

L A C + C O

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L A C + B E A U T Y

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SPECIAL EVENT / WEDDING AGREEMENT & INFORMATION

Thank you for choosing Lac+Co & Lac+Beauty. We want the special day to be as carefree as possible. Please complete and return a copy of the following agreement so we can schedule all of the services needed for you and your guests.

This agreement requires a credit card to reserve the appointments. The complete cost of the services will be quoted upon completion of the form. A 50% deposit is required to hold the day and times appointments are scheduled.

Special Event Date / Wedding Date: ____/____/____

Guest First Name: _____ Guest Last Name : _____

Address: _____

Telephone: ____ - ____ - _____ E-mail: _____

Contact Person: _____ Contact Person In Relations to Guest: _____

Telephone: ____ - ____ - _____ E-mail: _____

TRIAL

Trial Date: ____/____/____ Time: _____

Artist: _____ Style Request: _____

SPECIAL EVENT / WEDDING DAY

Lac+Co Hair Services: Yes / No

Lac+Beauty Makeup Services: Yes / No

Time Services Need to be Completed By _____

Please allow time for commute, traffic, clothing change and touch ups.

Onsite: ____ Outbound Offsite: ____ Number in party requesting services: _____

Offsite Arrival Time: _____ Offsite Departure Time: _____

Offsite Location Name: _____

Address: _____

Contact Person: _____ Telephone: ____ - ____ - _____

SERVICES

Artist Name and Style Requests (Updos, Waves etc.)

Main Guest / Bride's Name: _____

Artist: _____ Style Request: _____

Mother of the Bride's Name: _____

Artist: _____ Style Request: _____

Mother of the Groom's Name: _____

Artist: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Guest / Bridesmaid's Name: _____ Style Request: _____

Flower Girls: _____ Style Request: _____

Additional Notes: _____

Payment Methods

Visa / Mastercard / Debit / Cash

Cardholder Name as it appears on card _____

Card Number _____ Exp Date ____/____/____

CVV _____ Cardholder Billing Address _____

Cardholder Signature _____ Date ____/____/____

The credit card above may be billed for the total deposit amount prior to the event date.

Total Amount \$ _____ **Due Date:** ____/____/____

Deposit Amount: \$ _____ Date Received Payment: ____/____/____

Balance Amount: \$ _____ Date To Be Received: ____/____/____

Deposit

We require 50% deposit payment 30 days prior to the wedding day to secure the booking. This is non-refundable. For outbound offsite parties, travel and parking fees are additional and are not included in the quote.

Trial

We require a wedding trial appointment for the bride. This needs to be booked at least 30 days prior to the wedding day. Please bring photo references and headpieces, if any, to ensure the stylist can achieve the look. This is non-refundable.

Gratuity

An 18% gratuity is automatically applied to parties of 6 or more.

Cancellation & No Shows

A credit card is required to reserve a bridal party booking. If cancellations are made less than 30 days prior to the event date, there will be no refund of the deposit. Lac+Co reserves the right to charge for any appointments that are no shows and or missed without notice. Cancellations must be submitted in writing via e-email.

I have read, understand and agree to the terms of this agreement. Deposit payment is due upon submission of this document and is non-refundable. By signing this form, I am aware and in agreement of Lac+Co and Lac+Beauty's cancellation policy.

Name _____ Signature _____ Date ____/____/____

PRICING**In Salon**

*During regular business hours

	Hair	Makeup
Bride	\$250	\$165
Consultation & Trial	\$250	\$165
Special Event / Bridal Party (Per guest)		
Blowdry	\$60	--
Updo	\$120	--
Flower Girl	\$60	--
Makeup	--	\$95

Outbound / Offsite

*For outbound offsite parties, overnight, travel and parking fees are additional and are not included

	Hair	Makeup
Bride	\$400+	\$300
Special Event / Bridal Party (Per guest)		
Blowdry	\$180+	--
Updo	\$300+	--
Flower Girl	\$60	--
Makeup	--	\$250
Touchup per hour	\$150	\$150