



PANAGA CLUB MCM MEETING MINUTES

Meeting Name: **MCM05/2023**
Date of Meeting: **27th September 2023**

Time: **1030 - 1300**
Location: **Pelangi Room**

Meeting Objective:

Ensure the effective functioning of the committee and its ability to carry out its role. Raise issues to improve the Club operations.

Attendees:

Present:

Michael Lampp	CP, Club President
Alper Zika Celik	CT, Club Treasurer
Nor Yap	CM, Club Manager
Gareth Trevor Turner	GC, Golf Captain
Peder Elfving	MKR, Marketing Representative
Wendy Dawn Thompson	PADC, Performing Arts Division Chair
Marc Ripoché	SDC, Sports Division Chair
Sandra Moonen	Gym Secretary (Representative of HFDC)
Geoffrey Sim	FAM, Facilities Manager
Janice Lim	MSL, Member Services Lead
Fifie Abdullah	PEMM, Project cum Event & Marketing Manager

Apologies:

Aran Testa	CDC, Culture Division Chair
Rosalind Garfield-Barkworth	GLR, Garrison Liaison Representative
Marten Adema	HM, House Member
Julia Wotton	HFDC, Health & Fitness Division Chair
Terry Paul Savoie	KBBC, KBBC Commodore
Wenny Chong	FM, Finance Manager
Salami Hj Jakuran	GM, Golf Manager

#1: Updates from Club President

- Appreciate Geoffrey, Nor and team for their support with the pool.
- Updated MCM regarding investigation and current situation of the pool.
- The pool is expected to reopen on 10th October 2023.
- Nor and team has connected with BSRC – Panaga Club members can use their swimming pool for leisure swimming, and we can conduct swimming lessons there.
- Panaga School will not be joining us at BSRC for the time being. Further discussions by CP with Panaga School principal if pool closure beyond 10th October 2023. MKR suggests having a joint statement with clear communication.
- All swim coaches will be paid throughout the pool closure.
- FAQ to be done by CM and reviewed by CP before posting on website and/or communicating out to members.
- CT informs that swimming lessons affected due to pool closure from 18th September to 29th September will not be charged. Lessons are resuming at BSRC effective Saturday, 30th September 2023 onwards. For members who are unable to attend swimming lessons at BSRC, they will not be charged until Panaga Club swimming pool reopens. For those who attended the lessons at BSRC, charges will be resumed.

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- General feedback from MCM regarding pool closure:
 - PADC queried on how do we/members deal with such issues in the future and who to report to especially during weekends? CP and CM informed to contact Panaga Club Hotline at: +673 745 2265.
 - Sandra suggested looking into pool maintenance more frequently, perhaps every 2 years instead of 8 to 10 years.

#2: Finance Update by Alper

- CT will look into the speed of recovery for income decrease in August 2023.
- Overall expenditure is mainly driven by maintenance costs.
- There is expectation from BSP that Panaga Club will continue to provide services for their expats as part of BSP employee value proposition.

#3: Membership Figures by Janice

- Summer Festival membership promotion a huge success with 80 new joiners, to be registered in September and October figures.

#4: Maintenance & Safety Highlights by Geoffrey

- Currently focusing on rectifying pool issues
- Update regarding main roofing works: currently waiting for consultant to come in and also waiting for budget from IFM.

#5: Project Budget Updates by Fifie

- CP query on Gazebo on beach front, FAM informed still looking for more quotations, currently have received only one quote and another 2 suppliers did not give feedback. PEMM and FAM will follow up again.
- Driving Range toilets – PEMM waiting for approval and confirmation whether to do a minor or major repair. CP has query on costs involved and CT has other concerns too; further discussion will be brought offline.

#6: Division & Sections Update by Division Chairs

Updates from Golf Division by Gareth

- Have not received any updates on the status of greenskeeper to hire as Panaga Club staff
 - CP will look into the formal letter to proceed with direct hire as current golf maintenance contractor could not get quota approval for hire.
 - GC with increased budget, can hire greenskeeper to vastly improve course condition and buy some critical equipment.
 - Golf committee has worked hard to support and assist, all efforts are recognized.
 - There will be an appreciation meal with the golf maintenance contractor and their staff in recognition of their efforts.

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- Tree trimming will resume end of October to take down dead trees (no government approval required).
- Tee Box #6 is still closed, Green #3 is also closed and are waiting to get back into good condition before reopening again.

Updates from Health and Fitness Division by Sandra (appointed representative by Julia)

- Proposal to start 3 months trial period allowing children 14 years old and above to use the gym is approved by MCM. Youths must undergo a gym induction as well as a personal training session with Korn to understand how to use gym equipment prior to allowing accompanied access to use the facility.
- Sandra proposed a bench pressing competition on behalf of the gym section committee, where members pay to participate and gets a prize at the end of the competition.
- Request to build a spin studio – currently only 4 spin bikes and it is uncomfortable as people is using the gym whilst spinning is ongoing and limited timeslots available.
 - Propose for a spin studio with more bikes, and also to offer more schedules to open up opportunities for members
 - Could be indoor / outdoor, proposed areas for consideration: Golf balcony / Pelangi balcony
 - CT suggests to consider how capitially intensive the idea is, and if there is any possibility to incorporate yoga to utilize the studio when no spinning ongoing
 - CP informs to come up with a proper proposal and table out to MCM for further discussion
 - CT also would like to understand the financial impact of the proposed studio; to consider whether members will need to pay extra? Will the section remain as incorporated (no fees to members)? etc.
- FAM has connected with the badminton section regarding their query, and the lighting maintenance will be done this year.

Updates from KBBC Division by CP (on behalf of Terry)

- If we cannot find a vendor for KBBC, then the KBBC building will be returned to BSP.
- CP informed will need to wait for Terry to come back for further discussion.
- The plan is to retain part of it for our vessels and return the remaining to BSP.

Updates from Marketing by Peder

- Will look into survey for staff and members on club future plans with PEMM and MSL. This will be useful before starting workshop with MCM to discuss on business plans.
- Will look into front desk communication to guests, day passes and hotline numbers.
- In relation to harmonizing opening times for Panaga Club facilities:
 - MKR suggest for swimming pool to have fixed opening hours daily from 5.00 a.m. – 9.00 p.m. and move dosing of chlorine to after 9.00 p.m.
 - MKR suggests for tennis court online booking to start at 5.00 a.m. instead of 8.00 a.m.
 - MPH opening hours will remain the same 6.00 a.m. – 9.00 p.m.
 - With regards to caterers' business hours, CP suggest all to start at 7.30 a.m., but will need to check on contract first if this is feasible. CP also takes note that Floradina is sometimes closed earlier than advertised business hours. MKR suggests to have a proper signage for



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Floradina, paid for by the Club. CT supports this suggestion as can enhance members' access to their facilities. MKR will have a discussion with the caterers with PEMM.

- GC suggests Halfway House Canteen (at Golf Course) changing working hours and open from 7.30 a.m. to 6.00 p.m.
- GC suggests Golf Shop to open at 6.30 a.m. to cater for earlier golfers and they can choose what time they would like to close.
- CP suggests golf admin staff to work daylight hours, as GC informed that staff is not doing much until 7.00 p.m.
- SDC suggests golf course and golf admin office hours to follow online booking time, i.e.: start work at 6.30 a.m.

Updates from Performing Arts Division by Wendy

- CP is open to suggestions for JIS to offer music lessons at Panaga Club, PADC will follow up to make formal agreement with CP

Updates from Sports Division by Marc

- Is currently in talks on collaboration with Panaga School principal to engage in more sports activities offered by sections for Panaga School
- Update regarding Football Academy section:
 - PEMM to assist in scouting for 1 professional coach to assist with training
 - Chairperson, Robert Nap will look at scheduling
 - CP commented that the volunteers are great and their efforts are appreciated, but may require a head coach to guide volunteer coaches

#7: Events & Marketing Updates by Fifie

- CP proposed for Volunteer Night to be changed to 15th November 2023, as originally proposed date (27th October 2023) falls during Panaga School holiday.
- CP informed that all proposed upcoming promotions need to be revisited and discussed with CT.

#7: AOB

- CP suggests having a review of the whole structure of sections
 - Look into bureaucratic processes (understand some are requirements of Club Constitution)
 - Is the right structure in place?

#8: Future MCM Meetings

The following dates are confirmed for 2023 remaining MCM meetings:

- Thursday, 19th October 2023
- Thursday, 23rd November 2023
- Thursday, 14th December 2023

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There will be another date (TBC) for Peder's business plan meeting, which will be considered as an MCM meeting as well.