

# L A C + C O

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172 Davenport Road, Toronto Ontario M5R 1J2 Canada

## L A C + B E A U T Y

www.lacandbeauty.com  
1 416 966 6868 / manager@lacandbeauty.com  
162 Davenport Road, Toronto Ontario M5R 1J2 Canada

### SPECIAL EVENT / WEDDING AGREEMENT & INFORMATION

Thank you for choosing Lac+Co & Lac+Beauty. We want the special day to be as carefree as possible. Please complete and return a copy of the following agreement so we can schedule all of the services needed for you and your guests.

This agreement requires a credit card to reserve the appointments. The complete cost of the services will be quoted upon completion of the form. A 50% deposit payment, at least 30 days prior to the event day, is required to hold the day and times appointments are scheduled.

Special Event Date / Wedding Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Guest First Name: \_\_\_\_\_ Guest Last Name : \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Person In Relations to Guest: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ E-mail: \_\_\_\_\_

#### TRIAL

Trial Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_\_

Artist: \_\_\_\_\_ Style Request: \_\_\_\_\_

#### SPECIAL EVENT / WEDDING DAY

Lac+Co Hair Services: Yes / No

Touch Up: Yes / No

Lac+Beauty Makeup Services: Yes / No

Touch Up: Yes / No

Time Services Need to be Completed By \_\_\_\_\_

Please allow time for commute, traffic, clothing change and touch ups.

Onsite: \_\_\_\_ Outbound Offsite: \_\_\_\_ Number in party requesting services: \_\_\_\_\_

Offsite Arrival Time: \_\_\_\_\_ Offsite Departure Time: \_\_\_\_\_

Offsite Location Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**SERVICES**

Artist Name and Style Requests (Updos, Waves etc.)

Main Guest / Bride's Name: \_\_\_\_\_

Artist: \_\_\_\_\_ Style Request: \_\_\_\_\_

Mother of the Bride's Name: \_\_\_\_\_

Artist: \_\_\_\_\_ Style Request: \_\_\_\_\_

Mother of the Groom's Name: \_\_\_\_\_

Artist: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Guest / Bridesmaid's Name: \_\_\_\_\_ Style Request: \_\_\_\_\_

Flower Girls: \_\_\_\_\_ Style Request: \_\_\_\_\_

Additional Notes: \_\_\_\_\_

**Payment Methods**

Visa / Mastercard / Debit / Cash

Cardholder Name as it appears on card \_\_\_\_\_

Card Number \_\_\_\_\_ Exp Date \_\_\_\_/\_\_\_\_/\_\_\_\_

CVV \_\_\_\_\_ Cardholder Billing Address \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

The credit card above may be billed for the total deposit amount prior to the event date.

**Total Amount \$** \_\_\_\_\_ **Due Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Deposit Amount: \$ \_\_\_\_\_ Date Received Payment: \_\_\_\_/\_\_\_\_/\_\_\_\_

Balance Amount: \$ \_\_\_\_\_ Date To Be Received: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Deposit**

We require 50% deposit payment at least 30 days prior to the event day to secure the booking. This is non-refundable.

**Offsite**

For outbound offsite parties, travel and parking fees are additional and are not included in the initial quote.

**Trial**

We require a wedding trial appointment for the bride. This needs to be booked at least 30 days prior to the wedding day. Please bring photo references and headpieces, if any, to ensure the stylist can achieve the look. This is non-refundable.

**Gratuity**

An 18% gratuity is automatically applied to parties of 6 or more.

**Cancellations, Changes & No Shows**

A credit card is required to reserve a bridal party booking. If cancellations are made less than 30 days prior to the event date, there will be no refund of the deposit. Cancellations must be submitted in writing via e-mail <bookings@lacandco.com>. The number of services cannot be changed less than 14 days prior to the event date. Lac+Co reserves the right to charge for any appointments that are no shows and or missed without notice.

**I have read, understand and agree to the terms of this agreement. Deposit payment is due after the trial, at least 30 days prior to the event day, and is non-refundable. By signing this form, I am aware and in agreement of Lac+Co and Lac+Beauty's cancellation policy.**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**PRICING****In Salon**

\*During regular business hours

	<b>Hair</b>	<b>Makeup</b>
Bride	\$250	\$165
Consultation & Trial	\$250	\$165
Special Event / Bridal Party (Per guest)		
Blowdry	\$70	--
Updo	\$120	--
Flower Girl	\$60	--
Makeup	--	\$110+

**Outbound / Offsite**

\*For outbound offsite parties, overnight, travel and parking fees are additional and are not included

	<b>Hair</b>	<b>Makeup</b>
Bride	\$400+	\$300
Special Event / Bridal Party (Per guest)		
Blowdry	\$180+	--
Updo	\$300+	--
Flower Girl	\$60	--
Makeup	--	\$250
Touchup per hour	\$150	\$150