



PANAGA CLUB

MCM MEETING MINUTES

Meeting Name: MCM04/21 Time: 1100hrs-1300hrs
 Date of Meeting: Tuesday, 11th May 2021 Location: Pelangi

Meeting Objective

Ensure the effective functioning of the committee and its ability to carry out its role. Raise issues to improve the Club operations.

Attendees

Present:

Andrey Shuvalov	CP, Club President
Sheldon Harrison	CT, Club Treasurer
Emma Dato Hj Jemat	CM, Club Manager
Geoffrey Sim	FAM, Facilities Manager
Fifie Abdullah	PEM, Projects Event Manager
Aanchal Bhushan	FBR, F&B Representative
Marten Adema	KBBCC, KBBC Commodore
Wijnand Hoitinga	SCDC, Social Division Chair
Adam Plank	KBBC-PFC, KBBC Power Boat & Fishing Chair
Juhi James	MR, Marketing Representative
Julia Wotton	HFDC, Health Fitness Division Chair
Marco Bonato	SDC, Sports Division Chair
Jodie Queiros	PDCC, Panaga Dance Centre Chair
Javaria Said Adeel	CDC, Culture Division Chair
Stacy Plank	ER, Event Representative

Apologies:

Roslie Bakar	GC, Golf Captain
David Hughes	HM, House Member
Nor Yap	MSM, Members Services Manager
Wenny Chong	FM, Finance Manager
Salami Haji Jakuran	PGM, Panaga Golf Manager
Wendy Thompson	PADC, Performing Arts Division Chair

Topic	Discussion
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| 1. | Welcoming Remarks | Meeting was chaired by Andrey. |
| 2. | Previous Minutes | Minutes in MCM03 was reviewed and adopted. |

Committee Updates	Action By
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3. CLUB PRESIDENT & MC reflections	
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3.1.	Reflections	<ul style="list-style-type: none"> - Club president thanked staff for the continuity at the club during the month of Ramadhan – especially given the number of projects on the horizon. - At AGM we received support from the majority of our members for the activities provided and progress on the facility refresh - Feedback received from 1 member that we should demonstrate our compliance by being more procedurally compliant. - The majority of the members present at the AGM supported the planned changes to constitution. 	INFO
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		<ul style="list-style-type: none"> - Members and MC acknowledged the challenges that 2020 posed and that the Club is actively coming up with plans to catch up on activities and improvements planned but that were not executed in 2020. - We also received feedback that we should endeavor to protect smaller (but still active) sections. - An E-AGM to be held to vote constitution updates and to provide all necessary disclosures. 	
4. CLUB TREASURER			
4.1.	Club Financials	<ul style="list-style-type: none"> - April and YTD Financial reports shared with MCM; detailed breakdown available to MCM for review. - Folder restricted to MCM members only especially for projects and contract works. - Membership numbers are stable. BSJV at 50% - Overall YTD spend on project budgets is in line with plans. - New schedule to track unbudgeted expenditure to provide insight on trends and for spend transparency. - New controls and checklists developed to ensure compliance with procedures around AGM. 	INFO
5. MC Representatives Update			
5.1	PADC	MCM discussed updates and requests from division.	INFO
5.2.	Sports Division	MCM discussed updates from division.	INFO
5.3.	Tri-Fit	MCM discussed feedback from section.	INFO
5.4.	F&B	MCM discussed progress on F&B	INFO
5.5.	Events	MCM reviewed program of Summer events for children.	INFO
5.6.	KBBC	MCM reviewed KBBC river location plans.	INFO
5.7.	Gym and Music Refurbishment	MCM reviewed proposal on refurbishment.	INFO
6. Key Decisions by MC (voted by all MC members present)			
6.1	Changes to Constitution	Support for the proposed changes to constitution and for an E-AGM	
6.2	4WD section	Support for the creation of new section. Request to review liability / indemnity measures. Opportunity to leverage KBBC (dive section) experience.	
6.3	Gym and Music Refurbishment	<ul style="list-style-type: none"> i. Request for an additional structural integrity inspection ii. Request to hold a readiness meeting on final design and implementation iii. Review new equipment budget with Treasurer – if necessary come back to MC with a proposal 	



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		iv. Work with Photographic society on closure of current Dark Room, temporary storage for equipment and location for a possible new Dark room	
6.4.	KBBC	Support KBBC's plan to evaluate longer term (leasing) solution for riverside location	
7. OTHER DECISIONS BY MC (no objections from MC members present)			
7.1	Single section	Support to continue with single section sports membership	
7.2	Newsflash	Issue newsflash on Child supervision and safety in light of recent anti-social behavior. Events Representative, Stacy, will assist with communicating the message.	Stacy
7.3.	CCTV coverage	Review and evaluate need for cameras in the gym and other locations	
7.4.	Golf Contract	Review contract and Lawn Bowls – follow up with Lawn Bowls section once more information is available	
7.5.	Jam Factory	Support Jam Factory section combination – equipment and rooms are managed by PAD already	
7.6.	Creation of Account / Section for Societies	Supported by MC	
7.7.	Expenditure Requests	Prioritize expenditure requests for the Pool and Pool Area – insufficient budget to satisfy all requests – focus on priorities and review proposal with Treasurer and Sports Division Chair	
7.8.	Pool Cleaning Requests	Satisfy members requests on pool cleaning and follow up with MCYS on removing circulation time each day from noon to 1pm	
7.9.	Events and Marketing Representative	Events Representative will succeed Marketing Representative, Juhi, as Events and Marketing Representative once Marketing Representative is vacant.	

Next Meeting

The meeting was closed at 1300hrs. The next Management Committee Meeting will be held on 14th June 2021 chaired by PADC. Any changes will be notified in advance.