



OREGON'S WILD HARVEST

1601 NE Hemlock Ave.

Redmond, OR 97756

Tel. (541) 548-9400

Fax (541) 923-7235

Website: www.oregonwildharvest.com

APPLICATION FOR EMPLOYMENT

This company is an equal opportunity employer. We recruit, hire, train and promote without discrimination due to race, color, religion, gender (sex), national origin, veterans or marital status, age, sexual orientation, gender identity, genetic information, disability, or other protected classification.

PLEASE COMPLETE THE APPLICATION IN FULL AND PRINT ALL REQUESTED INFORMATION LEGIBLY -- THANK YOU!

Date Completed _____

EMPLOYMENT DESIRED

POSITION OR TYPE OF WORK SOUGHT:

SEEKING: (Please check all that apply) _____

___ Full Time (30-40 hours/week)

___ Seasonal

___ Part Time (<30 hours/week)

___ Temporary

Hours per week desired: _____

Department(s)/Location desired: _____

Specify days available (please circle all that apply): Mon Tues Wed Thurs Fri Sat Sun

Are you available to work weekends or overtime, if needed? Yes ___ No ___

PERSONAL INFORMATION

Last Name First Middle Other Names Which You Have Used?

Address (Street Number) City State Zip

Telephone # Cell/Mobile Phone # Email Address Social Security Number

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Are you 18 years of age or older? Yes ___ No ___

Do you have a legal right to work in the U.S.? Yes ___ No ___

You will be required to furnish proof of lawful work status if you are extended a job offer.

HOW DID YOU LEARN ABOUT THIS POSITION? ___ OWH WEBSITE ___ INTERNET ___ OTHER ___ WORKSOURCE ___ FRIEND

CURRENT OWH EMPLOYEE REFERRAL _____ (Name)

HAVE YOU EVER BEEN EMPLOYED BY OREGON'S WILD HARVEST? Yes ___ No ___

DATES EMPLOYED: From _____ to _____ POSITION: _____

REASON FOR LEAVING: _____

Please list your job history in full for the past ten years or last three employers, starting with your present or most recent employment and noting any periods in which you were not employed in the section marked "additional information". Also include all *relevant* employment/experience prior to ten years. (Please request an additional page for work experience if there is not enough room provided below). If you wish to enclose a resumé, you may do so, but this application must still be completed in full.

EMPLOYMENT HISTORY

From (Month/Year) _____	Name and Address of Employer: Name _____	Immediate Supervisor: Name _____
To (Month/Year) _____	Address _____	Title _____
	Position Title: _____	Phone _____
If present employer, may we contact? Yes _____ No _____		
Status: Full Time _____ Part Time _____ As Needed _____ Avg. Hours/Week: _____		
Describe your principle duties or responsibilities: _____ _____ _____		
Reason for leaving: _____		

From (Month/Year) _____	Name and Address of Employer: Name _____	Immediate Supervisor: Name _____
To (Month/Year) _____	Address _____	Title _____
	Position Title: _____	Phone _____
If present employer, may we contact? Yes _____ No _____		
Status: Full Time _____ Part Time _____ As Needed _____ Avg. Hours/Week: _____		
Describe your principle duties or responsibilities: _____ _____ _____		
Reason for leaving: _____		

From (Month/Year) _____	Name and Address of Employer: Name _____	Immediate Supervisor: Name _____
To (Month/Year) _____	Address _____	Title _____
	Position Title: _____	Phone _____
If present employer, may we contact? Yes _____ No _____		
Status: Full Time _____ Part Time _____ As Needed _____ Avg. Hours/Week: _____		
Describe your principle duties or responsibilities: _____ _____ _____		
Reason for leaving: _____		

Have you ever been involuntarily terminated from any employment position? Yes___ No___. If yes, please identify the employer(s), the date(s) of termination, and the reason given by the employer for the termination:

NOTE: If you accept an offer of employment with Oregon's Wild Harvest, will you consent to having a confidential background check and pre-employment drug screen completed? Final approval is based on satisfactory results from these checks. Any findings on either check will not automatically disqualify you from employment. All relevant factors will be taken into account in the decision for you to begin working in the position offered.

Please initial one:

- Yes**, I will agree to complete a drug screen and background check if I am offered and accept employment with OWH.
 No, I will not agree to complete a drug screen and background check if I am offered and accept employment with OWH.

EDUCATION

Please complete all that apply:

	<u>Name of School</u>	<u>City, State</u>	<u>Degree Completed</u>	<u>Major/Course of Study</u>
High School	_____	_____	_____	_____
Vocation/Trade School	_____	_____	_____	_____
Associate's Degree	_____	_____	_____	_____
B.A. or B.S. Degree	_____	_____	_____	_____
Master's Degree	_____	_____	_____	_____
Post Master's Degree	_____	_____	_____	_____

List any courses or training completed outside of the above degreed programs that would be relevant for the position sought:

PROFESSIONAL LICENSURE, REGISTRY, CERTIFICATION

Oregon's Wild Harvest requires that all registered, licensed and certified employees submit proof of same to HR. Copy required upon employment for any position requiring these credentials.

Type of License, Registry or Certification	Issuing State or Organization	Number	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If not currently registered, licensed or certified, are you eligible? Yes _____ No _____
 When will you/did you sit for your examination? Date _____

SPECIAL SKILLS

Please indicate any special skills that you possess: (Computer, MicroSoft skills, Fork Lift, etc.)

ADDITIONAL INFORMATION

Please include any additional information that you think would be applicable or relevant; e.g., volunteer work, membership in professional organizations, hobbies or outside interests, additional relevant employment, and explanation of any gaps in employment. Exclude any information which would denote race, sex, marital status, age, national origin, religion, or any other legally protected classification.

Please list three professional or work references. Do not include family members or relatives.

Name: _____ Current employer: _____ Phone No. _____

Name: _____ Current employer: _____ Phone No. _____

Name: _____ Current employer: _____ Phone No. _____

APPLICANT'S CERTIFICATION AND AGREEMENT

PLEASE READ CAREFULLY BEFORE SIGNING

Equal Opportunity Employment Policy:

OREGON'S WILD HARVEST maintains a policy of non-discrimination for all employees and applicants in every facet of the organization's operations. In compliance with federal and state laws, OREGON'S WILD HARVEST hires, trains, and promotes all qualified employees without unlawful discrimination on race, color, religion, gender (sex), national origin, veterans or marital status, age, sexual orientation, gender identity, genetic information, disability, or other protected classification.

CERTIFICATIONS

I understand that OREGON'S WILD HARVEST (employer) follows an "employment at will" policy, in that I or OREGON'S WILD HARVEST may terminate my employment at any time with or without cause or notice; this "employment at-will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by an Officer of the company. I understand that this application is not a contract of employment and does not alter the at-will employment relationship.

I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit legally required proof of employment authorization and identity; failure to submit such proof within the first three days of employment will result in termination of employment.

I also understand that any handbooks, benefits, manuals, policies and procedures maintained by OREGON'S WILD HARVEST are not contractual in nature (express or implied) and may be amended or abolished at the sole discretion of OREGON'S WILD HARVEST.

I understand this application will be active for a period of one year; after that time; if I wish to be considered for employment, I must submit a new application.

I understand that the employer will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms therein, except my current employer if so noted, to provide any information requested about me, and I release them and OREGON'S WILD HARVEST from all liability for damage in providing and requesting this information.

I understand that as a condition of my employment I may be required to submit to a background check, including: pre-employment drug screen, DMV check (if applicable), and criminal background check.

I certify that all the statements I made in this application, on in related papers and in interviews, are true and correct, and understand that any falsification or willful omission may disqualify me from further employment consideration and/or result in immediate discharge if hired.

Signature of Applicant _____ Date _____