

Mini-Cycle

5524 Saint-Patrick, Suite 491, Montréal, QC, H4E 1A8, t. 514-934-0006

PROCESSING AGENT

Mini-Cycle is looking for an enthusiastic and dedicated Re-Cycle Processing Agent with a keen eye for quality and detail and who can easily adapt to the multitasking environment of a small business.

Mini-Cycle is a start-up that specialises in circular economy for kids' fashion. It offers new and preloved clothes 0 to 14 years old and guarantees to buy everything back once the clothes have been outgrown. All new clothes sold on the platform are chosen for their durability, so that they can come back to Mini-Cycle as many times as possible. The mission of Mini-Cycle is to make sustainable clothes more accessible to all by giving a pay back to the families who return their clothes and by offering durable clothes at a fraction of the price in the preloved (Re-Cycle) section.

Mini-Cycle is quickly growing and so are the number of incoming second-cycle pieces. We are looking for someone who can keep up with these daily challenges with enthusiasm.

Key responsibilities include:

- Inspecting the second-cycle clothes and assessing their condition.
- Steaming second-cycle items.
- Taking pictures of the products and documenting the pieces into a database.
- Up-grading items that need care by applying de-stainer and preparing them for wash.

Requirements:

- Organized and autonomous.
- Have a sense of priorities to meet weekly goals.
- Comfortable with an iPhone or iPad.
- Be flexible and ready to adapt, since the company is constantly evolving.
- Be enthusiastic and creative.
- Speak and write in English and-or French
- Knowledge of the field of children's clothing or second-hand clothing is an important asset.
- Laundering and-or seamstress experiences will be a strong asset.

Opportunities and benefits:

- Position available starting immediately.
- Working hours are flexible and preferably between 15 and 20 hours a week.
- Work with a small team in a warm and friendly location on the shores of the Lachine Canal.
- 50% off for all employees.
- Be part of a start-up that is in the process of becoming B-Corp.
- Opportunities to grow with the company.
- Diversity and inclusion are highly valued within our team.

* Only candidates selected for an interview will be contacted.