team D	vs Team E
	6:30 pm	Team A	vs Team C
2 Oct 2022	5:00 pm	Team B	vs Team D
	6:30 pm	Team E	vs Team C
9 Oct 2022	5:00 pm	Team A	vs Team D
	6:30 pm	Team B	vs Team E
16 Oct 2022	5:00 pm	Semis Game 1 #4 Team	vs Semis Game 1 #1 Team
	6:30 pm	Semis Game 2 #3 Team	vs Semis Game 2 #2 Team
23 Oct 2022	5:00 pm	Battle for 3 rd Place Loser of Semis Game 1	vs Battle for 3 rd Place Loser of Semis Game 2
	6:30 pm	Championship Game Winner of Semis Game 1	vs Championship Game Winner of Semis Game 2

Awards:

- Champion: (1) Trophy + gold medals for each player
- 1st Runner up: (1) Trophy + silver medals for each player
- 2nd Runner up: Bronze medals for each player

Registration Fee:

- Tournament Registration Fee: B\$250 per team

7.2	Yoga Section	INFO
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- Course Completed: 11 July 2022
- Current ongoing course: 30 hours for kids and teens yoga
- Effective October, she will be teaching Yoga every **Tuesdays** and **Saturdays**

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MCM MEETING MINUTES



No	MCM / Topic	Discussion	Action by
8.	KBBC Division		
8.1	KBBC Relaunch	Approved.	INFO
	Reason for Change	<ul style="list-style-type: none"> ➤ One committee running all activities provided by KBBC ➤ Reduced number of committee members making management and recruitment easier ➤ Combining OPEX and income makes administration much simpler ➤ Model similar to golf section. 	
	New Proposed KBBC Organization	<div style="text-align: center;"> <pre> graph TD Commodore[KBBC Commodore (Chair)] --- Deputy[Deputy Commodore?] Commodore --- Treasurer[Treasurer] Commodore --- Secretary[Secretary] Commodore --- KB[KB Activities • Powerboat • Fishing • Diving • River Cruises] Commodore --- Panaga[Panaga Activities • Dinghy • Kayak & Paddle Board • Surf • Jet ski & tubing] KB --- KBVol[KB Volunteers] Panaga --- PanagaVol[Panaga Volunteers] </pre> </div> <p>Notes:</p> <ul style="list-style-type: none"> • To comply with the Panaga constitution (section 8.2.a) each section must have a Chair, Treasurer and Secretary the organization above complies with this and removes the requirement for each activity to have its own committee. • KBBC can operate as an incorporated or unincorporated section, this need to be approved by Panaga management committee (Ref 8.1.d); Will discuss with the Sections. 	
	How We Can Grow and Sustain KBBC	<p>Successes:</p> <ul style="list-style-type: none"> • We have continued to provide activities for Panaga members despite the KB Club House being closed since 2019 • We provided activities for members through the pandemic and expanded on in club opportunities e.g. dinghy sailing, SCUBA pool sessions <p>MCM commented that there is no update or clear information available on how members can access to the activities (with or without subscriptions; subscription fees require for dinghy and kayak), schedules, and pricing. Will discuss with Sections' volunteers and to update club to do marketing, scheduling, online registration, etc.</p> <ul style="list-style-type: none"> • We have managed the turnover of committee members • KBBC has a first-class safety record and would be regarded as “top quartile” if compared to the Shell world • We have more locals and female's participating in activities • We have returned a profit over the last few years despite the restrictions we have experienced <p>Growth Plan:</p> <ul style="list-style-type: none"> • Build on current successes i.e. Beach activities at Panaga increased turnover at KB • Marketing campaign using Panaga assistance • Improve and expand online booking systems • With KBBC club house reopening we can provide additional services to Panaga members such as: Children's parties, event hosting, away days, meeting facilities <p>The contractor did not pursue with the plan as large investment was required for structural renovation due to state of the clubhouse; options: six months free rental or the club to manage the jetty/slip way while IFM on the building or to tender out to any interested contractor.</p> <ul style="list-style-type: none"> • The additional “foot fall” due to the club house reopening will provide us with an opportunity to build on current activities • Potential to train existing Panaga Club staff in new skills e.g. boat handlers, sailors, life savers • Potential to employ more local staff. 	

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8.1		<table border="1"> <thead> <tr> <th rowspan="2">Budget 2022</th> <th colspan="7">APPROVED</th> <th rowspan="2">Comments</th> </tr> <tr> <th>Total</th> <th>Powerboat</th> <th>Diving</th> <th>General</th> <th>Dinghy</th> <th>Kayak/SUP</th> <th></th> </tr> </thead> <tbody> <tr> <td>Income</td> <td>67,260</td> <td>7,800</td> <td>52,500</td> <td>0</td> <td>4,800</td> <td>2,160</td> <td></td> </tr> <tr> <td>Income from river cruises</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Income from Fishing trips</td> <td>2,000</td> <td>2,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Income from Wakeboarding</td> <td>1,800</td> <td>1,800</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Income from diving</td> <td>7,900</td> <td></td> <td>7,500</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Membership Income</td> <td>6,960</td> <td></td> <td></td> <td></td> <td>4,800</td> <td>2,160</td> <td></td> </tr> <tr> <td>Vessel Sales</td> <td>49,000</td> <td>4,000</td> <td>45,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Staff costs</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>Staff costs</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Equipment</td> <td>5,800</td> <td>4,000</td> <td>0</td> <td>0</td> <td>0</td> <td>1,800</td> <td></td> </tr> <tr> <td>General KBBC Upgrades</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Towable, new board option, bindings (for adult wakeboard)</td> <td>2,000</td> <td>2,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fishing Equipment, gear for Naga Laut liver cruises, VHF Radio</td> <td>2,000</td> <td>2,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Surfboard Replacement</td> <td>1,800</td> <td></td> <td></td> <td></td> <td></td> <td>1,800</td> <td></td> </tr> <tr> <td>Other</td> <td>35,750</td> <td>900</td> <td>35,000</td> <td>0</td> <td>0</td> <td>250</td> <td></td> </tr> <tr> <td>New Dive Boat Purchase</td> <td>35,000</td> <td></td> <td>35,000</td> <td></td> <td></td> <td></td> <td>Contingent on sale of old boat</td> </tr> <tr> <td>SFOI membership and new unit</td> <td>500</td> <td>500</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Misc - 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8.2	KBBC boats – Noted on purchase of a new boat and repairing of Hammerhead. KBBC has items for disposal as considered junk; to check what items are still needed and not needed or used; croc, nemo, etc.		INFO																																																																																																																																																																																																																																																																																																																								
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9.1	Bollywood dance classes	PEMM informed that a non-member enquired on doing classes at Panaga Club. PADC will discuss with PDC; interested students, space availability, timing, etc.	INFO PADC PEMM																																																																																																																																																																																																																																																																																																																								
9.2	Volunteers	With more volunteers stepping down and less volunteers taking up the position as Section Committee members, PADC will suggest following KBBC new organization model.	INFO																																																																																																																																																																																																																																																																																																																								
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MCM MEETING MINUTES**



No	MCM / Topic	Discussion	Action by
10.1	Summer Camp (July-August)		
Week 2: IKids & Fit Kids			
Week 3: IKids & Laser Tag Camp			
Week 4: Panaga Creative Minds & Parkour Camp			
Week 5: Kendo & IKids Camp			

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MCM MEETING MINUTES**



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10.2	Upcoming Summer Camp																																
Week 5: Kendo & IKids Camp		<table border="1"> <thead> <tr> <th>AGE GROUP</th> <th>IKIDS CAMP</th> <th>KENDO</th> <th>AGE GROUP</th> <th>KENDO</th> <th>IKIDS CAMP</th> </tr> </thead> <tbody> <tr> <td>5 - 7 YEARS OLD</td> <td>8:00AM - 10:00AM PELANGI ROOM</td> <td>10:00AM - 12NOON MAIN HALL</td> <td>8 - 10 YEARS OLD</td> <td>8:00AM - 10:00AM MAIN HALL</td> <td>10:00AM - 12NOON PELANGI ROOM</td> </tr> <tr> <td>DAY 1 TUESDAY, 30 AUGUST 2022</td> <td>PIRATE</td> <td>REIHO AND KIHON</td> <td>DAY 1 TUESDAY, 30 AUGUST 2022</td> <td>REIHO AND KIHON</td> <td>A PIRATE VOYAGE</td> </tr> <tr> <td>DAY 2 WEDNESDAY, 31 AUGUST 2022</td> <td>LITTLE ARTISTS</td> <td>ETIQUETTES BASICS KENDO DRILLS</td> <td>DAY 2 WEDNESDAY, 31 AUGUST 2022</td> <td>ETIQUETTES BASIC KENDO DRILLS</td> <td>HANDY CRAFTS</td> </tr> <tr> <td>DAY 3 THURSDAY, 1 SEPTEMBER 2022</td> <td>SUPER SAFARI</td> <td>KENDO DRILLS MINI COMPETITION CERTIFICATE AWARD</td> <td>DAY 3 THURSDAY, 1 SEPTEMBER 2022</td> <td>KENDO DRILLS MINI COMPETITION CERTIFICATE AWARDS</td> <td>WILD WILDLIFE</td> </tr> </tbody> </table>	AGE GROUP	IKIDS CAMP	KENDO	AGE GROUP	KENDO	IKIDS CAMP	5 - 7 YEARS OLD	8:00AM - 10:00AM PELANGI ROOM	10:00AM - 12NOON MAIN HALL	8 - 10 YEARS OLD	8:00AM - 10:00AM MAIN HALL	10:00AM - 12NOON PELANGI ROOM	DAY 1 TUESDAY, 30 AUGUST 2022	PIRATE	REIHO AND KIHON	DAY 1 TUESDAY, 30 AUGUST 2022	REIHO AND KIHON	A PIRATE VOYAGE	DAY 2 WEDNESDAY, 31 AUGUST 2022	LITTLE ARTISTS	ETIQUETTES BASICS KENDO DRILLS	DAY 2 WEDNESDAY, 31 AUGUST 2022	ETIQUETTES BASIC KENDO DRILLS	HANDY CRAFTS	DAY 3 THURSDAY, 1 SEPTEMBER 2022	SUPER SAFARI	KENDO DRILLS MINI COMPETITION CERTIFICATE AWARD	DAY 3 THURSDAY, 1 SEPTEMBER 2022	KENDO DRILLS MINI COMPETITION CERTIFICATE AWARDS	WILD WILDLIFE	
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10.3	Family Fun Day on Saturday, 27/8/2022	Received good feedback, an outstanding event; to share any comments with club team; GLR informed to share club events with BFBS to boost advertisement.	INFO																														
10.4	PDC Xtreme Dance Camp	Held on 22/8-27/8/2022 at MPH small hall for ages 8 & above. Those kids will do a Flash mob at Summer Festival on 10/9/2022.	INFO																														
10.5	Upcoming Events																																
Summer Festival (10/9 & 11/9/2022) What will be at the Summer Festival? <ul style="list-style-type: none"> - Carnival games - Arts and craft section - Henna painting; face painting - Talent show - Inflatable obstacle course - A wide variety of food - Bubble foam & bubble play - Magician performance - Mascot Appearance - Car Show – mini cooper 		  <ul style="list-style-type: none"> ➤ Open to public ➤ Also advertised via BFBS ➤ To invited NAAFI to join ➤ Donation drive – like for SMARTER; from sale. 																															
 																																	
 																																	

PANAGA CLUB
MCM MEETING MINUTES



No	MCM / Topic	Discussion	Action by
11.	Marketing Promotion September 2022		
11.1	2 days Summer Festival Promotion – 9 th & 10 th September	<ul style="list-style-type: none"> - Waived non-refundable joining fee. (\$100) - Waived \$20 processing fee. - 50% discount for 1st month of Club membership - Lucky draw \$300 worth of travel voucher. <p>Aim to promote to local and non local. Will do another promotion for BSJV employees.</p>	INFO
11.2	10% room discount if register via online booking – Whole month of September.		INFO
11.3	Instagram Share & win Summer Festival post from 16/8 to 11/9/2022.	<ul style="list-style-type: none"> - To attract more followers and expand exposure. 	INFO
12.	AOB		
12.1	Club Staff Annual Party	<ul style="list-style-type: none"> • Planned to hold in BSB • 2021 was held in early 2022 due to covid-12 2nd wave from August 2022; 2022 budget was used therefore, now remaining \$2,800 (\$6k). Requested for top up. <p>CP suggested to have dinner and remaining fund for staff gifts; would consider budget increase if number of paying members increased to 950.</p>	INFO LEADS
12.2	Monkeys issue	FAM is still sourcing for outdoor locked dustbins.	INFO FAM

Next Meeting

The meeting was closed at 13:30hrs.

The next Management Committee Meetings:

- Wednesday, 28th September 2022
- Thursday, 27th October 2022
- Thursday, 24th November 2022
- Thursday, 22nd or 29th December 2022