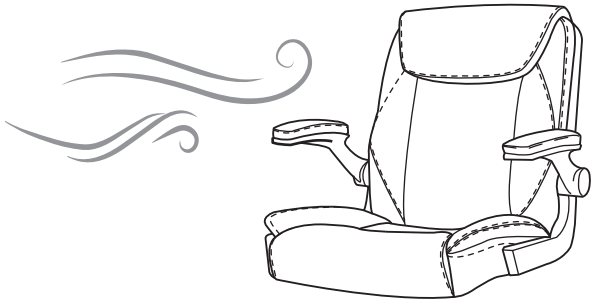


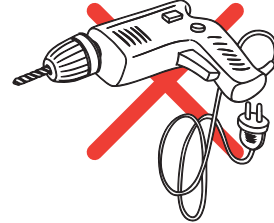
To deodorize the leather

leave the chair in a shady
outside for 1-2 days.



For longer use

Re-tighten bolts every 6 months by using
the enclosed allen-key.
*Using an electric drill can damage the chair.
Please re-tighten bolts manually.



• Cautions



Use this product only for
seating **one person** at a time



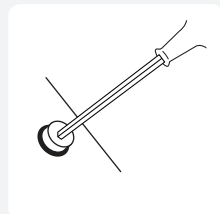
DO NOT use the chair
unless all bolts, screws
and knobs are tight



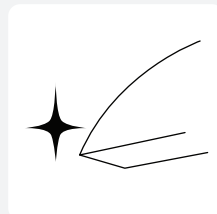
DO NOT use the chair if
only components are
missing or damaged



DO NOT stand on the chair
use as a step stool or ladder



Regularly check all bolts,
screws, and **knobs are tight**



Be careful, some of the part
are **heavy** and has **sharped edge**



Failure to follow these warnings
may cause **serious injury**

If there are any problems, do not hesitate to e-mail us. ✉ support@neochair.com

Enjoy your new favorite chair

Our goal is to create a perfect customer experience.
Let us know if you have any feedback.
Your comment motivates us to become a better team.



✉ support@neochair.com

🌐 www.neochair.com

📱 @NEOCHAIR

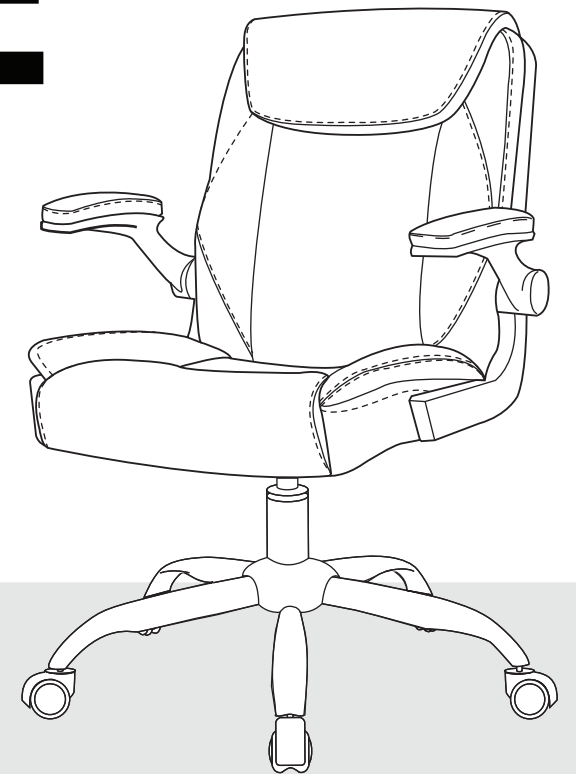
📷 [neochair_office](#)

PAC-E

ASSEMBLY INSTRUCTION

Contents

- Instructions
- User Manual
- Cautions



✉ support@neochair.com

🌐 www.neochair.com

※Please make sure all the parts are included.

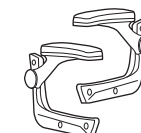
Missing parts? ✉ support@neochair.com



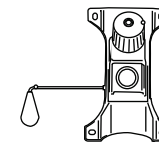
BACK X1



SEAT X1



ARMREST X2



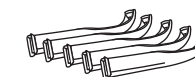
CONTROL
MECHANISM X1



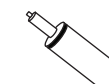
WHEEL X5



CENTRAL BASE X1



BASE LEG X5



GAS LIFT
CYLINDER X1



(A) ARMREST
X8



(B) TILT
X4



(C) TILT WASHER
X4



(D) BASE
X10

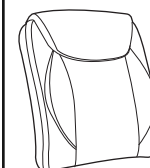


(E) BOLT CAP
X8



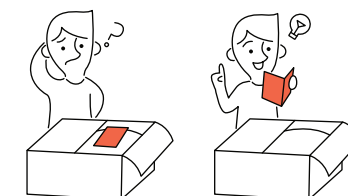
(F) ALLEN KEY
X1

※IMPORTANT NOTICE

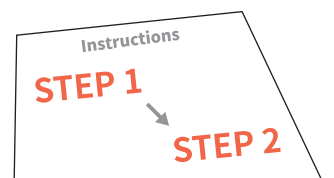


After take all the parts
out, please **zip-up** the
back cushion!

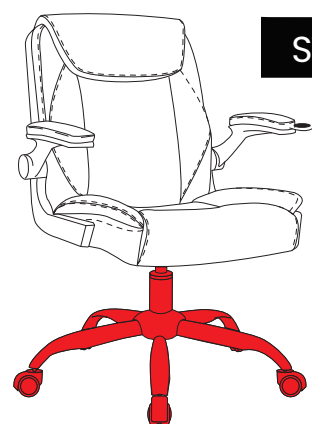
Read the instructions carefully.



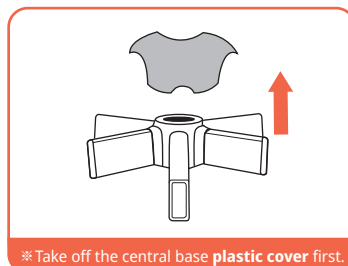
Please follow the assembly steps.



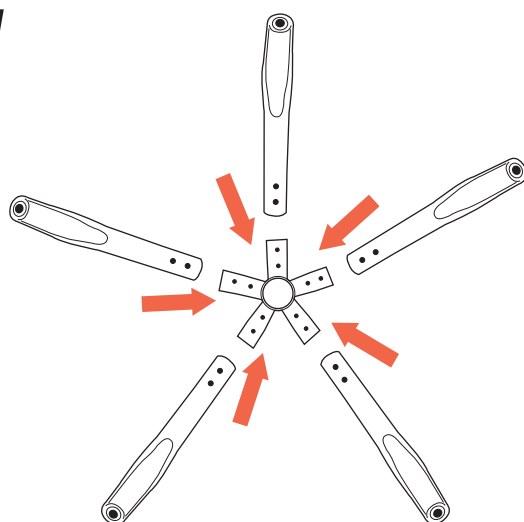
• Instructions



STEP 1. BOTTOM

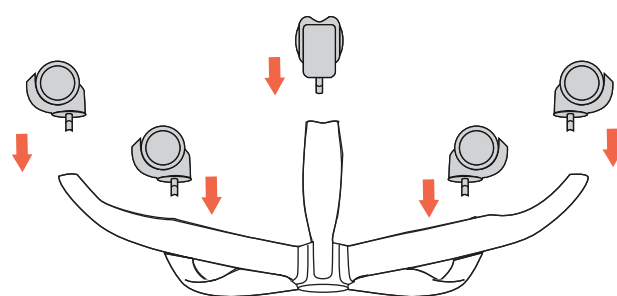


1



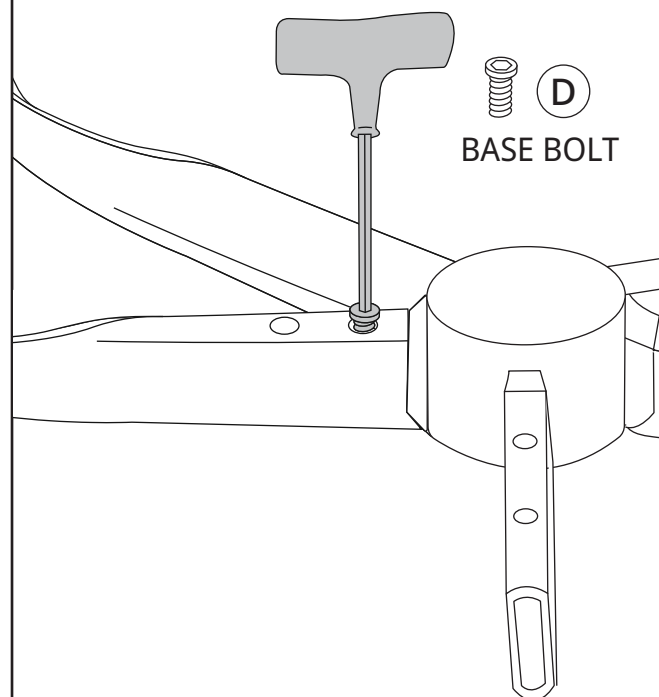
Insert the base legs into the central base so that the bolt holes are aligned and facing up.

3



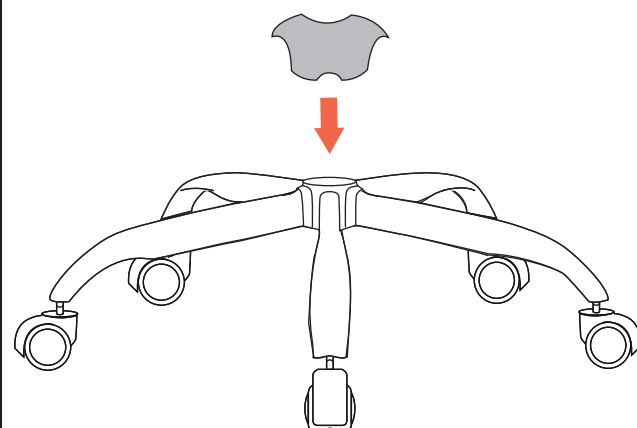
Insert each **wheel** into the **base leg** while the base is still upside down.

2



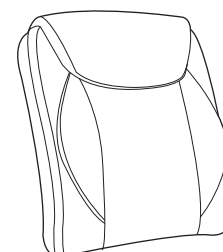
Secure with **bolts**.
Make sure to fully tighten all 10 bolts.

4



Turn the base over and put the plastic cover on the top of the base leg.

※ IMPORTANT NOTICE



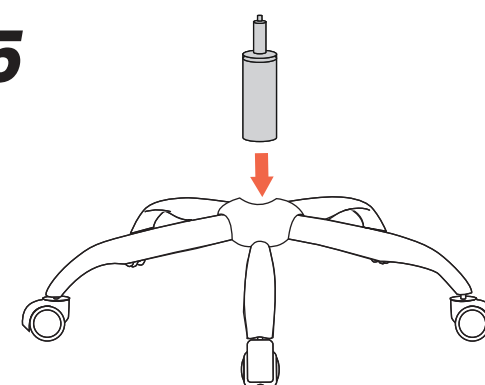
Before you start the step 2, Please zip the back cushion

• Instructions

STEP 2. TOP

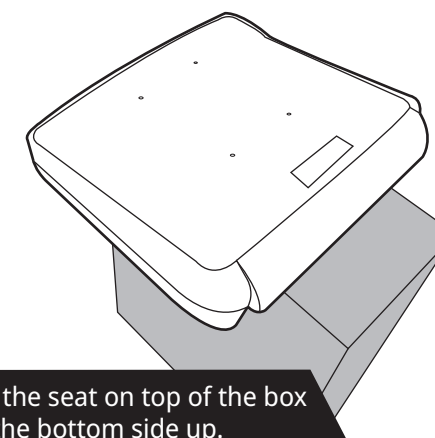


5



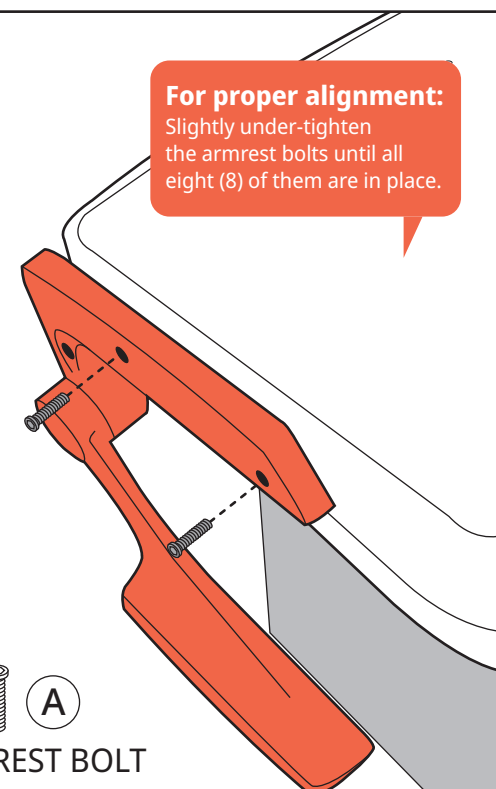
Insert the gas lift cylinder.

6



Place the seat on top of the box with the bottom side up.

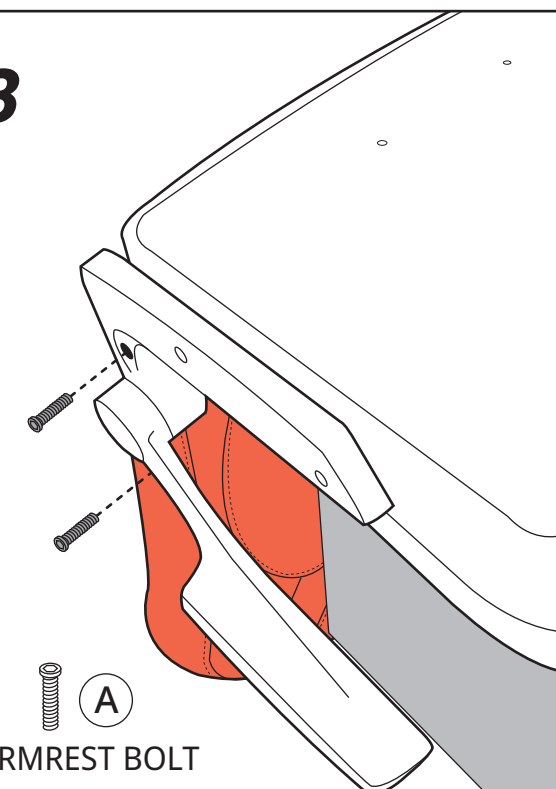
7



For proper alignment:
Slightly under-tighten the armrest bolts until all eight (8) of them are in place.

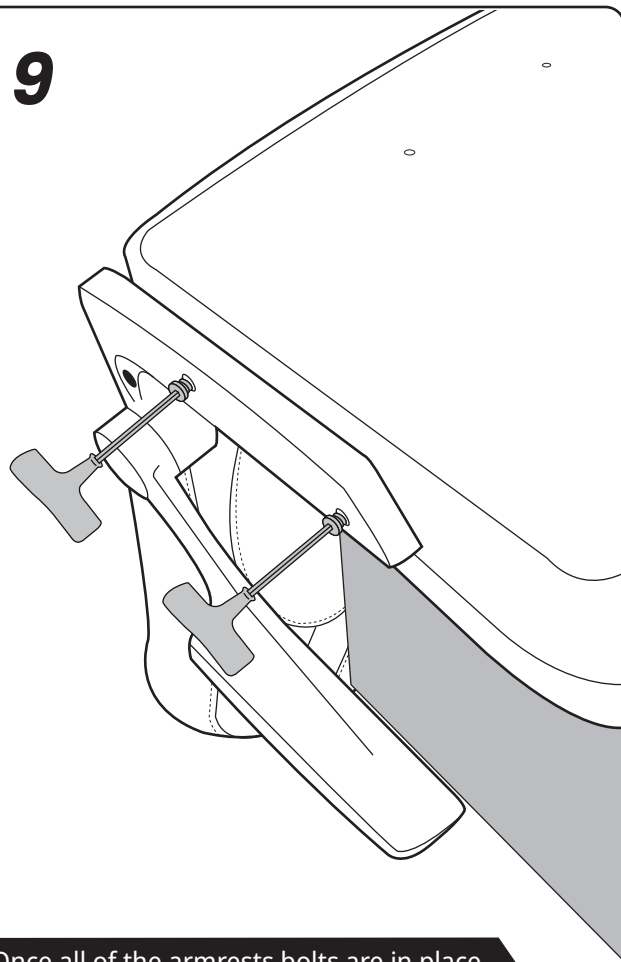
Line up the armrest to the seat and loosely tighten with two bolts. Repeat on the other side.

8



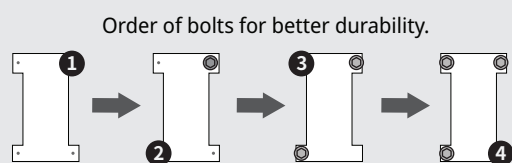
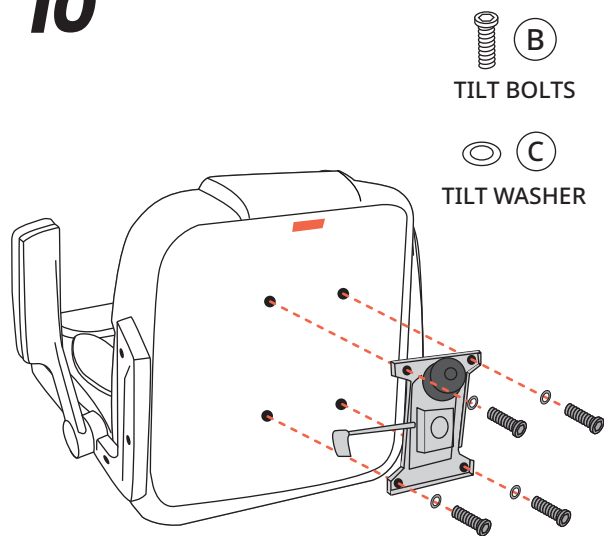
Line up the back with the armrest and loosely tighten with two bolts. Repeat on the other side.

9



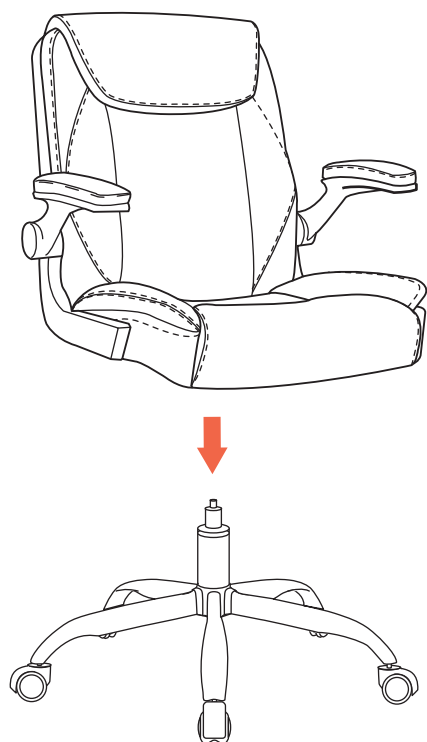
Once all of the armrests bolts are in place, fully tighten each bolt into place.

10

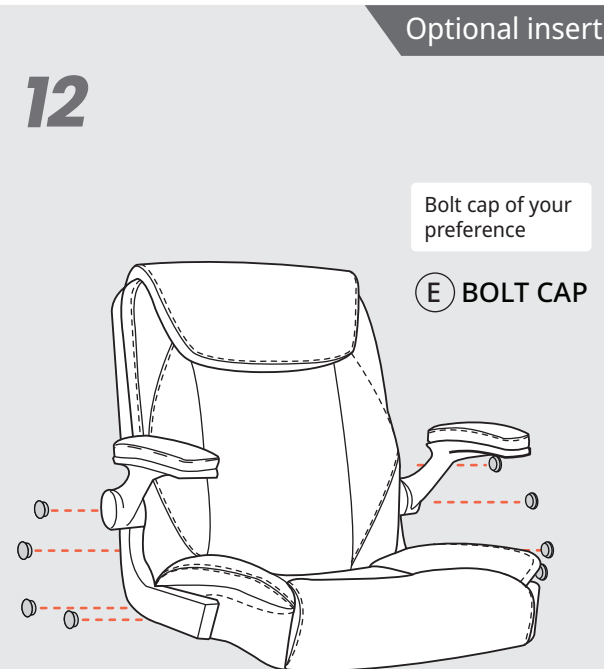


Put control mechanism at the bottom of the seat find the front sticker and tighten the bolts.

11



12



• User Manual

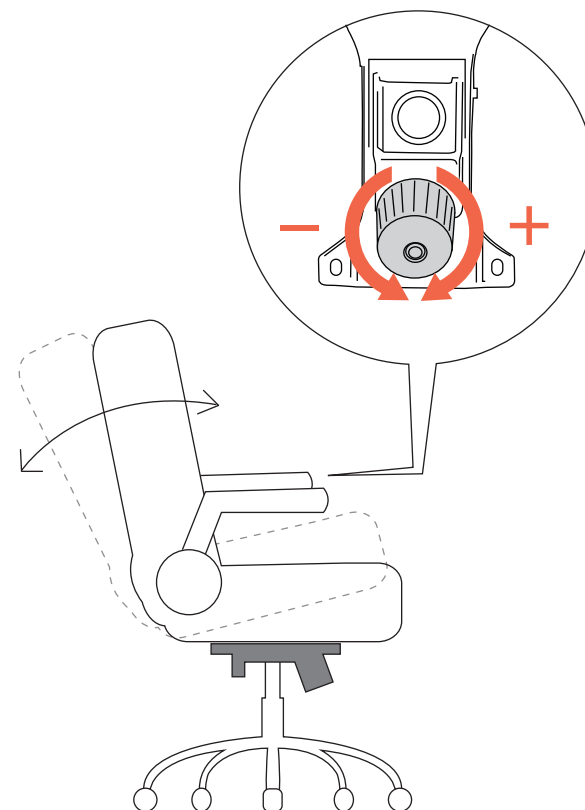
Check

Right hand

Height



Tilt



Lock

