



Finance Assistant at Mous



About Us

Mous is a young, disruptive and rapidly growing lifestyle accessory start-up. We provide smart solutions centred around protection and functionality that hold design and craft at their core. We've grown from a guerrilla crowdfunding campaign to an internationally recognised brand, shipping to almost every country in the world. We've made it our mission to disrupt the saturated lifestyle accessory market, whilst constantly pushing the boundaries of what it means to be an engaging brand. We knew that in order to achieve this, our products needed to be three things: stylish, functional and protective. After months and months spent designing and testing, we created our unique AiroShock technology and paired it with raw materials to launch our signature Limitless case.

...that was in 2016. Since then, we have rapidly developed and expanded our product range, offering a multitude of cases with an array of add-ons! We've also picked up numerous awards along the way, including best 'UK Crowdfunded Business of the Year in 2017' and coming 3rd in The UKStartups100's in 2018!

After going from strength to strength (we hit annual revenue of £8.5M last year!), we are continuing to exceed the limits of what we can do and there has never been a busier time for us. We are looking for a bright and proactive Finance Assistant to support our growing Finance team! We're seeking those who challenge, who question, and who always look for new ways to improve products and solve problems.

About the Role

As a Finance Assistant at Mous, you will be supporting our Senior Finance Manager (ex-PwC) and Finance Manager (ex-KPMG) in multiple areas of Finance, notably, cashflow management and financial reporting. Your initial priority will be to improve existing credit control processes, ensuring retail customers pay within their agreed terms, improving Mous' liquidity - a priority for any start-up. You will also be instrumental in improving cashflow forecasting, providing important data to the wider team. In the long term, you will be managed by the Technical Accountant, assisting them in various administrative accounting tasks with each month providing new challenges! You'll gain a broad understanding of what it means to work in Finance in a dynamic, rapidly growing start-up. Your core responsibilities will include:

- Improving credit control for Mous' Retail arm; speaking to retailers to ensure payment of late invoices, confirming future payment of upcoming invoices and updating expected settlement dates within accounting software (feeding into the cashflow forecasting model.)
- Scheduling payments on behalf of teams across the business, ensuring all required payment terms are met and selecting the correct coding within the accounting software.
- Reviewing staff expense claims, ensuring correct accounting codes have been selected and checking against supporting receipts/invoices.
- Investigating unreconciled cash transactions across the business; managing teams to provide all missing invoices/receipts.
- Completing ad-hoc administrative financial tasks as required across the business.

About You

- You have at least one of the following:
 - 2:1 university degree (ideally in STEM, Accounting, Finance or similar);
 - Are looking to do a Placement Year at university and are on track for 2:1/1st class degree;
 - AAT qualification level 3+; or
 - Part qualified in ACA (or similar)
- You have brilliant communication skills and are confident in speaking to people of varying levels of seniority.
- Inherently organised, great at managing your own time and multi-tasking different projects.
- You are proficient in the use of Excel and/or Google Sheets and enjoy working with various functions and formulae.
- You're detail obsessed and truly understand the importance of accuracy in everything that you do.

What We Offer

Based at our East London offices at a WeWork, you'll be working in modern open plan offices surrounded by young creatives and innovative businesses. With our own beer taps, happy hour Thursdays and regular on-site activities (including puppy therapy!), you'll have the opportunity to play hard as well as work hard.

- A competitive starting salary with 6-month reviews
- A steep learning curve with the chance to make a tangible impact within a growing business
- Outgoing and sociable team with monthly company socials
- Charlie HR perks package including discounts on hundreds of high street brands and services
- 25 days holiday, plus bank holidays and team away days
- Employee Pension Scheme
- Employee Assistance Programme
- Discounts for F&F on Mous products
- Huge opportunities for career progression in a high-growth start-up. Dream big, work hard and make things happen!

Want to know more about life at Mous? See what our employees think by following this link:

<https://app.escapethecity.org/organisation/mous-1537991021288x415861537214368600>

Before you carry on with your day, check out some of videos here:

Our unusual story:

<https://youtu.be/Wwp8O8n7Z1M>

We sent a phone to space:

<https://youtu.be/PywmDoENqdE>

Drop Tests in Sydney, Hong Kong and London:

<https://youtu.be/KLe2shFrWB4>