



APPLICATION FOR EMPLOYMENT

Interglass Corp is committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.
PLEASE TYPE OR PRINT. Complete the entire application. You may attach a resume, but you must still complete all questions; or your application will be deemed incomplete and may not be considered.

Position applying for: _____

EMPLOYEE INFORMATION

Name: _____

Telephone: _____ Last First Middle Email: _____ Alternate telephone: _____

Address: _____ City: _____ State: _____ Zip Code: _____

I am legally eligible for employment in the U.S.? Yes No

Are you currently employed? Yes No

Are you able to perform the essential functions of the position with or without accommodations? Yes No

Work the following shifts: (check all that apply)
 Day Night Any

EMPLOYMENT

WORK EXPERIENCE: Please detail your entire work history. Begin with your current or most recent employer. Omission of prior employment may disqualify for employment. Please explain any gaps in employment. **PLEASE NOTE:** Interglass Corp reserves the right to contact all current and former employers for reference information.

Employer name and address: _____ _____ _____ Pay: \$ _____ Per: _____	Position title/duties, skills: _____ _____ _____ Supervisor: _____ Telephone: _____	Start date:	End date:
		Reason for leaving: _____	
Employer name and address: _____ _____ _____ Pay: \$ _____ Per: _____	Position title/duties, skills: _____ _____ _____ Supervisor: _____ Telephone: _____	Start date:	End date:
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		Reason for leaving: _____	



EDUCATION

	Institution Name	City/ State	Did you Graduate?	Degree Received
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University			<input type="checkbox"/> Yes <input type="checkbox"/> No	

SKILLS AND QUALIFICATIONS

Other qualifications such as special skills, abilities or honors that should be considered:

Types of computers, software, and other equipment you are qualified to operate or repair:

Professional licenses, certifications or registrations:

Additional skills, including supervision skills, other languages or information regarding the career/occupation you wish to bring to the employer's attention:

REFERENCES

List two personal references who are not relatives or former supervisors.

Name	Address	Telephone	Occupation	Years known
Name	Address	Telephone	Occupation	Years known

CONTACT

In case of accident or illness, please contact: Name: _____ Daytime phone: _____
 Address: _____ Relationship: _____

INFORMATION TO THE APPLICANT

PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.

I authorize Interglass Corp to investigate, without liability, all statements contained in this application and supporting materials. I authorize references and former employers, without liability, to make full response to any inquiries in connection with this application for employment. If requested, I agree to submit to a physical exam, criminal and credit background investigation, and/or screening for illegal substances upon conditional offer of employment. I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that staff employees of Interglass Corp serve at-will, and the employment relationship may be terminated at any time by either party, or any or no reason, other than a reason prohibited by law. If employed, I will be required to furnish proof of eligibility to work in the United States, to file a State security questionnaire and State loyalty oath, and to comply with company and departmental regulations. I understand that if employed on a temporary basis, I would be paid for hours worked only, and would be ineligible for benefits including paid time off. I understand that any benefits I receive may be subject to change or discontinuation at any time without prior notice. I understand that the first SIX MONTHS of regular employment represent a provisional period, during which I would not be eligible to apply for transfer or promotion and during which I may be terminated without right of appeal.

Signature of Applicant _____ Date _____

Equal Employment Opportunity: While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no affect on your application for employment.