

**PANAGA CLUB**  
**MCM MEETING MINUTES**



Meeting Name: MCM03/22

Time: 10am-11.30am

Date of Meeting: Thursday, 28<sup>th</sup> April 2022

Location: Pelangi Room

**Meeting Objective**

Ensure the effective functioning of the committee and its ability to carry out its role. Raise issues to improve the Club operations.

**Attendees**

Present:

Andrey Shuvalov	CP, Club President
Alper Zika Celik	CT, Club Treasurer
Nor Yap	CM, Club Manager
Aran Testa	CDC, Culture Division Chair
Aanchal Bhushan	FBR, F&B Representative
Nick Boey	GT, Golf Treasurer
Julia Wotton	HFDC, Health & Fitness Division Chair
Michael Lamm	MR, Maintenance Representative
Wendy Dawn Thompson	PADC, Performing Arts Division Chair
Marco Bonato	SDC, Sports Division Chair
Geoffrey Sim	FAM, Facilities Manager
Salami Hj Jakuran	GM, Head, Golf Services
Fifie Abdullah	PEM, Projects & Event Manager

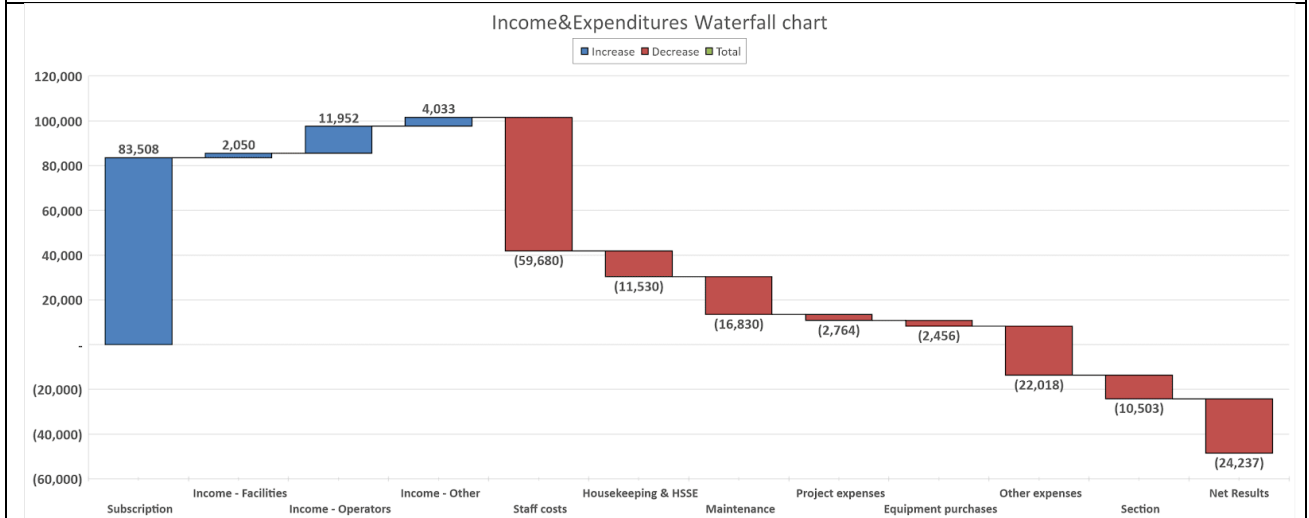
Apologies:

Roslie Bakar	GC, Golf Captain
Marten Adema	KBCC, KBBC Commodore
David Hughes	HM, House Member
Thomas Mark Lindsay	PGLR, Projects & Garrison Liaison Representative
Meghna Nair Vinod	SocDC & MKR, Social Division Chair & Marketing Representative
Wenny Chong	FM, Finance Manager

No	MCM / Topic	Discussion	Action by
1.	Club President	<ol style="list-style-type: none"> <li>1) Panaga Club relationship with BSP                             <ol style="list-style-type: none"> <li>a) Officially freedom; Panaga Club operating independently; Appreciated the good work and thanked ex-CT &amp; Team</li> <li>b) Signed Licence Agreement</li> <li>c) Signed Subsidy Agreement; can now execute projects; an event per month</li> <li>d) IFM maintenance list; scopes to finish.</li> </ol> </li> <li>2) Good maintenance work team with MR involvement.</li> <li>3) Safety/Maintenance Walkabout on 29/4/2022 with CP, CT, MR, CM and FAM.</li> <li>4) Thanked the Golf and Tennis Sections in providing updates on their activities.</li> </ol>	INFO
2	Club Treasurer		
2.1	Finance Update	<p>In March, Club has reported ~BND101,000 total income and ~BND125,000 total expense which resulted in reporting loss of ~BND24,000. Subscription fee portion of this income is ~BND85,000 with a %4 decrease compared to February.</p> <p>Month-to-month, total income remained stable with almost no change whereas, expenses have slightly decreased from BND127,000 to BND125,000.</p> <p>As a result, the total loss has improved slightly around 6%.</p>	INFO



No	MCM / Topic	Discussion	Action by
	Below is a detailed illustration of how each income and expense item is added up on overall reporting scheme until the net result is reached.		



2.2	<p><b>Income &amp; Expense Allocations</b></p>	<p>The overview of the income and expense allocations can be seen at the below charts.</p> <p>Hoping that the below view would help to bring an additional insightful information regarding general income and cost elements.</p> <div style="text-align: center;"> <p><b>INCOME ALLOCATION</b></p> <ul style="list-style-type: none"> <li>Subscription: 82%</li> <li>Income - Operators: 12%</li> <li>Income - Other: 4%</li> <li>Income - Facilities: 2%</li> </ul> </div> <div style="text-align: center;"> <p><b>EXPENSE ALLOCATION</b></p> <ul style="list-style-type: none"> <li>Staff costs: 48%</li> <li>Other expenses: 18%</li> <li>Housekeeping &amp; HSSE: 9%</li> <li>Section: 8%</li> <li>Maintenance: 13%</li> <li>Equipment purchases: 2%</li> <li>Project expenses: 2%</li> </ul> </div>	INFO
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3.	Bad debts	<ol style="list-style-type: none"> <li>1) FM has sent list on resigned members who have left Brunei with outstanding bills unpaid yet to GLR. Highlighted that a member has asked to refrain from contacting his work place.</li> <li>2) CP advised to continue providing list to GLR to flag to their Company on those resigned members with unpaid outstanding debts.</li> <li>3) CM informed that the Finance Team will continue to monitor and act promptly to avoid high accumulated bills. Therefore, members will be suspended immediately after no payment has been received within seven days from the due date; their cards will be disabled for access which prompted them on payment.</li> </ol>	FM GLR INFO
4.	Maintenance works	<ol style="list-style-type: none"> <li>1) All small maintenance works within plan – to be authorized by CM.</li> <li>2) Any unplanned maintenance works less than \$1k – to be authorized by CM.</li> <li>3) Any unplanned maintenance works more than \$1k – to liaise with MR on work scopes for review/approval. CT advised to head up on cost incur for any unplanned maintenance work.</li> </ol>	INFO FM FAM CM
5.	Club Personnel Movement - Member Services	<ol style="list-style-type: none"> <li>1) Club Services Support/Lesson Registrar – new position to support Sections on lesson online registrations, schedules and charges. Recruited new personnel Radiatul Afiqah @ Radhie who started on 25/4/2022. Will liaise with Section Registrars of PDC, PMS, Swim &amp; Tennis on handover of tasks gradually.</li> <li>2) With the transferred of Member Services Manager (MSM – Nor Yap) 1/3/2022 and resignation of Senior Assistant (SA – Ambrose) 1/7/2022, to recruit a new Member Services Lead (MSL) to take over MSM’s membership task hopefully by July 2022, while Member Services Assistant to take over SA’s membership task.</li> <li>3) Golf Manager cum Member Services Senior Assistant/ Government Liaison (MSSA/GL – Salami) – since 2019, manages Club Government matters except ROS and Club personnel’s time recorder and leave. MSSA/GL may or will take over MSM’s administrative tasks if unable to be handled by new MSL yet. CP thanked for her supports.</li> </ol>	INFO CM GM
6.	Security Services	<ol style="list-style-type: none"> <li>1) Currently supported by BSP Contractor Security Guards; uncertain on cessation date of the service from BSP <ul style="list-style-type: none"> <li>➤ 6am-6pm - 2 male Security Guards (1 – Club foyer / 1 – Golf starter hut &amp; MPH)</li> <li>➤ 6pm-6apm – 2 male Security Guards (Club foyer, Golf starter hut, MPH &amp; whole Club areas).</li> </ul> </li> <li>2) Therefore, in preparation invited three 3<sup>rd</sup> party Contractors but only 2 submitted quotes – Evaluation done; cheaper to get 3<sup>rd</sup> party Contractor personnel compare to own Club Staff (additional costs for relief staff, TAP, SCP, benefits, etc; no fixed fee). To share with MR the quote from 3<sup>rd</sup> party Contractor to ensure fixed fee <b>includes</b> any overtime rates.</li> <li>3) Replacement <ol style="list-style-type: none"> <li>a) 6am-6pm <ul style="list-style-type: none"> <li>➤ Proposed to obtain from 3<sup>rd</sup> party Contractor, one female Security Guard with basic administrative duties at club foyer. CP advised to recruit an additional Member Services Assistant to support Club foyer; to have two female “Receptionists” to cover till 8pm Monday to Saturday, including membership coverage and Club Hotline; CM to discuss costs with CT.</li> </ul> </li> </ol> </li> </ol>	INFO FAM PEM CM

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6.	Security Services (cont'd)	<ul style="list-style-type: none"> <li>➤ MPH – Club Events Team will mann regular Section bookings; Weekends &amp; public holidays, to get the MPH key from foyer Security Guard.</li> <li>➤ Golf Starter Hut – Golf Section planned to get one Security Guard but CM/GM recommended for the Section to recruit one Golf Service Officer instead, who can also support other Golf Section activities during less peak period at hut. MCM has no objection.</li> </ul> <p>b) 6pm-6am - to obtain from 3<sup>rd</sup> party Contractor, two male Security Guards.</p>	
7.	Horticulture Services	<p>1) BSP Contractor Gardeners (four persons) ceased on 1/4/2022. Areas covered were playground, pool area, tennis courts, car park, dance store beside MPH area and Jungle House.</p> <p>2) Need to get 3rd party Contractor Gardener as it is important to upkeep the club surroundings appearance; Club maintenance does not have the skills such as planting, etc. Also insufficient manpower as busy with own maintenance schedule.</p> <p>3) Few quotes in place from 3<sup>rd</sup> party Contractor but not favourable except one; two Gardeners Monday to Friday except public holidays @ 7.30am-4pm (1 hour lunchbreak); areas cover as above including cyclist path area opposite Jungle House.</p> <p>MCM approved; trial period of 1 year first.</p>	INFO FAM PEM
8.	Facilities & Projects updates	<p>1) Maintenance Activity March 2022</p> <ul style="list-style-type: none"> <li>➤ Beehive fogging</li> <li>➤ Tree trimming</li> <li>➤ Light tube replacement</li> <li>➤ Tennis wall painting</li> <li>➤ Welding works; still learning from KBBC Boatman (Zailan)</li> <li>➤ Fence clip fixing</li> <li>➤ Install lock &amp; repair to outdoor hanging dustbins; to lessen littering by monkeys</li> <li>➤ Polishing of stainless-steel barriers.</li> </ul> <p>2) Completed projects – Kids party hut.</p> <p>3) Ongoing projects – Ceiling removal works to Poolside cafeteria &amp; both male/female poolside changing toilets.</p> <p>4) Foyer toilets refurbishment – Requested the Contractor to install temporary partitions as toilet cubicles to allow re-opening for use while waiting for actual cubicles to be in place; delayed since January 2022 and to allow work to Poolside changing toilets to start.</p> <p>5) FAM responded to MR's query on key learning points from the delay in completion of foyer toilet refurbishment</p> <ul style="list-style-type: none"> <li>➤ Material obtainable locally with current Covid-19 situation affected the shipment, material readily in place</li> <li>➤ Higher % penalty clause.</li> </ul>	INFO FAM PEM
9.	Monkeys issue	<p>FAM has sought advice from Government Bomba on options to deter monkeys</p> <ol style="list-style-type: none"> <li>1) To put cage and once caught, to leave the monkey in it for few days (with food though) as to deter other monkeys but may consider animal cruelty and cause the monkey inside or others to go wild.</li> <li>2) To use sound alarm but may not work for long run as the monkeys will just get use to the sound.</li> </ol>	INFO FAM


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9.	Monkeys issue (cont'd)	<p>3) Previously used blowpipe with dart but not allowed anymore as considered animal cruelty.</p> <p>4) CP advised just to get the security or any personnel to chase them away as much as possible.</p>	
10.	Kids Party Hut	<p>1) CT enquired on the furniture and PEM responded that the current furniture has been repaired/repainted while waiting for replacement.</p> <p>2) Still waiting decision from Serikandi management on replacement option:</p> <p>a) By Serikandi</p> <p>b) By Club; then rental increase by \$500</p> <p>c) Club 50% &amp; Serikandi 50%.</p> <p>3) SP highlighted to keep the tablecloths clean as saw monkeys on them. PEM responded it is planned to put thick plastic covers over them so can be easily wiped clean.</p>	INFO PEM
11.	Sandflies	MCM highlights on increase of sandflies and enquired on the raking services. FAM informed that the contract for the weekly sand fly raking is still valid with payment on call out basis. FAM felt that it is too costly therefore did not continue to call out on weekly basis but only to do it as and when requires. CP advised to continue with the weekly raking as it has proven to lessen the sandflies as before.	INFO FAM
12.	Events Update	<p>1) Past Event – Beach Day 26/3/2022 &amp; Egg Hunt 16/4/2022.</p> <p>2) Calendar Event May-August</p> <ul style="list-style-type: none"> <li>➤ 15/5 – Kinderfeest collaboration with Dutch Community Section</li> <li>➤ 28/5 – Hari Raya Celebration</li> <li>➤ 11/6 – Family Fun Day (Father’s Day)</li> <li>➤ 25/6-26/6 – Pool Party Theme Fruits</li> <li>➤ 25/7-21/8 – Summer break activities (not sure if will receive good responses as many members may be away on holidays outside Brunei – to do a survey)</li> <li>➤ 23/7 – Family Run/Obstacle</li> <li>➤ 13/8-14/8 – Pool Party Theme Summer</li> <li>➤ 27/8-28/8 – Summer Festival.</li> </ul>	INFO
13.	Marketing Representative (MKR)	<p>CP thanked MKR (Meghna), with her expertise helps and guides the Club Marketing &amp; Event Team on Marketing and Events matters</p> <p>1) Improvement to Club Hotline Whatsup – 1 stop shop for all member requests, complaints and queries for help.</p> <p>2) Instagram promotions – makeover.</p> <p>3) Signature advertising partners – rates for advertisement space.</p> <p>4) Celebratory Events post Ramadan.</p>	INFO MKR PEM
14.	Advertisement Proposal	<p>1) Silver Ad Space</p> <ul style="list-style-type: none"> <li>➤ Size 1 panel – 91cm(w) x 60cm(h)</li> <li>➤ \$20 per 15 days</li> <li>➤ Location: near entrance to main building &amp; by the golf course giving visibility to visitors</li> </ul> <p>2) Platinum Ad Space</p> <ul style="list-style-type: none"> <li>➤ Size 1 panel – 96cm(w) x 57cm(h)</li> <li>➤ \$20 per 15 days</li> <li>➤ Location: facing entrance to main building &amp; by the tennis court giving visibility to visitors</li> </ul>	INFO MKR PEM

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14.	Advertisement Proposal	<p>3) Premium Ad Space</p> <ul style="list-style-type: none"> <li>➤ Exclusive advertisement partner of PGC</li> <li>➤ Great visibility to golfers</li> <li>➤ Priority golf events partner</li> <li>➤ \$100 per month</li> </ul> <p>Terms &amp; conditions apply. Reasonable prices. MCM approved.</p>	
15.	Marketing Strategies	<p>1) Raya Membership Promotion through Kristal FM. 2) Paid promotion Instagram.</p>	INFO PEM
16.	Exclusive Advertisement Partner of the Golf Club	MKR has approached one of the branding car company	INFO MKR PEM
17.	Instagram Guidelines		INFO MKR PEM
18.	Club Membership Promotion	<p>May 2022 Promotions</p> <ul style="list-style-type: none"> <li>➤ \$100 Non refundable joining fee – To waive</li> <li>➤ \$20 Processing fee – To waive</li> </ul> <p>The waived of the above would attract more new joiners.</p> <p>1) Single Membership for aged 18-32 – Club fee \$50 for the 1<sup>st</sup> 6 months (only 2 signed up last month; hope with the waived of above will encourage more)</p> <p>2) Other Membership Types MCM supported.</p> <p>Expected more new BLNG new arrivals after June 2022 including from Brunei Garrison.</p>	INFO CM
19.	Membership Figures Update	<p>April 2022</p> <ul style="list-style-type: none"> <li>➤ Non Paying Members – 61</li> <li>➤ Paying Members – 882</li> <li>➤ Total Members – 945 (lower than March 2022 due to termination of members due to delinquency)</li> <li>➤ New joiners – 16</li> <li>➤ Resigned members – 14 / Terminated members – 6</li> <li>➤ Day Pass – 123 / Week Pass – 12</li> <li>➤ Single Section Activity Pass (SSAP) – 19</li> </ul> <p>Still active SSAP members: Cricket – 9 / Basketball Open Session – 15 / Netball – 2</p>	INF

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20.	Health & Fitness Division	Update																					
20.1	Badminton	Badminton held three separate training sessions for the 5-12 year olds during April. There were 30 participants and feedback was very positive. Thanks to the volunteers who made this happen.	INFO																				
20.2	Yoga	<p>a) The volunteer Instructor has now gone on her vacation.</p> <p>b) The Section has hired a local, paid Instructor to cover twice a week from now until mid June and then again in September. This is all their budget will allow.</p> <p>c) Club's intention to pay for Susan from PDC to do her Yoga training so that the Club has their own qualified Instructor –Still waiting to get Yoga course name to arrange booking. PADC is unaware of this intention. Will not affect Susan's classes as most Yoga classes are held in the morning.</p>	INFO																				
20.3	Tri-Ft & Gym	<p>a) Tri-fit class numbers are beginning to increase now that the children are back at school.</p> <p>b) Korn's Spin classes have been a success, currently 2x per week but thinking of adding 1 more session.</p>	INFO																				
20.4	Basketball	<p>The Section would like to become an Incorporated Section. Currently has 11 section members @ \$5 per month. Around 15 Single Section Activity Pass (SSAP) members @ \$20 per month plus \$5 Section fee; 3 x training sessions per week. If it becomes Incorporated Section, enquired if we need to limit the amount of training sessions per week for the SSAP members; \$20 very good value as the club will lose the \$5 Section fee from all members. Children's training will still cost \$25 per month to cover the paid Instructor.</p> <p>MCM has no objection on the change to Incorporated Section but with no fund support from the Club.</p>	INFO HFDC																				
21.	Performing Arts Division	Update																					
21.1	PMS	Rhythmic Arts teachers Gladys (Singing/Mini Music Makers) and Don (Guitar/Ukulele) have finished employment. Tender being prepared to replace these teachers.	INFO PADC PEM																				
21.2	PDC	<p>PDC have sent a proposal to amend Teacher Chris's private lesson rates which are set by the Club within his employment contract (1 June - 30 July).</p> <p>Current rates:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>LESSON TYPE</th> <th>LESSON FEES</th> <th>PROFESSIONAL SHARE</th> <th>CLUB SHARE</th> </tr> </thead> <tbody> <tr> <td>1 person</td> <td>\$30.00</td> <td>\$15.00</td> <td>\$15.00</td> </tr> <tr> <td>2 people</td> <td>\$36.00</td> <td>\$16.50</td> <td>\$19.50</td> </tr> <tr> <td>3 people</td> <td>\$42.00</td> <td>\$18.00</td> <td>\$24.00</td> </tr> <tr> <td>4 people</td> <td>\$44.00</td> <td>\$19.50</td> <td>\$24.50</td> </tr> </tbody> </table>	LESSON TYPE	LESSON FEES	PROFESSIONAL SHARE	CLUB SHARE	1 person	\$30.00	\$15.00	\$15.00	2 people	\$36.00	\$16.50	\$19.50	3 people	\$42.00	\$18.00	\$24.00	4 people	\$44.00	\$19.50	\$24.50	INFO PADC
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21.2	PDC (cont')	<p>Proposed rates:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>LESSON TYPE</th> <th>LESSON FEES</th> <th>PROFESSIONAL SHARE</th> <th>CLUB SHARE</th> </tr> </thead> <tbody> <tr> <td>1 person</td> <td>\$35.00</td> <td>\$17.50</td> <td>\$17.50</td> </tr> <tr> <td>2 people</td> <td>\$46.00</td> <td>\$21.00</td> <td>\$25.00</td> </tr> <tr> <td>3 people</td> <td>\$51.00</td> <td>\$24.00</td> <td>\$27.00</td> </tr> <tr> <td>4 people</td> <td>\$56.00</td> <td>\$27.00</td> <td>\$29.00</td> </tr> </tbody> </table> <p>Not supported.</p>	LESSON TYPE	LESSON FEES	PROFESSIONAL SHARE	CLUB SHARE	1 person	\$35.00	\$17.50	\$17.50	2 people	\$46.00	\$21.00	\$25.00	3 people	\$51.00	\$24.00	\$27.00	4 people	\$56.00	\$27.00	\$29.00	
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21.3	eWRF & MPH floor/roof/ceiling	PDC query regarding eWRF and MPH floor/roof/ceiling – Not discussed at MCM.	-																				
21.4	Use of Main Hall during Ramadan	Risk assessment been done for the Main Hall to be used for takeaways during Ramadan? Possible solution: blacking out the windows of Kenyalang during Ramadan to allow members to eat their takeaway food and drink in a more appropriate space. CM will look into it before next fasting months.	INFO CM																				
22.	Stingray Swim Section	<p>The Stingrays swim section will have to raise their monthly fees as of 1<sup>st</sup> June 2022 as follows:</p> <p>Membership (all levels accept level 8): \$35 (was \$25) – <b>Agreed \$30</b>            Level 8: \$55 (was \$45) – <b>Agreed \$50</b>            Junior Squad: \$55 (was \$45) – <b>Agreed \$50</b>            Squad: \$74 (was \$64) – <b>Agreed \$70</b></p> <p>Private lessons (in-line with Tennis):            One-to-one: \$40 (was \$30) per person – <b>Agreed \$35</b>            Two: \$30 (was \$15) per person – <b>Agreed \$20</b>            Three: \$25 (was \$15) per person – <b>To remain the same</b>            Four: \$20 (was \$15) per person – <b>To remain the same</b></p> <p>This is required due to the loss of 100 members and to break even at the end of the year under the financial construction.</p> <p>Meanwhile we will re-introduce Master Swimming (Age 25+) and introduce Adult Learn to swim both at \$55 per month. We are also planning for a Swim Gala mid-June for all Panaga Club members.</p> <p>MCM approved.</p>	INFO SDC																				
23.	Sports Division Chair	SDC announced that he will be stepping down and will be replaced by Marc Ripoché effective 1 <sup>st</sup> May 2022.	INFO																				
24.	TQ MCM Dinner	CP advised to do a small dinner on 19/5/2022 for SDC including for ex-CT and FBR; and TQ gifts as norm.	INFO PEM CM																				



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25.	DAM & Committee Composition	<p>Division Chairs are reminded on Club Constitution and Division &amp; Section Handbook Requirements:</p> <ol style="list-style-type: none"> <li>1) To hold DAM; at least one month in advance of Club AGM</li> <li>2) Committee Composition - all Section Committees must be made up of at least these three people otherwise may cause the Section to be disbanded</li> </ol> <p>CM highlighted that some of the Sections do not or have not or cannot meet below requirements; noted that sections are struggling to get volunteers, and many have also left.</p> <ul style="list-style-type: none"> <li>➤ If a Section Committee is without one or more of the required 3 roles for a period greater than 3 consecutive months, then the Management Committee may cause the Section to be disbanded.</li> <li>➤ If a Section does not attend DAM but holds own SAM</li> <li>➤ If a Section does not attend DAM and does not hold own SAM</li> <li>➤ If a Section Committee is without one or more of the required 3 roles for a period greater than 3 consecutive months.</li> </ul>	INFO CM
26.	Volunteer Appreciation Event	CP advised to do an Appreciation Event in recognition of Club Volunteers; 1950's & white attire theme, on 17 <sup>th</sup> June or 24 <sup>th</sup> June 2022 before summer holidays.	INFO PEM CM
27.	Beach Shelter Refurbishment & Restaurant	<ol style="list-style-type: none"> <li>1) The potential Contractor targets to open in the middle of July 2022 with work beginning in May 2022.</li> <li>2) CP and ex-CT has no objection to remove the early termination penalty of \$10k as long as permanent attachments are left in place at lease end or termination and also minor amendment to Contractor's Personnel. CP advised to start rental straight away after signing of the contract.</li> <li>3) The Contractor will sign contract on 9<sup>th</sup> May or 10<sup>th</sup> of May 2022; PEM to arrange a small signing ceremony.</li> <li>4) CP emphasized to have the contract signed and finalised by 15<sup>th</sup> May 2022 otherwise to send out EOI.</li> </ol>	INFO PEM Ex-CT CP CM
28.	Golf Course Activities Plan	CP thanked for the Golf Section for getting works done on the golf course	INFO GM
28.1	Hole 4 - Fairway	Golf Course Maintenance Contractor to remove all the small hills and to close the fairway bunkers as inefficient and difficult to cut the grass at once using the 3-gang fairway or rough cutter. To get quotations as this is not in the course maintenance contract.	INFO
28.2	Shelters	Some of the shelter is not in a good condition and cause potential hazard for golfers when they need to use this during raining and storms. To get quotation for repair works as not in golf course maintenance contract.	INFO
28.3	Wooden Fencing	Not in good and unstable condition and can cause tripping hazard due to continue soil erosion. To repair the fence and the soil erosion beside the fence #Hole 8.	INFO
28.4	Signboards	Obtain quote to replace rotten signboard with metal simple design using 2022 approved Section budget.	INFO
28.5	Damage to Green #13	Almost all wild grass and requires repairing and replanting with proper grass for green. It is the biggest green and propose to cut by half for easier to maintenance.	INFO

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28.6	Drainage Wooden Wall	The wooden wall continues to rot at Holes 13 & 14. An alternative solution is using sandbags like work done to Gabion at Holes 9 & 18. To get quote.	INFO
28.7	Safety Netting	HSE: Golf balls landed on Fairway #1 and caused near miss incident. Proposed to extend the netting/fencing to avoid golfer slicing their ball to Fairway #1. In addition to extend the Driving range fencing to avoid continuous lost golf driving ball going to the pond.	INFO
28.8	Cleaning of Ponds	HSE: Crocodile nesting area. Waterlily growing wildly at 9th & 18th ponds. To get quote to remove the waterlily twice yearly.	INFO
28.9	Trees & Stumps	HSE: Falling object. There are several dead trees and stumps on the golf course which need to be removed e.g. one dead tree leaning to the Hole 16th shelter which are used by golfers during lightning, etc.	INFO
29.	Club Hotline WhatsApp +673 7452265	<ol style="list-style-type: none"> <li>1) Operating Hours - Monday to Saturday (except Sunday &amp; public holiday) from 7.30am till 7pm; Managers will hold the phone weekly based on rotation.</li> <li>2) For urgent matters at the Club e.g. Maintenance, security &amp; safety – To inform or contact Foyer Security – 3375980 for assistance who will also contact below Duty Personnel as displayed at Club Foyer.</li> <li>3) Will be handled by Receptionist in future once in place.</li> </ol>	INFO MGRS CM

**Next Meeting**

The meeting was closed at 11:30hrs.

The next Management Committee Meeting will be held on Thursday, 26<sup>th</sup> May 2022.