

## Actionable, Accurate and Relevant Data... When You Need It!

easy.forward

[Intelligent] Data Management

easy.forward™ easy.forward™ is an end-to-end Intelligent Data Management solution that combines the latest in Al technology and human verification to capture your documents and data completely, securely, and with 99.9% accuracy. The integration of Al technology means that your job will grow easier as your NECS powered tools learn how to help.

Our machine learning document processing gets even more accurate with each task, and data storage is tailored to the specific needs of your system, ensuring you always have your data...when and where you need it!

#### **OUICK PROCESS OVERVIEW**



Submitting your files into the easy. folder<sup>™</sup> is easy – simply scan in your paper documents, or drag and drop emails, e-faxes or other electronic files straight into the folder.



easy.forward<sup>™</sup> transforms the records contained in your easy.folder<sup>™</sup> by capturing, validating and categorizing them into searchable documents via indexes.



Once we have finished formatting the data for delivery, you will be notified that your documents are available to use. You will then have access to your newly organized, searchable files with the ability to print, email, download, export and import them directly into your content management system.

### **OUR PROCESS and METHODOLOGY**

With our Professional Services and proven methodology, we provide end-to-end solutions in the digitalization life cycle, in particular:











SCAN

We have years of experience in scanning and can handle every aspect of it. From pickup to prepping to scanning to storage, we can do it all. We also maintain a global network of authorized scanning centers that can perform work on your behalf and transform documents via our easy.forward™ Platform.

### **CAPTURE**

Next, our data capture technologies will read and collect data (e.g., invoice numbers, dates, and names) from your documents, and tailor it specifically to the needs of your system. Three separate technologies are employed during this step to gather the most accurate information:

Artificial Intelligence (AI) -Machine learning technology that becomes more accurate with each task

**Optical Character Recognition** (OCR) – Our industry-first technology digitizes documents with 99.9% accuracy

**Intelligent Character Recognition** (ICR) - Advanced OCR that gains confidence and accuracy with each character scanned

### **VALIDATE**

Human and machine intelligences work together to examine details and ensure the integrity of your newly organized information. Cognitive acts like a human brain's neural network: analyzing, learning, and acting on data with precision and intellect. These cognitive technologies work with human meaning and precision at machine speed, making your job easier and your data validation faster. With cognitive, you can have peace of mind that your data is - in real time - being read, understood, and properly acted on instantaneously.

In addition, our expert programmers will help correct the finer points of your captured data.

### ROUTE

After assessing and categorizing the information gathered from your files, our intelligent technologies - driven by Al and cognitive advancement - determine the best placement for the new data within your software application and get it where it needs to go. This is accomplished through process robotics, which is a rules-based software system designed to be quick to implement and easy to use. Process robotics: improve ability to focus limited resources on high-value tasks; automate time-consuming, error-prone, and repetitive back office transactions; and improve statutory compliance rates to new legislative mandates such as DATA Act and Affordable Care Act.

### **INTEGRATE**

easy.forward™ works around the needs of your system. Storing your data and documents in a way that makes the most sense for you, our service sits unparalleled in the current industry. Unlike some other data management companies, we won't simply give you your information and leave!

In as little as 2 hours, your improved, categorized data is within your system and easy to navigate. From here, the information is readable, consistent, and securely stored. Still need support? Our programmers are always available to help access and organize your information!

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### Quality

easy.forward Intelligent Data Management (IDM) technology captures documents with up to 99.9% accuracy.

### **Timeliness**

Turnaround time can be as little as 2 hours. Utilizing **easy.forward™** IDM technology and our highly skilled labor force, large and complex jobs are processed with quality results that adhere to a Service Level Agreement.

### **Scalability and Workforce Flexibility**

easy.forward™ allows for the accommodation of peak work volumes, eliminating the need to scale up and down based on seasonal volumes.

### **Dashboard**

easy.forward™ dashboards provide real-time visibility and access that allows you to monitor your document processing status, manage workflow and prioritize your business information needs. An exceptions dashboard flags documents needing your collaboration and our customer care team works with you to resolve any issues.

### **Value**

easy.forward™ helps to reduce your labor costs by eliminating the need for non-essential labor to key or index data. Costs for training, background checks, labor law compliance and benefits administration are also reduced, resulting in a return on investment that often exceeds 150% in the first year.

### **Compliant**

Our HIPAA trained staff and secure operations ensure your information is safe and secure, reducing your data handling risks. Business continuity and disaster recovery protocols assure 99.95% uptime and access.



Respecting the value of your data, easy.forward™ was designed with protection in mind. HIPAA and SSAE16/ S0C2 compliant security features include: user authentication; permissions based access control; encryption at rest; encryption in transit; threat monitoring and security monitoring. Multiple layers of security and proactive monitoring ensure that your data is protected every step of the way.

