## NAIL SALON TAX CHECKLIST

Business Name:

Address:

Phone:

## <u>INCOME</u>

- Credit Card (1099K)
- Check/ Cash

## <u>EXPENSES</u>

- Rent/ Lease
- Credit Card Fee
- Bank Charge
- Telephone
- Internet
- Electricity
- Insurance
- Supplies
- Furniture
- Computer & Equipment
- Repairs
- Advertising
- Professional Fee
- Licensing
- Continuing Education
- Meals & Entertainment

- Bank Interest
- Other incomes
  - Wages paid to technicians
  - Professional Subscription
  - Cleaning
  - Uniform
  - Travel
  - Booking Software
  - Website Hosting
  - Vehicle used for business
    - Make
    - Model
    - Mileage
  - Other Auto Expenses
    - Repair
    - Toll
    - Others
  - Other expenses





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TAX YEAR

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