

PLEASE DELETE ALL TEMPLATE ELEMENTS BEFORE UPLOADING

SINGLE SIDED

UPLOAD AT 100% SCALE **DOCUMENT SIZE**

YELLOW SAFE AREA

***KEEP ALL IMPORTANT GRAPHICS
SUCH AS: LOGOS, TEXT, CONTACT INFO, ETC.
IN THE YELLOW SAFE ZONE***

***ARTWORK IN THE BLUE AREA WILL PRINT BUT IS IN RISK
OF BEING CLOSE TO THE EDGE OR TRIMMED OFF***

Graphic Specifications:

- Create to template specs
 - 125 DPI resolution
 - CMYK color
 - No template lines
- Embed/link all images
- Create to outline all fonts

Acceptable file formats:

- Photoshop (.psd, . psb)
- Illustrator (.ai, .eps)
 - Flattened .tiff
- Press quality .pdf