

## **GLASS HANDLING AND MAINTENANCE**

IT IS EXTREMELY IMPORTANT THAT THE FOLLOWING PRECAUTIONS BE FOLLOWED TO AVOID COSTLY DAMAGE.

- ALWAYS WEAR PROTECTIVE EYE GLASSES AND NON-SLIP PROTECTIVE GLASS HANDLING GLOVES WHEN HANDLING ANY GLASS PRODUCTS
- NEVER USE KNIVES, RAZOR BLADES OR OTHER SHARP OBJECTS TO SCRAPE OR CLEAN GLASS
- NEVER USE ANY ABRASIVE CLEANERS ON GLASS AS THIS WILL SCRATCH OR “FOG” THE GLASS
- NEVER USE STRONG DETERGENTS, CLEANERS OR SOLVENTS TO GLASS. THIS WILL HELP REDUCE CHANCE OF DISCOLORATION.
- NEVER APPLY ANY ADHESIVE TO GLASS.
- WIPE GLASS LIGHTLY WITH A CLEAN, SOFT MICROFIBER OR COTTON CLOTH.
- SMUDGES OR DIRT NOT REMOVED BY WIPING WITH DRY CLOTH CAN BE CLEANED WITH DISTILLED WATER OR WINDEX AND WIPED DRY WITH A SEPARATE CLEAN, SOFT, DRY MICROFIBER OR COTTON CLOTH.
- NEVER GRIND NEAR GLASS
- WE STRONGLY RECOMMEND THAT ALL GLASS IS TRANSPORTED IN A SECURE, UPRIGHT POSITION, PREFERABLY ON A GLASS RACK OR OTHER SUPPORT SYSTEM TO REDUCE THE CHANCE OF INJURY OR DAMAGE. IT SHOULD ALSO BE PROTECTED FROM RAIN OR MOISTURE.
- GLASS MUST BE TRANSPORTED IN A SECURE UPRIGHT POSITION.
- GLASS MUST BE PROTECTED FROM MOISTURE.
- WE ASSUME NO RESPONSIBILITY FOR DAMAGE AFTER MATERIALS ARE RECEIVED AND SIGNED FOR.

## **STORAGE AND HANDLING**

- THIS GLASS MUST ALWAYS BE HANDLED WITH CARE.
- HARSH CHEMICALS MAY TARNISH OR STAIN IT, SUCH AS OILS, ACIDS OR ALKALINE BASED LIQUIDS OR CLEANERS.
- WIPE FINGERPRINTS AND SMUDGES OFF WITH A SOFT, CLEAN, DRY MICROFIBER CLOTH.
- UNTIL INSTALLED, GLASS SHOULD BE KEPT UPRIGHT CUSHIONED IN SOFT FOAM AND IN A VERTICAL PROTECTIVE CONTAINER AWAY FROM MOISTURE, DUST OR TRAFFIC.
- NEVER EXPOSE GLASS TO ACIDS, ALKALIS OR HUMID ENVIRONMENTS.
- ALWAYS STORE GLASS SECURED IN A VERTICAL, UPRIGHT POSITION.

## **INSTALLATION**

- USE CLEAN, NON-SLIP PROTECTIVE GLASS HANDLING GLOVES WHEN HANDLING HEAVY OR SHARP GLASS.
- ALWAYS WEAR EYE PROTECTION WHEN HANDLING GLASS.
- NEVER “TABLE-TOP” OR HOLD LEAD GLASS FLAT OR HORIZONTALLY.
- TAKE CARE TO NEVER “BUMP” OR RUB GLASS AGAINST ANOTHER SURFACE. IT MAY BREAK, CHIP, OR SCRATCH.
- TAKE CARE NOT TO PUT UNEVEN PRESSURE, TWIST OR BIND THE GLASS IN ANY WAY.
- STOPS SHOULD BE INSTALLED CAREFULLY WITH EVEN AND FIRM PRESSURE BUT NEVER HARD OR VERY TIGHT PRESSURE. BE SURE FRAME STOPS DO NOT “PINCH” THE GLASS.
- NEVER USE SEALANT OR CAULKING THAT CONTAINS ACID OR HARSH AGENTS.
- NEVER APPLY TAPE OR LABELS TO GLASS IT MAY HAVE A REACTION TO ADHESIVE.
- NEVER USE KNIVES OR SHARP TOOLS GLASS.
- ALWAYS KEEP GLASS VERTICAL, SECURED, AND UPRIGHT FOR STRENGTH.

## **CLEANING**

- WIPE GLASS LIGHTLY WITH A CLEAN AND SOFT, DRY MICROFIBER OR COTTON CLOTH.
- SMUDGES OR DIRT NOT REMOVED BY WIPING WITH DRY MICROFIBER OR COTTON CLOTH CAN BE CLEANED WITH DISTILLED WATER OR WINDEX AND WIPED DRY WITH A CLEAN, SOFT DRY MICROFIBER OR COTTON CLOTH.
- NEVER USE ABRASIVE CLEANING AGENTS, ACIDS OR SOLVENTS INSTALLATION CLEANING STORAGE