

COVID SAFE CLEANING PROCEDURE

Bounce O Rama
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Location: Bounce O Rama – Onsite delivery and pickups
Date: 1/06/2020

Item	Process	Product Used	Effectiveness of Control	Risk	Action required to reduce risk	Maintenance and review
Vehicle	<p>End of day disinfection of high touch points including steering wheels, park brakes, door handles, radio, seatbelt.</p> <p>Steering wheel sanitized at every entry of vehicle</p>	Viraclean (TGA approved to kill COVID-19)	High, vehicle has own microfiber cloth to be used when cleaning touch points at end of day.	Minimal.	Staff to wear disposable, one use gloves. Gloves to be disposed into lined bin located in the back of delivery vehicles after cleaning process. One use microfiber cloth to be separated into dirty laundry bag for cleaning. Cloth must not be reused after single pickup	<p>End of day checklist provided to staff to ensure items are cleaned.</p> <p>Laundry bag to be isolated in back of vehicle in airtight container.</p>
Tools for installation	On each pickup and prior to returning equipment to van, staff are required to thoroughly sanitize all equipment used to install including but not limited to: power leads, power lead covers, B-air blowers, mallet, mats.	Viraclean (TGA approved to kill COVID-19)	High, a separate, clean microfiber cloth is used by each staff member on each pickup..	Minimal	Staff to wear disposable, one use gloves. Gloves to be disposed into lined bin located in the back of delivery vehicles after cleaning process. One use microfiber cloth to be separated into	<p>Pickup checklist provided to staff to ensure items are cleaned.</p> <p>Laundry bag to be isolated in back of vehicle in airtight container.</p>

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					dirty laundry bag for cleaning. Cloth must not be reused after single pickup	
Jumping Castle	All surfaces of castle with additional careful consideration to high touch points eg steps, hand straps, slide walls, tackle poles, windows.	Viraclean (TGA approved to kill COVID-19) as initial disinfection and a follow up of ZOONO microbial shield surface sanitizer on high touch points.	High	Minimal	Staff cleaning the interior of the castle must wear disposable gloves. Gloves to be disposed into lined bin located in the back of delivery vehicles after cleaning process. One use microfiber cloth to be separated into dirty laundry bag for cleaning. Cloth must not be reused after single pickup	Pickup checklist provided to staff to ensure items are cleaned.
Soft fall mats	Staff to sanitize and wipe all soft fall mats on setup as well as pickups (prior to returning to van) Mats to be pressure cleaned each week	Viraclean (TGA approved to kill COVID-19) Water pressure cleaner followed by ZOONO microbial shield surface sanitizer on high touch points.	High	Minimal	Staff to wear disposable, one use gloves. Gloves to be disposed into lined bin located in the back of delivery vehicles after cleaning process. One use microfiber cloth to be separated into dirty laundry bag for cleaning. Cloth must not be reused after single pickup	Pickup checklist provided to staff to ensure items are cleaned.

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Staff personal hygiene	Staff are required to use alcohol based hand sanitizer at each entry and exit of delivery van. Staff are required to wash hands with soap and water for a minimum of 20 seconds at each and every opportunity that allows throughout the day.	Alcohol based hand sanitizer. Soap and water.	Moderate	Minimal	Ongoing hand sanitization and hand washing at each point that allows	Van allocated alcohol based hand sanitizers to be monitored and replaced when low.
Microfiber cloths	<p>Allocated staff member to run an isolated hot cycle wash for all dirty microfiber cloths and van allocated laundry bags at end of day.</p> <p>Same staff member to run an isolated high heat drying cycle on clean cloths.</p> <p>Washing machine and dryer to be sanitized after use</p>	Vanish Napisan Oxi Action + Dettol Laundry Detergent + Viraclean to sanitize touch points after use	Moderate	Minimal	Isolated load, bleach cycle of washing machine after use. Viraclean used on touchpoints to sanitize.	Separate dirty and clean laundry bags for use.
Van allocated bin	Lined bin is emptied into waste at end of each day in use. Allocated bin sanitized.	Viraclean (TGA approved to kill COVID-19)	Moderate	Minimal	Used bins emptied at end of day must be sanitized and re-lined.	Bins checked at end of shift