

Metropolitan Markets Inc.

application for employment

Metropolitan Markets, Inc. is an equal opportunity employer. It is our policy to provide equal opportunities in employment, promotion, wages, benefits and all other privileges, terms and conditions of employment to qualified persons without regard to race religion, color, creed, ancestry, national origin, sex, age, veteran's status or disability which does not interfere with the ability to perform the essential functions of an employee's job with or without reasonable accommodation

Please Print

Name (First, MI, Last)		Date
Street		City
State	Zip	Social Security Number
Business Phone		Home Phone
How were you referred to us? <input type="checkbox"/> Newspaper ad <input type="checkbox"/> current employee <input type="checkbox"/> other (see below) <input type="checkbox"/> on my own employee name _____		

Type of Work Desired

<p>Please indicate which position you are interested in:</p> <p>Salary/Wage desired _____</p> <p><input type="checkbox"/> sales associate _____</p> <p><input type="checkbox"/> driver _____</p> <p><input type="checkbox"/> manager _____</p> <p><input type="checkbox"/> bakery _____</p> <p>date available to start _____</p>	<p>Do you wish to work:</p> <p><input type="checkbox"/> Full time <input type="checkbox"/> Part time</p> <p>Days/Evening available to work:</p> <p>_____</p> <p>_____</p> <p>Do you have any commitments to another employer that might effect your employment with us?</p> <p>_____</p> <p>Have you ever applied for a job at Metropolitan Markets Inc before? _____ When? _____</p>
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Skills

Check the boxes to indicate the experience in operating the following equipment:

- bread slicer food prep
- digital scale driving exp
- cash register
- delivery vehicles
- other (specify) _____

Education Data

School	name, city, state	Yrs.atten.	Did you graduate?
High School or GED			
College			
Trade School			

Employment History

List present or most recent employers first. Additional space is available on the next page; feel free to use another sheet of paper if necessary.

May we contact these employers? yes no

Employer	Duties Rate of Pay/ Salary: Start Finish Reason for leaving:
Address	
Telephone	
Employed from: (mo./yr) To:	
Supervisor	
Job title	

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Employer	Duties: Rate of Pay/ Salary: Start Finish Reason for leaving:
Address	
Telephone	
Employed from (mo./yr) To:	
Supervisor	
Job title	

Employment History -continued

Employer	Duties: Rate of Pay/ Salary: Start _____ Finish _____ Reason for leaving:
Address	
Telephone	
Employed from: _____ To: _____	
Supervisor _____ Job title _____	

Additional Information

Are you legally eligible for employment in the USA? Yes _____ No _____

Are you an U.S. citizen? Yes _____ No _____ If not, what type of Visa do you hold? _____

If hired, can you provide proof that you are at least 18-years of age? Yes _____ No _____ (If not, you must provide a work permit.)

Can you perform the essential functions of this job with or without reasonable accommodation? Yes _____ No _____

Can you meet the attendance requirements of this position? Yes _____ No _____

Please describe additional skills, training, or ability you would like to have us consider in evaluating your qualifications:

Driving Record Do you have a valid license? Yes _____ No _____ (people applying for driving position, driving record will be checked)

Do you have any moving violations against your license? Yes _____ No _____

U.S. Military Service
 Dates of Service: From _____ To _____ Branch _____

Rank and Principal Duties _____

Type of Discharge _____

References (Give the names of 3 persons not related to you whom you have known at least 1 year.)

Name:	Phone:	Address:	Occupation:	Years Acquainted

Emergency Contact

Name _____	Phone: _____
Street: _____	City: _____ State: _____ Zip: _____

Please answer the followings questions

1. Metropolitan is a high-volume business with a workday that can be long and stress-filled. What makes you believe you can work well and excel under these working conditions?

2. Metropolitan is a very service-oriented business. What does good service mean to you?

3. Describe a real incident in which you were treated rudely as a customer somewhere. How would you have handled it differently if you had been in the other person's shoes?

4. If you've ever been a customer at Metropolitan's, describe what you enjoyed most about the experience.

5. What experience and knowledge do you expect to gain from working at Metropolitan?

6. If we were to check your references, what do you think they would name as your greatest strength? As your greatest weakness?

7. As an employee, what do you expect from your supervisors, managers, and owners?

Please do not write below this line

Interviewer: _____ Date: _____	Interviewer: _____ Date: _____
Remarks:	Remarks:
Remarks	
Office Manager Signature _____ Date _____	
Job Title: _____ Division: _____	Start Date: _____ Start Rate: _____

Agreement – Please read carefully

I certify that the information contained in this application is correct to the best of my knowledge and understand that any falsification or material omission is grounds for the refusal to hire me, or if I am hired, dismissal from employment. I authorize METROPOLITAN MARKETS, INC. to make thorough investigation of my previous employment, education, references and all other information provided on this application.

I authorize any of the persons or organizations referenced in this application to release any pertinent information they may have with regard to any of the subjects covered by this application, and I release from all liability all parties supplying such information. I release and hold harmless Metropolitan Markets, Inc. from and against any and all liability or claims for damages that may result from this investigation or the release, disclosure and use of this information.

I understand that nothing contained in this employment application or granting of an interview is intended to create, nor does it create, an employment contract between Metropolitan Markets, Inc. other than _____, has the authority to enter into any agreement for employment for any specified period of time. I further understand that if I am hired by Metropolitan Markets, Inc., I will be employed at-will, which means that either Metropolitan Markets, Inc., or I may terminate the employment relationship at any time, with or without prior notice, and with or without cause or reason.

If employed, I agree to abide by the rules and policies of Metropolitan Markets, Inc.

Signature _____

Date _____