



BarTender Training DESIGN & ADMIN 2 Days \$3,000.00

System Overview

Overview of the BarTender Suite functionality and system architecture.

Administration – for individuals who set up, add printers, maintain and troubleshoot

- **System Requirements**
 - System Architecture
 - Print Server
 - Workstation
 - Repository privileges (if not using Librarian)
 - Fonts for Asian Languages
- **Seagull License Server**
 - How it works
 - Primary & Secondary Servers
- **BarTender Design**
 - Log, Message & Alert Setup
 - Licensing Setup
 - Folder and File Locations
 - Unicode fonts for Asian characters
- **System Database**
 - Managing the database
- **Admin Console**
 - Security - User Access & Permissions
 - Logging
 - Encryption
- **Librarian**
 - Document Format Management & Workflow
- **Tools and Troubleshooting**
 - History Explorer
 - Reprint Console
 - Integration Builder
 - Text Logs
 - Printer Maestro
 - Printer Drivers & Fonts

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Label Designers – for those who design Label Documents in BarTender

- **BarTender Document & Form Design**
 - Overview
 - Label Format & Form Design
 - Label Setup and Properties
 - Format Repository or Librarian
 - Field List
 - Label
 - Text
 - Designing for multiple printers
 - Native fonts vs True Type fonts
 - Unicode fonts for Asian characters
 - Designing for multiple printers
 - Paragraph Fields
 - Graphics
 - Hidden vs Printing Fields
 - Barcodes
 - Field properties
 - Datasources
 - BarTender field mapping
 - Conditional Logic & Scripting
 - Layers
 - Templates
 - Export Image
 - Prompt design
 - Form design
 - Sample & Test Printing
 - BarTender Design
 - Testing Production
 - Print Station
 - Print Portal
- **Other Tools**
 - Librarian
 - Document Format Management & Workflow
 - Printer Maestro
 - History Explorer
- **Lab - Design Labels**

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Print Operation – for individuals who only print labels

- **BarTender (print only)**
 - How it works
- **Print Station**
 - How it works
- **Print Portal**
 - How it works
- **Troubleshooting**
 - Windows Printers
 - Printer Maestro

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