

# TEACHER CHECKLIST



SCHOOL OPEN FOR TEACHERS DATE: \_\_\_\_\_

FIRST DAY WITH STUDENTS DATE: \_\_\_\_\_

LAST DAY WITH STUDENTS DATE: \_\_\_\_\_

## BULLETIN BOARDS AND DÉCOR CLASSROOM FLAIR

- Push pins
- Printed announcements
- Colorful paper
- About me page
- Photos to display
- 2021-2022 wall calendar

## DESK SUPPLIES MY DREAM DESK

- Boxes of pens (include red)
- Box of sharpened pencils
- Box of colored pencils
- Box of dry erase markers
- Box of highlighters
- Stapler
- Tissues
- Scotch tape
- Pen holder

## STUDENT AND ART SUPPLIES STUDENT STUFF

- Ruled paper
- Printer paper
- Construction paper
- Box of markers
- Glue or glue sticks
- Ruler
- Scissors
- Folders
- Notebooks
- Composition books

## NOTES

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## TECH SUPPLIES MISSION CONTROL

- Laptop
- Smartphone
- Chargers for above
- Electronics wipes
- Headphones

## PRINTED ANNOUNCEMENTS SNAIL MAIL

- Student take-home packet
- School district calendar
- List of holidays
- Emergency info/directions

## TEACHER MATERIALS TEXTS AND BOOKS

- Teacher edition textbooks
- Teacher edition workbooks
- Lesson planner
- Printed lesson plans
- School curriculum
- Dictionary
- Rainy day lesson plans
- Substitute lesson plans

## LUNCH AND SNACKS FLUIDS AND SOLIDS

- Coffee cups
- Snacks
- Lunch and lunch bag
- Napkins

## PERSONAL ITEMS MY MUST-HAVES

- Purse or workbag
- Wallet
- ID
- Hairbrush
- Toothbrush/toothpaste
- Breath mints
- Refillable water bottle
- Umbrella
- Makeup bag
- Comfy shoes
- Leave at-school jacket
- Lip balm
- Sunscreen
- Eyeglasses and sunglasses
- Hand lotion

## HEALTH AND SAFETY FIRST AID

- Hand sanitizer
- Box of sanitizing wipes
- Paper towels
- Tissues
- Prescription and OTC medicine
- Antacid tablets
- Vitamins or supplements

## MISC

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